



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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**Minutes of the Full Council Meeting held on Tuesday 10th November 2020 at 7.00pm
Held Remotely via MS Teams**

Present:

Councillors:

Mandy Clarke; Richard Clarke; Adi Davis; Jo Davis; Andrew Fraser; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Conor Ogilvie-Davidson; Les Sprake; Kathy Thomas (Chair).

In attendance:

Tanya West – Parish Clerk

Important Note:

Due to Coronavirus Covid-19 pandemic and the measures the Government has implemented in response to this, the requirement for Parish Councils to hold public meetings in person with all members present in one place cannot be met.

As a consequence, the Coronavirus Act 2020 provided the powers to the Secretary of State to make the following regulation:

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

This Regulation came in to force on 4 April 2020 and enables local councils to hold remote meetings (including by video and telephone conferencing) until 7th May 2021 (or sooner if the Government rules are relaxed).

During this period, Peasedown St John Parish Council meetings will be conducted remotely via an online platform (in this instance via MS Teams).

Public Session

There were no members of the public present at the meeting.

C467 – 10/11/2020

Attendance Roll Call and Declarations of Interest

The attendance roll call was undertaken (those present are detailed above).
No further interests to those already disclosed to the Monitoring Officer were declared.

C468 – 10/11/2020

Apologies for Absence

Apologies for absence had been received from Cllr Ray Love and Cllr Jonathan Rich due to personal commitments. These apologies were duly noted.
Cllrs Barbara Bailey and John Bailey were absent with no apologies received.

C469 – 10/11/2020

Minutes

- i. The minutes of the **Full Council** meeting held on 15th September 2020 had been circulated in advance of the meeting. It was **resolved** they be accepted as a true and correct record of the meeting.
- ii. The minutes of the **Full Council** meeting held on 19th October 2020 had been circulated in advance of the meeting. It was **resolved** they be accepted as a true and correct record of the meeting.

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- iii. The minutes of the **Full Council** meeting held on 20th October 2020 had been circulated in advance of the meeting but not in sufficient time for councillors to review them. Their approval was therefore deferred until the next meeting.
- iv. The minutes of the **Executive Committee** meeting held on 2nd June 2020 had been circulated in advance of the meeting and a query regarding minute EC014 – 02/06/2020 had been raised. The Clerk had reworded the minute to read as follows:
EC014 – 02/06/2020 - Items for Urgent Report
It was reported that the locks and chains used on the Recreation Ground gates to keep it closed had been cut off by persons unknown to gain access to the site.
The Clerk had spoken to the insurance brokers who had advised that the policy still provides cover under these circumstances, but they recommend that signage advising the area is closed, is erected, and that the Council can demonstrate that attempts to keep the areas closed, were made, to the best of our ability. Copies of the notices due to be erected on the site tomorrow had already been circulated to all councillors. A discussion was held regarding the cost effectiveness of continually replacing the locks, but no decision was made.
The Clerk was requested to report this lock vandalism to the Police.
It was subsequently **resolved** that, with this amendment, they be accepted as a true and correct record of the meeting.
- v. The minutes of the **Burial Committee** meeting held on 23rd June 2020 had not yet been published and so were not discussed.
- It was noted that the Chair did not have printed copies of any of the minutes and so they would have to be signed after the meeting.
- The Clerk was requested to investigate on the status of the Personnel Committee minutes and report to Cllr Kidd accordingly.

C470 – 10/11/2020 Clerk's Report

The Clerk provided a verbal update on some of the outstanding actions; mainly those items which are Christmas related. It was reported the village Christmas trees and lights will be erected during November. It was agreed that the annual Parish Councillors photograph would be taken at 7pm on 2nd December 2020, once lockdown has ceased. The Clerk to email out a reminder.

There had been a delay with the postal newsletters so the deadline for older residents to request a Christmas hamper (minute C436 – 15/09/2020 refers) had been extended until 11th November. Approximately 100 people have requested a hamper and the Finance & Amenities Committee had previously agreed to await numbers before determining hamper contents.

C471 – 10/11/2020 Items for Urgent Report

There were no items for urgent report.

C472 – 10/11/2020 Planning Related Matters

- A. Councillors reviewed the plans, alongside any feedback provided by members, and determined the Parish Council's official response regarding the following planning applications:
- i. Ref. 20/03591/FUL – 64 Ashgrove, Peasedown St. John, Bath, BA2 8EF – Extension to existing drop kerb – Mr Royston Davis.
- It was noted that it appears a second car is being parked on the front garden of this property and the front wall of the property has already been removed. It is assumed that the proposed extension to the dropped kerb will make it easier for this second car to access/exit the road without the need to move any car parked on the existing driveway of the property.
- It was **resolved** to object to this application due to the proposed length of the kerb to be dropped, having a direct impact on the public on-street parking space allocated at the front of this property.
- B. Councillors received, for information, a report on the following (appendix C472i refers):
- i. Planning decisions issued by B&NES Council.
- ii. Planning enforcement matters.
- iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes.
- iv. Progress on the Greenlands Road development of 89 dwellings.
- C. Pre-reading provided video footage of the Headmaster attending the Executive Committee Advisory Panel meeting to advise the Council on their plans to expand Peasedown St John Primary School from published admission numbers of 75 to 90 from September 2021, and the overall school capacity from 525 to 630 places, plus a nursery. He also answered questions from councillors including those

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that were raised at the last Full Council meeting (minute C454 – 20/10/2020 refers). A draft letter, in response to the consultation being held on this matter, had been circulated and was reviewed at the meeting (see appendix C472ii).

It was **resolved** to support Peasedown St John Primary School in their plans for expansion and to send the letter as per the pre-reading but with the added amendment: *'The Parish Council encourages the school, and the federation they are part of, to contribute to the school crossing patrol service in the future, when more children will be attending'*.

C473 – 10/11/2020 Ashgrove Cemetery

Councillors considered applications for new memorials at Ashgrove Cemetery for Ann Challenger in Section G and for Claire Clifford in Section F.

It was noted that one of the applications had only been received earlier in the day and had not been issued as pre-reading. The Clerk had advised the applicant the Council would be asked if they would be willing to consider it at short notice due to the applicant wishing to have the memorial in place in time for Christmas.

A discussion was held regarding the implications and regulations around pre-reading being issued on the Friday prior to the meeting. It was noted this is not set in Standing Orders but is more a custom/protocol and at times it can be helpful to take a pragmatic approach and consider minor items or those of an urgent nature at a meeting without pre-reading so long as they are included on the agenda.

It was further noted that it would be sensible for memorial applications which are in line with Parish Council policy to be approved by the Clerk, as operational activity, rather than coming to Full Council for approval and instead be reported for noting. Anything not in line with policy on memorial regulations will be included as an agenda item for consideration.

This suggestion was considered, and it was subsequently **resolved** that the Parish Council accepts all current memorials for Ashgrove Cemetery that meet current policy guidelines [they will be presented to Council for noting] until the delegations can be changed.

C474 – 10/11/2020 Correspondence, Complaints & Issues

Councillors had the opportunity to review any new queries, issues and complaints raised since the last meeting as they had been logged on the relevant online Planner Board. Items of significance brought to the Council's attention included:

- Notification of a temporary road closure on the Shoscombe side of Braysdown Lane from 23rd November to 1st December.
- Hedge cutting to take place on the Bloomfield Way footpath from Laxton Way to Braysdown Lane. The Parish Council will be actioning these works over the next few weeks.
- All Parish Council owned streetlights had been checked on 1st November to see if they were working at night. All faults had been reported and were currently being investigated by various contractors.
- Somer Valley FM had asked for a representative from the Parish Council to undertake a telephone interview with them. It was **resolved** that Cllr Andy Larcombe, representing Peasedown St John Parish Council, is interviewed by Somer Valley FM as part of their Midday Magazine Programme to promote recent Parish Council activities and projects.
- A copy of the pre-recorded Remembrance Sunday service had been received; it included representation of the Parish Council from the Chair and Vice-Chair. Cllr Kathy Thomas reported on the efforts the church had undertaken regarding this event and requested they be formally thanked. Cllr Ogilvie-Davidson added that he thought this was a good idea, particularly as the church had allowed the Parish Council to have a copy of the video to enable it to be posted directly onto the Parish Council Facebook page, rather than just sharing a link. It was **resolved** for the Clerk to write a letter, on behalf of the Parish Council, to officially thank Rev. Matthew Street and his team from the Church for organising and producing the Remembrance Sunday online service and also for sharing it with the Parish Council.

C476 – 10/11/2020 Standards in Public Life Consultation

Councillors received an update on the consultation being run by the Committee on Standards in Public Life as part of the review into the institutions, processes and structures in place to support high standards of conduct. Pre-reading provided a document from NALC advising they will be responding to the consultation and asking for feedback regarding the new proposals in order to collate their response. The NALC deadline for comment submission is 4th December 2020.

It was **resolved** that councillors review the information in their own time and submit a response in a personal capacity if they are so inclined.

C475 – 10/11/2020 Outside Bodies

i. Councillors received an update on meetings attended since the last Full Council meeting, as follows:

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Parishes Liaison Group – Representatives: Chair and Clerk

Last meeting – Thursday 22nd October 2020 held remotely via Zoom. Attended by the Chair and the Clerk. The minutes of this meeting are not yet available but will be uploaded to MS Teams once published. The meeting included reports on budgets and how Coronavirus has impacted on B&NES Council financially; Climate Emergency and Planning Policy changes.
Next meeting – Wednesday 24th March 2021.

Avon Local Councils Association (B&NES ALCA Area Group and County Meetings) -

Representatives: Chair and Clerk

Last meeting (B&NES Area Group) – Not met since the last Full Council meeting.

ALCA AGM - held on Saturday 10th October 2020 remotely via Zoom. Attended by Cllrs Conor Ogilvie-Davidson and Kathy Thomas. The minutes of this meeting are now available to councillors via MS Teams.

Next meeting (B&NES Area Group) – Scheduled for Thursday 3rd December 2020.

Somer Valley Forum – Representatives: Cllr Mandy Clarke & Cllr Jonathan Rich

Last meeting – Not met since the last Full Council meeting.

Next meeting – Scheduled for Wednesday 11th November 2020 at 6pm – 7.30pm via Zoom. It will be a joint meeting with the Keynsham Area and Somer Valley Forums.

The meeting will have a shared theme of Climate Emergency and Jane Wildblood, the Council's Corporate & Community Sustainability Manager and Cllr Sarah Warren, Cabinet Member for Cabinet Member for Climate Emergency and Neighbourhood Services to give an update on the Climate & Ecological Emergency and Renewal Vision.

Cllrs Mandy Clarke and Conor Ogilvie-Davidson expressed interest in attending this meeting. The Clerk to provide them with the joining details.

Community Centre Network – Representatives: Cllr Audrey Gillard-Sprake

Last meeting – Wednesday 4th November 2020 at 3.30pm remote meeting via Zoom. This meeting was attended by Cllr Kathy Thomas (for the first 30 mins). The meeting focused on the what activities were still permitted within community halls under Coronavirus national lockdown phase 2 and clarification on the regulations.

Next meeting – To be determined.

- ii. Councillors received, for information, a list of **Police updates** and local incidents. Police Beat Surgeries remain temporarily suspended.

C477 – 10/11/2020 Financial Matters

- i. Councillors reviewed the schedule of payments raised since the Full Council meeting on 20th October 2020 in relation to the accounts for year ending 31st March 2021 (appendix C477i refers). It was noted that the billing issue with the streetlighting energy supplier had now been resolved and a credit of approximately £7,000 had been received as a result. It was **resolved** to ratify all the payments on this schedule.
- ii. Councillors received a report on General and Ear Marked Reserves and Committed Expenditure. Cllr Larcombe further explained the situation regarding the Christmas hampers for the senior residents and, due to Coronavirus restrictions, how the Finance & Amenities Committee feel it would be easier to source ready-made hampers. As such, additional funding was requested for this, which was briefly discussed. It was **resolved** to transfer of £1,000 from the Fireworks event budget to the Christmas tea party budget (both of which are within the community grants/village events operational budget) to increase it to a total of £2,000, to cover the cost of the card and hamper, with the total cost to be net of VAT.

A recorded vote was taken as follows:

Councillor	For	Against	Abstain
Mandy Clarke	✓		
Richard Clarke	✓		
Adi Davis	✓		
Jo Davis	✓		
Andrew Fraser	✓		
Audrey Gillard-Sprake	✓		
Gavin Heathcote			✓
Sam Heathcote		✓	
Simon Kidd	✓		

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Andrew Larcombe	✓		
Conor Ogilvie-Davidson	✓		
Les Sprake	✓		
Kathy Thomas	✓		

It was reported that this decision was budget-related only, and the Finance & Amenities Committee will make the decisions regarding the hamper content as the task had been delegated to them.

C478 – 10/11/2020 Chair’s Report – Hybrid Meetings

To receive a verbal report from the Chair of Council relating to the possibility of Hybrid Meetings in 2021 and beyond and the associated decisions that need to be considered by the Council prior to the budget and precept setting in January 2021.

The Chair provided a verbal report on the possibility of hybrid council meetings from 2021 which included the following points:

- The Council will be looking at budgets for next financial year over the next few months.
- One of the larger budget items required could be hybrid meetings after May 2021.
- At this stage it is not known whether legislation permitting hybrid meetings will be made.
- As a Council if it decided to prepare for hybrid meetings investment in IT will need to be made.
- An estimate to purchase AV equipment to aid this has been obtained and is in the region of £10-15k.
- To ensure inclusivity at hybrid meetings it is imperative that people who are joining the meeting remotely can do so easily and are given the same contact levels as if they were attending the meeting in person. Accommodating this correctly, will drive the requirements and the cost of the project.
- Between now and January the Council needs to consider whether or not it wishes to plan for hybrid meetings and budget accordingly.
- Further information and pricing on the equipment required to provide a solution for hybrid meetings is available for councillors to view via MS Teams under the Digital Transformation Strategy Advisory Panel channel.

It was noted that planning for hybrid meetings had not yet been added to the list of possible projects for 2021. The Clerk to arrange.

C479 – 10/11/2020 Order of Known Business

Councillors received an update on the Order of Known Business with particular reference to preparation for the Finance & Amenities Advisory Panel budget review meeting scheduled for 8th December 2020.

The following points were noted:

- Tax Base – B&NES Council will advise us of the parish tax base around mid-December. The tax base may be impacted due to the current economic situation. B&NES Council has been contacted to find out when their budget webinars will be held and ALCA are going to provide a free training session on this subject via Zoom. Details of both matters will be circulated to councillors in due course.
- The outstanding projects and those subject to feasibility studies need to be reviewed. Councillors were asked to select their top three projects so the most popular can be put forward to undertake during 2021. An online form for councillors to record their preferences had been created and was shown to councillors at the meeting. The Clerk to issue an email reminder.
- Any new projects for consideration can be suggested by councillors using the online form. Cllr Ogilvie-Davidson took the opportunity to advise councillors that he is promoting a project to renovate the Parish Council owned telephone kiosks with the one on Bath Road hopefully being converted into a planter/floral display. He asked councillors to show their support for this project.

C480 – 10/11/2020 Ellis Whittam HR & H&S Support

Councillors noted the update that Ellis Whittam had recently been acquired by Marlowe Plc.

Pre-reading provided a report on the Ellis Whittam access portal and the information provided in relation to H&S and HR. The suggested access levels for councillors and staff had been reviewed at the Executive Committee Advisory Panel meeting and their recommendations had been put into a matrix which was also provided as pre-reading. It was explained that it was set up to provide as much detail to as many people as possible, but the Council has set procedures that must be followed and as such direct contact on personnel issues, for example, will only be provided to the Chair and Vice-Chair of the Personnel Committee and the Clerk.

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It was resolved to approve the recommendations from the Executive Committee regarding councillor and staff access to Ellis Whittam services in relation to HR and H&S support, all as detailed in the matrix provided in the pre-reading. The access levels to be reviewed within three months.

C481 – 10/11/2020 Advisory Panel Updates

- A. Councillors received updates and considered recommendations from the following Advisory Panels which have met since the last Full Council meeting:
- i. **Beacon Hall Coronavirus Secure Advisory Panel** – The notes from the meeting held on 5th November 2020 at 7.00pm had been circulated as pre-reading. There was one recommendation for consideration.
It was proposed to recommend that Beacon Hall is not reopened [for bookings] until January 2021, legislation permitting, excepting for Southside and Blood Donors and any Council activity. Councillors expressed concerns about the hall not being available, even if it is only for a couple of weeks until the Christmas break, especially for those hirers whose livelihood depends on activities at the hall.
There was no seconder to this proposal and so the motion was not carried. It was confirmed that the hall will reopen, in line with Government guidelines, once lockdown is lifted, which is currently planned for 3rd December 2020.
 - ii. **Clerk Liaison Panel** – The notes from the meeting held on 4th November 2020 at 4pm had been circulated as pre-reading. There was one recommendation for consideration.
It was **resolved** to undertake the Clerk's appraisal in December 2020. The date to be agreed with the Chair of Personnel and members of the CLP.
 - iii. **Digital Transformation Strategy Advisory Panel** – The notes from the meeting held on 3rd November 2020 at 7.00pm had been circulated as pre-reading. They were duly noted; no recommendations had been raised for consideration.
 - iv. **Executive Committee** – The notes from the meeting held on 27th October 2020 at 7.00pm had been circulated as pre-reading. There was one recommendation for consideration.
It was **resolved** that the establishment of the Advisory Panel, tasked with reviewing the Standing Orders and the Terms of Reference, is delayed until February 2021 in the hope that by then more information will be available regarding remote meetings being permitted after May 2021.
 - v. **Recreation Ground Tree Planting Advisory Panel** – The notes from the meeting held on 29th October 2020 at 7.00pm had been circulated as pre-reading. It was reported that following this meeting the Government had announcement the new Coronavirus lockdown measures and the tree planting day had fallen within this period. It was therefore agreed to defer the tree planting until December or January, and it had been arranged for the tree to be planted into temporary beds in the meantime so they can be lifted and replanted as and when required.
The Advisory Panel will meet again once lockdown measures have been lifted to make new arrangements. It was agreed for the consideration of the recommendation regarding additional tree planting locations to be deferred until the December Full Council meeting.
- B. Councillors received notice of the forthcoming Advisory Panel meetings:
- i. **Clerk Liaison Panel** – Meeting scheduled for Wednesday 9th December 2020 at 4.00pm. It was noted that the date and time of this meeting is likely to change due to councillor commitments.
 - ii. **Finance & Amenities Committee Advisory Panel** – Meeting scheduled for Tuesday 17th November 2020.
 - iii. **Finance & Amenities Committee Advisory Panel** – Meeting scheduled for Tuesday 8th December 2020.
 - iv. **Streetlighting Advisory Panel** – Meeting scheduled for Wednesday 25th November 2020 [the agenda published this date as Thursday 26th November, but it was amended at the meeting].

C482 – 10/11/2020 Council Committee Updates

To consider nominations and undertake remote online voting to fill the member vacancy on each of the following Standing Committees:

Burial Committee

Finance & Amenities Committee

Personnel Committee

There had not been any nominations received for the committee vacancies and so the matter was deferred to the December Full Council meeting.

C483 – 10/11/2020 Coronavirus Update

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Councillors received an update on Parish Council operations, facilities and services with any actions undertaken since the last meeting, following guidance from the Government, Public Health England and NALC regarding Coronavirus. It was noted that all the relevant Government regulations had been published as pre-reading.	
C484 – 10/11/2020	Future Agenda Items & Cllr Questions
No requests for possible future agenda items or questions on items not otherwise covered on the agenda were raised by councillors. The Chair reminded them to contact the Clerk directly, before the next meeting, if they have any items to raise.	
C485 – 10/11/2020	Date and Time of Next Meeting
The next meeting of the Full Council is scheduled to be held on Tuesday 15 th December 2020 at 7pm remotely via MS Teams.	

The meeting closed at 9.29pm

Signed..... Date.....

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Appendix C472i – Planning Related Matters

Purpose

To receive a report and make any associated decisions on the following planning related matters:

Planning Decisions Issued by B&NES Council (for information only)

Since the Full Council meeting on 20th October 2020, decisions have been received from B&NES Council on the following applications:

- i. Ref. **20/03275/FUL** - Holly Tree Cottage, White Ox Mead Lane, Peasedown St. John, Bath, BA2 8PJ - Creation of an additional parking space, removal of existing single garage and erection of double garage - Mr A. Norris. **Permitted** subject to the usual conditions.
- ii. Ref. **20/03432/HPD** - 49 Albert Avenue, Peasedown St. John, Bath, BA2 8JE - Prior approval request for single storey rear extension that would 1) extend beyond the rear wall of the original house by 4.30 metres 2) have a maximum height of 3.00 metres and 3) have eaves that are 3.00 metres high – Mr Craddock. **Given**.

Planning Enforcement

Since the Full Council meeting on 20th October 2020, the following enforcement matters are still in progress. Updates are being pursued by the Clerk. Any responses received will be reported at the meeting:

- i. **14/00806/UNAUTH** - Land behind site of Peasedown Community Farm, Dunkerton Hill, Bath – Unauthorised use/activity.
- ii. Parcels of land for sale (agreed development site ref. 17/00147/FUL) Land adjacent to Kingswell, Eckweek Lane, Peasedown St John – Parcels appear to be being sold individually.
- iii. **20/00336/UNAUTH** – 61 Westbury View, Peasedown St. John, Bath – Extension of Residential Garden.

Planning Applications Not Invited to Comment (for information only)

Since the Full Council meeting on 20th October 2020, applications validated by B&NES Council upon which the Parish Council is not invited to comment are as follows:

- i. None.

Since the Full Council meeting on 20th October 2020, applications determined by B&NES Council upon which the Parish Council is not invited to comment are as follows:

- i. None.

Since the Full Council meeting on 20th October 2020, applications pending determination by B&NES Council upon which the Parish Council was not invited to comment are as follows:

- i. Ref. **20/03420/CLPU** - 56 Ashgrove, Peasedown St. John, Bath, BA2 8EF - Erection of a single storey extension at garden level following demolition of existing store building and garden shelter (Certificate of Lawfulness for a Proposed Development) - Mr Jamie Horswell.

Planning Appeals (for information only)

Since the Full Council meeting on 20th October 2020, the following appeals were lodged/determined:

- i. None.

Since the Full Council meeting on 20th October 2020, the following appeals are in progress:

- i. None.

Planning Applications Pending Decision (for information only)

The following applications are still awaiting a decision by B&NES Council:

- i. Ref. **19/05100/M6A** - Land Between Hillside View And Bath Road, Greenlands Road, Peasedown St. John, Bath, - Application to modify a planning obligation contained in the Unilateral Undertaking (as amended) pursuant to Outline Planning Consent 12/05477/OUT – Curo.
- ii. Ref. **20/02480/FUL** - Knoll Farm, White Ox Mead Lane, Peasedown St. John, Bath, BA2 8PL - Erection of 3no agricultural buildings including Cattle Barn, Workshop/Feed Store, Farmyard Manure/Straw and Hay Shed along with associated yard areas and access track from Knoll Farmhouse, and other associated works - Knoll Farm LLP.

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- iii. Ref. **20/03621/FUL** - 32 Sunnyside View, Peasedown St. John, Bath, BA2 8JN - Erection of single storey extension to side and rear – Mrs K. Clark.
- iv. Ref. **20/03543/HPD** - 10 Old Forge Way, Peasedown St. John, Bath, BA2 8TS - Prior approval request for single storey rear extension that would 1) extend beyond the rear wall of the original house by 3.50 metres 2) have a maximum height of 3.40 metres and 3) have eaves that are 2.40 metres high – Mr A. Ford.
- v. Ref. **20/03329/FUL** - 54 Ashgrove, Peasedown St. John, Bath, BA2 8EF - Provision of dropped kerb at one side of the front of the house to allow vehicular access – Dr Thomas Sealy.
- vi. Ref. **20/03162/FUL** - Camerton And Peasedown Croquet Club, Whitebrook Lane, Peasedown St. John, Bath - To relocate the old buildings and install a new prefabricated building. Install a bio-digester waste water treatment system and a rain collection system and secure permissions for low level advertising board on small sections of the perimeter fencing – Mr Craig Shaw.
- vii. Ref. **20/03163/AR** - Camerton And Peasedown Croquet Club, Whitebrook Lane, Peasedown St. John, Bath - Display of 31 no. 120cm x 60cm metal clad advertising boards situated around the bottom perimeter of lawn 2 and lawn 3 and to the far side of Lawn 3 and Lawn 4 – Mr Craig Shaw.
- viii. Ref. **20/03567/FUL** - 81 Under Knoll, Peasedown St. John, Bath, BA2 8TY - Erection of single storey rear extension following removal of the existing rear conservatory – Mr Paul Hancock.

Planning Applications for Neighbouring Parishes

Since the Full Council meeting on 20th October 2020 the following application from a neighbouring parish has been identified as potentially having an impact on Peasedown St John:

None yet specified – the weekly lists of all applications within B&NES can now be found in the following location, accessed via MS Teams:

- 'Full Council' Team;
- 'General' channel;
- 'Files' tab (top of the screen);
- 'Planning Related' folder;
- 'Weekly Planning Application Lists from B&NES Council; folder.

It is suggested that councillors use the map function on the B&NES Council website to determine if there are any relevant applications outside the parish, which could have an impact on Peasedown St John and so thus require consideration.

Progress update on the Greenlands Road development of 89 Dwellings

No further update since correspondence dated 12/06/2020, which stated:

As mentioned previously, Curo will provide at least two weeks' notice to local residents and the Parish Council before restarting any significant activity on site.

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Appendix C472ii – Planning Related Matters - Primary School Expansion Plans Draft Letter



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, BA2 8SN
Tel: 01761 433686 E-mail: clerk@peasedownstjohnparishcouncil.gov.uk
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Peasedown St John Primary School
Attn. Mr D Knollys - Headteacher
Bath Road
Peasedown St John
BA2 8DH

10th November 2020

Dear Damian,

Ref. Formal consultation to expand Peasedown St John Primary School from published admission number of 75 to 90 from September 2021, and the overall school capacity from 525 to 630 places, plus Nursery.

Thank you for letter of 21st September regarding the formal consultation to expand Peasedown St John Primary School, and for attending our Executive Advisory Panel meeting on 27th October 2020 to provide us with some more information.

I understand that comments on the proposals must reach you prior to the consultation deadline on 13th November 2020, and I am therefore writing to formally offer the Parish Council's support for the proposals.

Councillors were grateful for the responses to their queries and for the reassurances that you were able to provide at the Executive Advisory Panel meeting. In particular, the fact that the development will not greatly impact the available playground space and will enable the school to be largely independent of 'The Hive' for the necessary indoor and outdoor spaces required to deliver the PE curriculum.

Councillors also noted your comments in relation to the planned CURO development not resulting in a large increase in the amount of traffic to and from the school, due to the close proximity of the housing development, and the hope that many will choose to walk. We hope that the efforts which the school are already making to work with community leaders to encourage greater travel on foot will continue.

Yours sincerely,

Tanya West
Parish Clerk & RFO

DRAFT**Appendix C477i - Schedule of payments made since the Full Council meeting on 20th October 2020 in relation to the accounts for the year ending 31st March 2021**

Date of Invoice	Supplier Name	Details	Associated Minute/Regulation	Net Amount	VAT Amount	Payment Type
08/09/2020	Came & Company	Insurance Policy Renewal 2020-21 General and other sites	C435 - 15/09/2020	£2,678.37	£0.00	BACS
08/09/2020	Came & Company	Insurance Policy Renewal 2020-21 Beacon Hall Element	C435 - 15/09/2020	£659.58	£0.00	BACS
08/09/2020	Came & Company	Insurance Policy Renewal 2020-21 Beacon Field Element	C435 - 15/09/2020	£736.30	£0.00	BACS
19/09/2020	Mole Valley Farmers Ltd.	Grass seed for Cemetery	Fin. Regs. 4.1	£8.75	£0.00	BACS
19/09/2020	Mole Valley Farmers Ltd.	Grass seed for Accessible Allotment Plots	C417 - 11/08/2020	£26.25	£0.00	BACS
08/10/2020	The Royal British Legion	Poppies for around the village	Fin. Regs. 4.1	£240.00	£0.00	BACS
13/10/2020	B&NES Council	Staff Salaries - Qtr. 2 - Jul - Sep 2020	C352 - 12/05/2020	£26,161.74	£21.60	BACS
15/10/2020	BT Payment Services Ltd.	Mobile Phone Costs - Oct to Nov 2020	C352 - 12/05/2020	£9.00	£1.80	Direct Debit
15/10/2020	SWALEC / SSE	Streetlighting Electric - 08/10/19 to 30/09/20	C352 - 12/05/2020	£1,389.00	£69.44	Direct Debit
15/10/2020	SWALEC / SSE	Streetlighting Electric - 03/01/19 to 02/01/20	C352 - 12/05/2020	-£7,142.70	-£1,428.48	Direct Debit
21/10/2020	Meadow Farm Nurseries	Winter bedding plants for 2020/21	F&A088 - 07/07/2020	£491.00	£98.20	BACS
21/10/2020	SWALEC / SSE	Streetlighting Electric - 03/01/19 to 07/10/19	C352 - 12/05/2020	£898.12	£44.87	Direct Debit
30/10/2020	Softcat Plc	Acrobat Pro DC Subscription - x2	Fin. Regs. 4.1	£324.20	£64.84	BACS
30/10/2020	Softcat Plc	MS Office 365 E3; Visio; Conf Call Subscriptions - Sept 2020	C221 - 17/12/2019	£372.94	£74.59	BACS
31/10/2020	Allstar Business Solutions Ltd.	Fuel Card - October 2020	C352 - 12/05/2020	£70.79	£14.16	Direct Debit
31/10/2020	BWS Standfast Security Systems Ltd.	BH Fire Alarm Systems Maintenance Contract 2020-21	Fin. Regs. 4.1	£141.67	£28.33	BACS
31/10/2020	BWS Standfast Security Systems Ltd.	BH Emergency Lighting Systems Maintenance Contract 2020-21	Fin. Regs. 4.1	£94.45	£18.89	BACS
31/10/2020	C & S Cleaning Services (Radstock) Ltd.	General cleaning of Beacon Hall - October 2020	Fin. Regs. 4.1	£95.10	£19.02	BACS
01/11/2020	B&NES Council	Business Rates - Ashgrove Cemetery - November 2020	C352 - 12/05/2020	£189.00	£0.00	Direct Debit
01/11/2020	Sage (UK) Limited	Online subscription to Sage 50 Accounts - November 2020	Fin. Regs. 4.1	£41.00	£8.20	Direct Debit
01/11/2020	T. Millar	Labour - Winter Planting; Cemetery Works; General Tree Works	Fin. Regs. 4.1	£340.00	£0.00	BACS
02/11/2020	Greensward Sports Consultancy Ltd.	Mowing of Recreation Ground - October 2020	Fin. Regs. 4.1	£190.00	£38.00	BACS
02/11/2020	Greensward Sports Consultancy Ltd.	Mowing of Beacon Field - October 2020	F&A087 - 07/07/2020	£410.00	£82.00	BACS
16/11/2020	Lloyds Bank plc	Credit Card - October 2020 - Statement Reconciled as per Fin. Regs. 5.5	Fin. Regs. 6.20	£520.16	£0.00	Direct Debit
				£28,944.72	-£844.54	