



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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Minutes of the Full Council Meeting held on Tuesday 20th October 2020 at 7.00pm
Held Remotely via MS Teams

Present:

Councillors:

Mandy Clarke; Richard Clarke; Adi Davis; Jo Davis; Andrew Fraser; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Les Sprake; Kathy Thomas (Chair).

In attendance:

Tanya West – Parish Clerk

Important Note:

Due to Coronavirus Covid-19 pandemic and the measures the Government has implemented in response to this, the requirement for Parish Councils to hold public meetings in person with all members present in one place cannot be met.

As a consequence, the Coronavirus Act 2020 provided the powers to the Secretary of State to make the following regulation:

The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.

This Regulation came in to force on 4 April 2020 and enables local councils to hold remote meetings (including by video and telephone conferencing) until 7th May 2021 (or sooner if the Government rules are relaxed).

During this period, Peasedown St John Parish Council meetings will be conducted remotely via an online platform (in this instance via MS Teams).

Public Session

There were no members of the public present at the meeting.

C449 – 20/10/2020

Attendance Roll Call and Declarations of Interest

The attendance roll call was undertaken (those present are detailed above).
Cllr Sam Heathcote had provided the Clerk with her revised Register of Interests to include detail on Peasedown Community Trust and Cllr Adi Davis and Cllr Andrew Fraser had both completed their Declarations of Acceptance of Office and their Register of Interests earlier that day.
Cllr Gavin Heathcote is still to provide the Clerk with his revised Register of Interests.

C450 – 20/10/2020

Apologies for Absence

Apologies for absence had been received from Cllr Jonathan Rich due to personal commitments. This apology was duly noted.
Cllrs Barbara Bailey and John Bailey were absent with no apologies received.

C451 – 20/10/2020

Minutes

- i. The minutes of the **Full Council** meeting held on 15th September 2020 and those of the 19th October 2020 had been circulated in advance of the meeting but not in sufficient time for councillors to review them. Their approval was therefore deferred until the next meeting.

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- ii. The minutes of the **Executive Committee** meeting held on 2nd June 2020 had been published but the Clerk was still due to review the queries that had been raised and publish the amended version.
- iii. The minutes of the **Burial Committee** meeting held on 23rd June 2020 had not yet been published and so were not discussed.

C452 – 20/10/2020 Clerk’s Report

The Clerk provided a verbal update on the outstanding actions from the last meeting. It was noted that many action items were already included on the agenda for discussion and that there were still a number of outstanding actions that required to be updated; progress of this is being worked on with the Clerk Liaison Panel. Training on Planner also needs to happen, especially now new councillors are on board.

C453 – 20/10/2020 Items for Urgent Report

Cllr Thomas advised that in the absence of Cllr Rich she would need someone else to take the Chair during the Planning Related Matters as she had a declared interest in one of the applications. It was resolved that Cllr Kidd would temporarily Chair the meeting for this time.

C454 – 20/10/2020 Planning Related Matters

- A. Councillors reviewed the plans, alongside any feedback provided by members, and determined the Parish Council's official response regarding the following planning applications:
- i. Ref. 20/03621/FUL - 32 Sunnyside View, Peasedown St. John, Bath, BA2 8JN - Erection of single storey extension to side and rear – Mrs K. Clark.
No concerns or objections were raised and so it was **resolved** that this application be supported.
 - ii. Ref. 20/03567/FUL - 81 Under Knoll, Peasedown St. John, Bath, BA2 8TY - Erection of single storey rear extension following removal of the existing rear conservatory – Mr Paul Hancock.
No concerns or objections were raised and so it was **resolved** that this application be supported.
 - iii. Ref. 20/03543/HPD - 10 Old Forge Way, Peasedown St. John, Bath, BA2 8TS - Prior approval request for single storey rear extension that would 1) extend beyond the rear wall of the original house by 3.50 metres 2) have a maximum height of 3.40 metres and 3) have eaves that are 2.40 metres high – Mr A. Ford.
No concerns or objections were raised and so it was **resolved** that this application be supported.
 - iv. Ref. 20/03432/HPD - 49 Albert Avenue, Peasedown St. John, Bath, BA2 8JE - Prior approval request for single storey rear extension that would 1) extend beyond the rear wall of the original house by 4.30 metres 2) have a maximum height of 3.00 metres and 3) have eaves that are 3.00 metres high – Mr Craddock.
No concerns or objections were raised and so it was **resolved** that this application be supported.

7.21pm – Cllr Thomas left the meeting. Cllr Kidd took over as Chair.

- v. Ref. 20/03329/FUL - 54 Ashgrove, Peasedown St. John, Bath, BA2 8EF - Provision of dropped kerb at one side of the front of the house to allow vehicular access – Dr Thomas Sealy.
It was noted that B&NES Highways have objected to this application due to there being insufficient space for a vehicle to turn to access in/out of the site particularly with proximity to the traffic island. It was therefore **resolved** this application is not supported.
- vi. Ref. 20/03162/FUL - Camerton And Peasedown Croquet Club, Whitebrook Lane, Peasedown St. John, Bath - To relocate the old buildings and install a new prefabricated building. Install a bio-digester waste water treatment system and a rain collection system and secure permissions for low level advertising board on small sections of the perimeter fencing – Mr Craig Shaw.
No concerns or objections were raised and so it was **resolved** that this application be supported.
- vii. Ref. 20/03163/AR - Camerton And Peasedown Croquet Club, Whitebrook Lane, Peasedown St. John, Bath - Display of 31 no. 120cm x 60cm metal clad advertising boards situated around the bottom perimeter of lawn 2 and lawn 3 and to the far side of Lawn 3 and Lawn 4 – Mr Craig Shaw.
It was noted that the advertising boards would not be visible from the road and so no concerns were raised, and it was **resolved** that this application be supported.

7.32pm – Cllr Thomas re-joined the meeting and took back the Chair.

- B. Councillors received, for information, a report on the following (appendix C454i refers):
- i. Planning decisions issued by B&NES Council.
 - ii. Planning enforcement matters.
 - iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes.
 - iv. Progress on the Greenlands Road development of 89 dwellings.
- C. Pre-reading provided a letter from Peasedown St John Primary School advising of the formal consultation on their plans to expand from published admission numbers of 75 to 90 from September 2021, and the overall school capacity from 525 to 630 places, plus Nursery. Councillors briefly discussed the matter and it was noted that the following questions had been submitted to both the Headmaster and the PA for Midsomer Norton Schools' Partnership:
- *It was noted that there was no detail in the letter about how the additional capacity will be created on the site? Will new buildings be erected? Concerns were raised in relation to this and what would be the ratio of buildings to amenity/play space for the children.*
 - *Concerns were also raised about the amount of congestion around the school at pick up and drop off times. What will the Partnership/the school do to alleviate the disruption caused along Bath Road and to local residents by increased numbers of children at the school?*

To date, no response to these questions had been received. The consultation deadline is 13th November 2020 and so it was agreed to defer the matter to the November Full Council meeting to enable more time for the Parish Council to consider whether to submit a formal response. Once answers to the questions have been received, they will be circulated to all, and the Clerk was asked to prepare a draft proposal for consideration based on feedback received from councillors.

- D. Councillors received a brief update from the Chair regarding the changes to the current planning system as suggested by the Ministry of Housing, Communities and Local Government and information on the White Paper consultation on 'Planning for the Future'. It was reported that this matter will eventually come back to local councils to look at again and the Chair suggested that a group of interested people (including the public) is appointed to look at what happens in the Peasedown St John area. This idea was challenged by some councillors as it was felt that a lot of time is spent responding to consultations that the Parish Council do not actually have any control over in the future. Also, that if such a group of interested people was formed, it would not be properly representative as it is likely only to include people who do not want development in the area and as such it is best left to individuals to make their own responses to such matters.

It was **resolved**, that in accordance with Standing Order 10.a.vii, to proceed to next business on the agenda.

C455 – 20/10/2020

Ashgrove Cemetery

- i. Councillors **resolved** to accept the application for a new memorial for Bertram Norman Latchem in Section G at Ashgrove Cemetery, details of which were circulated as pre-reading.
- ii. The applicant who had initially enquired about an appeal on the interment fees for Ashgrove Cemetery had changed their mind and so this agenda item was no longer required.

C456 – 20/10/2020

Correspondence, Complaints & Issues

Councillors had the opportunity to review any new queries, issues and complaints raised since the last meeting as they had been logged on the relevant online Planner Board.

One of the items included a request from B&NES Council regarding the refusal of badger culling on Parish Council land. After lengthy discussion it was resolved to:

- support BANES Council regarding their request, and to refuse permission for any badger culling to take place on land controlled by the Parish Council;
- Write to the Secretary of State for Environment, Food and Rural Affairs to inform them of our decision not to allow badger culling to take place on land controlled by the Parish Council but to advise that the Parish Council is happy to offer access to our land as part of a co-ordinated badger vaccination programme.

A recorded vote was taken as follows:

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Councillor	For	Against	Abstain
Mandy Clarke			✓
Richard Clarke			✓
Adi Davis	✓		
Jo Davis		✓	
Andrew Fraser			✓
Audrey Gillard-Sprake	✓		
Gavin Heathcote		✓	
Sam Heathcote			✓
Simon Kidd			✓
Andrew Larcombe	✓		
Ray Love	✓		
Conor Ogilvie-Davidson			✓
Les Sprake	✓		
Kathy Thomas		✓	

C457 – 20/10/2020**Outside Bodies**

- i. Councillors received an update on meetings attended since the last Full Council meeting, as follows:

Parishes Liaison Group – Representatives: Chair and Clerk

Last meeting – Not met since the last Full Council meeting.

Next meeting – Thursday 22nd October 2020.

Avon Local Councils Association (B&NES ALCA Area Group and County Meetings) -

Representatives: Chair and Clerk

Last meeting (B&NES Area Group) – Not met since the last Full Council meeting.

ALCA AGM - held on Saturday 10th October 2020 remotely via Zoom. Attended by Cllrs Conor Ogilvie-Davidson and Kathy Thomas. The minutes are not yet available; however, the presentation slides can be accessed by councillors via MS Teams.

Next meeting (B&NES Area Group) – Scheduled for Thursday 3rd December 2020.

Somer Valley Forum – Representatives: Cllr Mandy Clarke & Cllr Jonathan Rich

Last meeting – Not met since the last Full Council meeting. The meeting scheduled for 30th September had to be postponed.

Next meeting – Scheduled for Wednesday 4th November 2020 at 6pm.

Community Centre Network – Representatives: Cllr Audrey Gillard-Sprake

Last meeting – Monday 28th September 2020 at 3pm remote meeting via Zoom. This meeting was attended by Cllr Kathy Thomas and the Clerk. The meeting focused on the reopening of community halls safely and discussed best practice and clarification on regulation.

Next meeting – To be determined.

- ii. Councillors received, for information, a list of **Police updates** and local incidents. Police Beat Surgeries remain temporarily suspended.

C458 – 20/10/2020**Financial Matters**

- i. Councillors reviewed the schedule of payments raised since the Full Council meeting on 15th September 2020 in relation to the accounts for year ending 31st March 2021 (appendix C458i refers). It was **resolved** to ratify all the payments on this schedule.

- ii. Councillors received a report on General and Ear Marked Reserves and Committed Expenditure. Cllr Larcombe explained the status of Reserves and the review exercise undertaken by the Finance & Amenities Committee.

It was **resolved** to approve the recommendations from the Finance & Amenities Committee to move funding to/from Reserves to enable various projects to progress [subject to the Devices for Councillors and the Coal Mining Carts being approved – see minute C459 – 20/10/2020] as follows:

3105 – EMR - Beacon Hall Improvements - £4,500

Increase to £8,000 [£1,500 from 3123 – Drinking Water Fountain Installations and £2,000 from General Reserves].

3106 – EMR - Persimmon Land Transfer Professional Fees - £650

Transfer £650 to operational budget for '502013 - Professional Fees'.

3109 – EMR - Ashgrove Cemetery Garden of Remembrance £4,000

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Allocated £4,000 to remain.

3112 – EMR - Signage Project - £2,000

Transfer £2,000 to Committed Expenditure with the remainder of the Signage Project money [full breakdown of items to be covered by this money to be detailed on MS Teams/Planner].

3117 – EMR - Rec Ground Footpath Extension - £14,000

Allocated £14,000 to remain.

3121 – EMR – Tree Planting Programme £500

Transfer £500 to Committed Expenditure for the planned tree planting on the Recreation Ground.

3122 – EMR - Coal Mining Carts Floral Planters £5,000

Transfer £5,000 to Committed Expenditure [see C459 – 20/10/2020].

3123 – EMR – Drinking Water Fountain Installations - £1,500

Transfer £1,500 to EMR Beacon Hall Improvements for planned audio-visual improvements.

3124 – EMR - Devices for Councillors – £2,500

Transfer to £2,500 to Committed Expenditure [see C459 – 20/10/2020].

- iii. In accordance with Standing Order 17c, councillors received a report on the financial spend against budget for the second quarter of the 2020/21 financial year. No questions were raised so it was **resolved** that the finances be accepted as per the pre-reading.
- iv. It was reported that the utility contracts had come to an end and so required renewing. However, due to constant fluctuations in pricing it is not possible for a quotation to be held for several days in order for it to be issued as pre-reading for a decision to be made at a Council meeting. It was therefore **resolved** to delegate to the Clerk, in conjunction with the Chair and Vice-Chair of the Finance & Amenities Committee to arrange for contract renewals, up to a maximum of 3 years, for the electric and gas supplies for Ashgrove Cemetery, Beacon Hall, Recreation Ground Changing Rooms and the streetlights.

C459 – 20/10/2020 Order of Known Business

Councillors received an update on the Order of Known Business and considered recommendations from the Executive Committee with regards to:

Mining Cart Planters

As part of the Order of Known Business for the current year, it had been agreed to investigate purchasing 3 bespoke mining cart planters for the village, similar to those found in neighbouring towns and villages. These would commemorate the mining heritage of the area and add further amenity to the entrances of the village and Recreation Ground.

Up-dated prices had been requested from several suppliers, but had been provided by only one supplier, David Ogilvie.

The price quoted for a planter was £1,500 each, plus £200 delivery. Installation of the planters by the Caretaker would be likely to require a few additional materials, such as concrete for bases.

B&NES Council Highways had now provided the necessary permissions for having the carts installed.

It was **resolved** to release the sum of £5,000 from earmarked reserves and to proceed with the purchase of three mining cart planters, from David Ogilvie, to be installed on the left-hand verge as you enter the village from Dunkerton, on the 'green' at the bottom of Braysdown Lane and on the Recreation Ground. Total cost to be no more than £5,000 net.

Devices for Councillors

Councillors were asked at the meeting if they would like a device to use for council business. Cllrs Jo Davis and Les Sprake confirmed they would, and Cllr Ray Love requested a webcam and some headphones. All were currently borrowing equipment in order to undertake remote meetings.

It was **resolved** to purchase suitable electronic devices and accessories for those councillors who wish to have one to aid remote working, up to a total value of £2,500 net.

C460 – 20/10/2020 Snow Warden Scheme

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Councillors received an update on the Snow Warden Scheme; the Head Snow Warden had resigned from the role due to other commitments but was still prepared to help, but not organise or run the activity. An advert for the position had been placed in the summer edition of the Parish Council newsletter but no volunteers had been forthcoming.

Cllr. Kathy Thomas has advised that she is prepared to take on this role on a temporary basis, in order to provide time for councillors to consider further what to do in the longer-term.

It was therefore **resolved** to accept the recommendation from the Executive Committee Advisory Panel to confirm the continuation of this scheme with the appointment of Cllr Thomas as the Snow Warden to co-ordinate individuals to meet at the cemetery in the event of icy weather etc. It was further agreed that Cllr Adi Davis would assist Cllr Thomas in this role.

It was noted that Cllr Thomas had requested additional grit stores being located at her address and at Cllr Love's property (Cllr Love has given his permission). This is to ensure that grit can be collected at these locations rather than having to wheelbarrow additional grit from the cemetery for completion of the agreed gritting routes.

Furthermore, two requests for additional grit bins had been received for Underleaf Way and towards the bottom of Lower Church Road. Pre-reading advised that grit bins cost £105.40 + VAT.

Both the grit stores and grit bins will be purchased from operational budgets [the bins are subject to pre-approval of B&NES Highways].

C461 – 20/10/2020 B&NES Council Community Contribution Fund

Councillors received an update on the proposed B&NES Council Community Contribution Fund which had been discussed at the last Executive Committee Advisory Panel meeting.

It was noted that BANES Council are planning to implement a 1-year trial of a scheme from March 2021 for residents across the area to make additional payments in their council tax, to boost certain areas of community provision. This fund will then accumulate to be spent on non-statutory areas such as parks, youth services, libraries, homelessness, lonely people etc.

Concerns have been expressed by some councillors over lack of consultation on this issue and the possibility that the funds collected may not be distributed fairly.

A draft letter had been circulated as pre-reading (appendix C461i refers), to be sent on behalf of the Parish Council to ensure that B&NES Council is made aware of these concerns, in advance of the scheme being implemented.

This was discussed and it was **resolved** to approve the suggested letter to B&NES Council regarding the implementation of the Community Contribution Fund.

C462 – 20/10/2020 Advisory Panel Updates

A. Councillors received updates and considered recommendations from the following Advisory Panels which have met since the last Full Council meeting:

- i. **Beacon Hall Coronavirus Secure Advisory Panel** – The notes from the meeting held on 15th October 2020 at 7.00pm had been circulated as pre-reading. There were no recommendations for consideration.
- ii. **Burial Committee Advisory Panel** – The notes from the meeting held on 8th October 2020 at 7.00pm had been circulated as pre-reading. There was a recommendation regarding a memorial Christmas tree and the recommendation regarding changes to the memorial policy would be considered at a future meeting.

It was **resolved** to accept the recommendation from the Burial Advisory Panel that an additional cut Christmas tree is purchased and installed at Ashgrove Cemetery, together with LED lights, at a net cost of up to £300.

- iii. **Clerk Liaison Panel** – Cllr Kidd provided a verbal update from the meeting held on 7th October 2020 at 4pm. The Panel had met with a training provider to discuss options for the training of the office staff.
- iv. **Executive Committee** – The notes from the meeting held on 8th September 2020 at 7.00pm had been circulated as pre-reading. There were two recommendations for consideration.

It was **resolved** to accept the recommendation that the list of future projects is kept under review, but no particular project is put forward for work at this time.

It was **resolved** to accept the recommendation that an Advisory Panel is commissioned by the Council to plan for the planting of trees / saplings on the Recreation Ground. The draft Terms of Reference were reviewed and accepted.

The membership of the Advisory Panel was **resolved** as follows:

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Cllrs Adi Davis; Gavin Heathcote; Simon Kidd; Andrew Larcombe; Conor Ogilvie-Davidson (appointed Chair); Les Sprake; Kathy Thomas. Admin support will be either Debbie Parish or Tanya West.

Any councillors not in attendance at the meeting to contact the Clerk if they wish to join.

- v. **Executive Committee** – The notes from the meeting held on 6th October 2020 at 7.00pm had been circulated as pre-reading. There was one recommendation that had not already been detailed under other agenda items for consideration and it was related to Remembrance commemorations for 2020.

It was **resolved** that the following councillors represent the Parish Council at the Remembrance Service at St John's Church on Sunday 8th November 2020 (numbers are limited due to Coronavirus regulations):

Cllrs Mandy Clarke; Richard Clarke; Audrey Gillard-Sprake; Jonathan Rich (to lay the wreath); Les Sprake; Kathy Thomas (to do a reading).

It was **resolved** that if there is a recorded service available from St John's Church it is posted to the Parish Council's Facebook page and embedded on the Parish Council's website. If the church decides to live stream the event that we request the details of the live stream and we post them to our Facebook page instead of the video.

B. Councillors received notice of the forthcoming Advisory Panel meetings:

- i. **Clerk Liaison Panel** – Meeting scheduled for Wednesday 4th November 2020 at 4.00pm.
- ii. **Digital Transformation Strategy Advisory Panel** – Meeting scheduled for Tuesday 3rd November 2020 at 7.00pm.
- iii. **Executive Committee Advisory Panel** – Meeting scheduled for Tuesday 27th October 2020.

C. Councillors considered the future of the following Advisory Panels:

- i. **Council Structure Review Advisory Panel** – It was **resolved** to disband the Council Structure Review Advisory Panel.
- ii. **VE-Day 75th Year Anniversary Event Advisory Panel** – At it was previously agreed to postpone this event until 2021, it was **resolved** to amend the Terms of Reference of the VE-Day Advisory Panel and bring the revised document back to a future meeting for approval.

C463 – 20/10/2020 Council Committee Updates

Councillors received updates from the following Committees:

It was noted that there is one vacancy on each of the Burial, Finance & Amenities, Personnel Committees. Any councillors wishing to join this committee to advise the Clerk. Membership voting will be actioned at the next Full Council meeting.

Burial – Advisory Panel meeting held on 8th October 2020.

One nomination had been received for the appointment of the Committee Chair. It was **resolved** that Cllr Audrey Gillard-Sprake be appointed as Chair of the Burial Committee.

Finance & Amenities – Meeting held on 13th October 2020.

It was **resolved** to approve the recommendations from the Finance & Amenities Committee for budgeting process and meetings for planning the 2021/22 financial year as follows:

1. Clerk prepares spreadsheet of operational costs and updates as much as possible.
2. This is reviewed initially with the Chair and Vice-Chair of the F&A Committee and amendments are made.
3. The revised operational budget and projects are reviewed at an F&A Advisory Panel meeting to which all councillors are invited to attend. This meeting has been ear marked for 8th December 2020 and it suggested to be a face to face meeting at Beacon Hall without papers but being projected onto a large screen.*
4. The queries from this Advisory Panel meeting are investigated and any amendments are made.
5. The revised document is again reviewed at the F&A Committee meeting on 5th January 2021 and a recommendation on the precept setting is usually formulated.
6. The Clerk and Chair of the F&A Committee put together a presentation on the budget for Full Council to consider at the meeting on 19th January 2021.

*Numbers will be limited as this meeting is not open to the public.

Large spreadsheets are not conducive to viewing on tablets/smaller devices.

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Some of the information will be sensitive/confidential.

Personnel – Meeting held on 22nd September 2020.

Following the recommendation from the Personnel Committee, it was **resolved** to withdraw the current 'Protocol for New Councillor Induction' document and note that the revised replacement document and process for future inductions is being produced and will be published in the near future.

Councillors who are members of committees were reminded that if, for any reason, they are unable to attend a committee meeting, they can nominate another councillor to attend in their place, so long as they advise the Clerk prior to the agenda being published.

C464 – 20/10/2020 Coronavirus Update

Councillors received an update on Parish Council operations, facilities and services with any actions undertaken since the last meeting, following guidance from the Government, Public Health England and NALC regarding Coronavirus.

The following motion, submitted in advance of the meeting, was subsequently considered:

To resolve, that the temporary delegation to the Clerk Liaison Panel, to authorise emergency Covid-19 related expenditure up to the value of £5,000 [topping up the existing balance from General Reserve], is extended until the 31st March 2021 to avoid the need for it being reviewed at every meeting.

Proposed by: Cllr Jo Davis

Seconded by: Cllr Jonathan Rich.

It was unanimously **agreed**.

C465 – 20/10/2020 Future Agenda Items & Cllr Questions

Cllr Ogilvie-Davidson requested confirmation on the date for councillors to submit any suggestions and details for future projects. It was replied that all project requests must be submitted in advance of the Finance & Amenities budget Advisory Panel meeting due to be held on 8th December 2020.

C466 – 20/10/2020 Date and Time of Next Meeting

The next meeting of the Full Council is scheduled to be held on Tuesday 10th November 2020 at 7pm remotely via MS Teams.

The meeting closed at 9.29pm

Signed..... Date.....

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Appendix C454i – Planning Related Matters

Purpose

To receive a report and make any associated decisions on the following planning related matters:

Planning Decisions Issued by B&NES Council (for information only)

Since the Full Council meeting on 11th August 2020, decisions have been received from B&NES Council on the following applications:

- i. Ref. **20/02481/FUL** - Knoll Farm, White Ox Mead Lane, Peasedown St. John, Bath, BA2 8PL - Change of use of land to allow for an extension to the existing domestic garden, the laying out of an area of hardstanding for car parking purposes and improved biosecurity, along with the minor widening of the site access drive and erection of new and replacement/realigned stone walls and gates (part retrospective consent) - Knoll Farm LLP. **Application withdrawn.**
- ii. Ref. **20/02954/CLEU** - 10 Bath Road, Peasedown St. John, Bath, BA2 8DW - Subdivision of property to create seven separate residential units (Certificate of Lawfulness of Existing Use) - Mr Edwin Cox. **Refused** due to the following: *There is insufficient evidence before the Local Planning Authority to conclude that, on the balance of probability, the use of the premises as defined on the submitted location plan has been in use as seven separate dwelling units for a continuous period of more than 4 years to the date of this application. On this basis a Certificate of Lawfulness cannot be issued.*
- iii. Ref. **20/02961/FUL** - Fairview, 19 Greenlands Road, Peasedown St. John, Bath, BA2 8EZ - Erection of detached garage - Mr & Mrs L Gould. **Permitted** subject to the usual conditions.
- iv. Ref. **20/03016/HPD** - 47 Braysdown Lane, Peasedown St. John, Bath, BA2 8HS - Prior approval request for single storey rear orangery style extension that would 1) extend beyond the rear wall of the original house by 5.30 metres 2) have a maximum height of 4.60 metres and 3) have eaves that are 3.00 metres high – Mr & Mrs Darrin King. **Given.**

Planning Enforcement

Since the Full Council meeting on 11th August 2020, the following enforcement matters are still in progress. Updates are being pursued by the Clerk. Any responses received will be reported at the meeting:

- i. **14/00806/UNAUTH** - Land behind site of Peasedown Community Farm, Dunkerton Hill, Bath – Unauthorised use/activity.
- ii. Parcels of land for sale (agreed development site ref. 17/00147/FUL) Land adjacent to Kingswell, Eckweek Lane, Peasedown St John – Parcels appear to be being sold individually.
- iii. **20/00336/UNAUTH** – 61 Westbury View, Peasedown St. John, Bath – Extension of Residential Garden.

Planning Applications Not Invited to Comment (for information only)

Since the Full Council meeting on 11th August 2020, applications validated by B&NES Council upon which the Parish Council is not invited to comment are as follows:

- i. Ref. **20/03420/CLPU** - 56 Ashgrove, Peasedown St. John, Bath, BA2 8EF - Erection of a single storey extension at garden level following demolition of existing store building and garden shelter (Certificate of Lawfulness for a Proposed Development) - Mr Jamie Horswell.

Since the Full Council meeting on 11th August 2020, applications determined by B&NES Council upon which the Parish Council is not invited to comment are as follows:

- i. Ref. **20/02881/COND** - 9 Bath Road, Peasedown St. John, Bath, BA2 8DX - Discharge of conditions 3, 4 and 6 of application 19/03423/FUL (Erection of 1 no. dwelling with associated works following demolition of existing vacant shop) - The Mendip And Somerset Building Co. **Condition discharged.**
- ii. Ref. **20/02990/COND** - 42 Greenlands Road, Peasedown St. John, Bath, BA2 8EZ - Discharge of condition 3 of application 18/02031/FUL (Erection of a detached dwelling with integral garage (Resubmission)) - Mrs Allison Gould. **Condition discharged.**

Since the Full Council meeting on 11th August 2020, applications pending determination by B&NES Council upon which the Parish Council was not invited to comment are as follows:

- i. None.

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Planning Appeals (for information only)

Since the Full Council meeting on 11th August 2020, the following appeals were lodged/determined:

- i. None.

Since the Full Council meeting on 11th August 2020, the following appeals are in progress:

- i. None.

Planning Applications Pending Decision (for information only)

The following applications are still awaiting a decision by B&NES Council:

- i. Ref. **19/05100/M6A** - Land Between Hillside View And Bath Road, Greenlands Road, Peasedown St. John, Bath, - Application to modify a planning obligation contained in the Unilateral Undertaking (as amended) pursuant to Outline Planning Consent 12/05477/OUT – Curo.
- ii. Ref. **20/02480/FUL** - Knoll Farm, White Ox Mead Lane, Peasedown St. John, Bath, BA2 8PL - Erection of 3no agricultural buildings including Cattle Barn, Workshop/Feed Store, Farmyard Manure/Straw and Hay Shed along with associated yard areas and access track from Knoll Farmhouse, and other associated works - Knoll Farm LLP.
- iii. Ref. **20/03275/FUL** - Holly Tree Cottage, White Ox Mead Lane, Peasedown St. John, Bath, BA2 8PJ - Creation of an additional parking space, removal of existing single garage and erection of double garage - Mr A. Norris.

Planning Applications for Neighbouring Parishes

Since the Full Council meeting on 11th August 2020 the following application from a neighbouring parish has been identified as potentially having an impact on Peasedown St John:

None yet specified – the weekly lists of all applications within B&NES can now be found in the following location, accessed via MS Teams:

- 'Full Council' Team;
- 'General' channel;
- 'Files' tab (top of the screen);
- 'Planning Related' folder;
- 'Weekly Planning Application Lists from B&NES Council; folder.

It is suggested that councillors use the map function on the B&NES Council website to determine if there are any relevant applications outside the parish, which could have an impact on Peasedown St John and so thus require consideration.

Progress update on the Greenlands Road development of 89 Dwellings

No further update since correspondence dated 12/06/2020, which stated:

As mentioned previously, Curo will provide at least two weeks' notice to local residents and the Parish Council before restarting any significant activity on site.

DRAFT**Appendix C458i - Schedule of payments made since the Full Council meeting on 15th September 2020 in relation to the accounts for the year ending 31st March 2021**

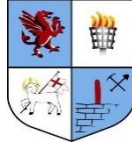
Date of Invoice	Supplier Name	Details	Associated Minute/Regulation	Net Amount	VAT Amount	Payment Type
28/07/2020	A.J. Charlton & Sons Ltd.	Type 1 hard core for entrance to dog exercise area	C329 - 21/04/2020	£24.53	£4.91	BACS
06/08/2020	Bath & North East Somerset Council	Additional signage to ID location of B.Hall from Bypass etc.	C304 - 17/03/2020	£254.94	£0.00	BACS
08/08/2020	Screwfix Direct Ltd. & B&Q	Refund for combination padlocks	C307 - 17/03/2020	-£164.85	-£32.97	BACS
25/08/2020	Techniglaze Ltd.	Deposit for new fire doors at Beacon Hall/Parish Office	C379 - 16/06/2020	£1,735.40	£347.08	BACS
26/08/2020	SWALEC / SSE	AC Electricity - 10/12/19 to 16/03/20	C352 - 12/05/2020	£21.68	£1.08	Direct Debit
26/08/2020	SWALEC / SSE	AC Electricity - 17/03/20 to 16/06/20	C352 - 12/05/2020	£30.45	£1.52	Direct Debit
26/08/2020	SWALEC / SSE	AC Electricity - 17/06/20 to 01/08/20	C352 - 12/05/2020	£15.93	£0.79	Direct Debit
26/08/2020	SWALEC / SSE	AC Electricity - 10/12/19 to 16/03/20	C352 - 12/05/2020	-£36.92	-£1.84	Direct Debit
03/09/2020	E-ON	RG Changing Rooms Electric	C352 - 12/05/2020	£28.44	£1.42	BACS
08/09/2020	Boston Bulb Company	Mixed Flower Bulbs for Winter Planting	F&A088 - 07/07/2020	£362.49	£72.50	BACS
11/09/2020	The Play Inspection Company Ltd.	Annual Independent Play Area Inspection 2020	Fin. Regs. 4.1	£135.00	£27.00	BACS
11/09/2020	The Play Inspection Company Ltd.	Annual Independent Play Area Inspection 2020	Fin. Regs. 4.1	£135.00	£27.00	BACS
13/09/2020	Screwfix Direct Ltd. & B&Q	Adhesive for social distance queuing signs for B.Hall	C398 - 21/07/2020	£8.33	£1.66	BACS
14/09/2020	A J Champion & Sons Ltd	20x Tonnes Type 1 for Accessible Allotment Plots	C417 - 11/08/2020	£379.00	£75.80	BACS
15/09/2020	A.J. Charlton & Sons Ltd.	Timber for Accessible Allotment Plots	C417 - 11/08/2020	£1,118.16	£223.63	BACS
15/09/2020	BT Payment Services Ltd.	Mobile Phone Costs - Sept to Oct 2020	C352 - 12/05/2020	£5.00	£1.00	Direct Debit
15/09/2020	Screwfix Direct Ltd. & B&Q	Coach screws for Accessible Allotment Plots	C417 - 11/08/2020	£29.13	£5.82	BACS
15/09/2020	SWALEC / SSE	BH Electricity	C352 - 12/05/2020	£399.33	£79.86	Direct Debit
15/09/2020	SWALEC / SSE	BH Electricity	C352 - 12/05/2020	£560.65	£112.13	Direct Debit
15/09/2020	SWALEC / SSE	AC Electricity - 01/08/20 to 14/09/20	C352 - 12/05/2020	£44.11	£2.20	BACS
17/09/2020	Screwfix Direct Ltd. & B&Q	DeWalt 18v Combi-Hammer Drill	Fin. Regs. 4.1	£124.99	£25.00	BACS
18/09/2020	T. Millar	Labour - Cleaning of Play Equipment - August 2020	C373 - 16/06/2020	£63.67	£0.00	BACS
18/09/2020	T. Millar	Labour - Cleaning of Play Equipment - July 2020	C373 - 16/06/2020	£115.00	£0.00	BACS
24/09/2020	A.J. Charlton & Sons Ltd.	Timber for repairs to Rec Grnd Play Area fence	Fin. Regs. 4.1	£28.61	£5.72	BACS
24/09/2020	Agrovista UK Ltd.	3x 10litres of Grassline Heavy Duty Line Marking Paint	Fin. Regs. 4.1	£59.25	£11.85	BACS
24/09/2020	Gompels Healthcare Ltd	Wipes, sanitiser, gloves, bin liners, etc.	C398 - 21/07/2020	£145.88	£29.17	BACS
24/09/2020	Gompels Healthcare Ltd	Gloves	C398 - 21/07/2020	£50.16	£0.00	BACS
25/09/2020	M.J. Faint Limited	Repairs to Beacon Hall roof - 13 slates replaced	Fin. Regs. 4.1	£350.00	£70.00	BACS

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Date of Invoice	Supplier Name	Details	Associated Minute/Regulation	Net Amount	VAT Amount	Payment Type
28/09/2020	Softcat Plc	MS Office 365 E3; Visio; Conf Call Subscriptions - Aug 2020	C221 - 17/12/2019	£372.94	£74.59	BACS
30/09/2020	Allstar Business Solutions Ltd.	Fuel Card - September 2020	C352 - 12/05/2020	£35.19	£7.04	Direct Debit
30/09/2020	C & S Cleaning Services (Radstock) Ltd.	Deep clean of hall 16/09/20 & general clean on 03/09/20	Fin. Regs. 4.1	£190.20	£38.04	BACS
30/09/2020	Dorset Hire Services Ltd.	Hire of Mini Digger for creating Accessible Allotment Plots	C417 - 11/08/2020	£440.00	£88.00	BACS
30/09/2020	Dorset Hire Services Ltd.	Fuel for Mini Digger for creating Accessible Allotment Plots	C417 - 11/08/2020	£20.00	£1.00	BACS
01/10/2020	B&NES Council	Business Rates - Ashgrove Cemetery - October 2020	C352 - 12/05/2020	£189.00	£0.00	Direct Debit
01/10/2020	Blachere illumination UK Ltd	Christmas pole motif lights 2020 - Installation	C275 - 18/02/2020	£575.00	£115.00	BACS
01/10/2020	Blachere illumination UK Ltd	Christmas pole motif lights 2020 - Switch On	C275 - 18/02/2020	£684.00	£136.80	BACS
01/10/2020	Sage (UK) Limited	Online subscription to Sage 50 Accounts - October 2020	Fin. Regs. 4.1	£41.00	£8.20	Direct Debit
03/10/2020	T. Millar	Labour - Cleaning of Play Equipment - September 2020	C373 - 16/06/2020	£132.25	£0.00	BACS
05/10/2020	E-ON	RG Changing Rooms Electric	C352 - 12/05/2020	£30.16	£1.51	BACS
05/10/2020	Norton Green Farm Garden Centre	Chicken manure and compost for planters	Fin. Regs. 4.1	£23.37	£4.68	BACS
06/10/2020	Greensward Sports Consultancy Ltd.	Mowing of Recreation Ground - September 2020	Fin. Regs. 4.1	£475.00	£95.00	BACS
06/10/2020	Greensward Sports Consultancy Ltd.	Mowing of Beacon Field - September 2020	F&A087 - 07/07/2020	£615.00	£123.00	BACS
07/10/2020	The Design Print Distribution Group Ltd.	Printing of Autumn 2020 newsletter	C352 - 12/05/2020	£120.00	£0.00	BACS
07/10/2020	The Design Print Distribution Group Ltd.	Delivery of Autumn 2020 newsletter	C352 - 12/05/2020	£252.00	£50.40	BACS
15/10/2020	A. Davis	Casual labour to assist with the Accessible Allotment Plots	C417 - 11/08/2020	£575.00	£0.00	BACS
16/10/2020	Lloyds Bank plc	Credit Card - September 2020 - Statement Reconciled as per Fin. Regs. 5.5	Fin. Regs. 6.20	£840.37	£0.00	Direct Debit
				£11,633.84	£1,835.59	

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Appendix C461i – B&NES Council Community Contribution Fund



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, BA2 8SN
Tel: 01761 433686 E-mail: clerk@peasedownstjohnparishcouncil.gov.uk
www.peasedownstjohnparishcouncil.gov.uk

Strategy and Performance (Bath Office)
Bath & NE Somerset Council
First Floor
The Guildhall
High Street
Bath
BA1 5AW

21st October 2020

Dear Sir/Madam,

BANES Community Contribution Fund

Peasedown St John Parish Council would like to express concern at the proposals to implement the Community Contribution Fund in March 2021, without any widespread consultation.

We are particularly concerned to know the way in which you will ensure that any contributions to the fund are fairly distributed. For example, our local residents could choose to contribute to this fund thinking that their contribution would directly benefit Peasedown St John, when in fact it could be used anywhere in the B&NES Council area. Residents could then end up funding services elsewhere that they already fund here, through the Precept.

We have a number of questions:

1. Will it be made clear to those residents who wish to contribute, prior to them making a contribution, exactly where their money will be used?
2. Will residents be able to specify one or more of the five non-statutory areas their voluntary contribution can be used against?
3. Will there be a mechanism for Parish and Town Councils who already fund one or more of your five non-statutory areas highlighted in your proposals to draw-down funding from this scheme?

We ask these questions in the interest of transparency for our residents when voluntarily contributing additional money through their Council Tax.

We look forward to hearing your comments.

Yours faithfully

Tanya West

Parish Clerk & RFO

Cc Council leaders [they will be listed individually]
Deborah White, ALCA Chief Executive