



# DRAFT

	place at Ashgrove Cemetery; Burchett (cremated remains), Cooper (cremated remains), Farthing, A (full burial), Farthing, D (full burial), Isaac (unauthorised scattering), Mackay (full burial), Moon (full burial), Moxham (full burial), Snee (full burial), Taylor (cremated remains), Upsall (full burial), Weeks (full burial). It was raised that some of the memorials in Section F do not have the plot location reference detailed on the back of the base of the memorial; the Clerk was requested to follow up on this.	Clerk
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6.48pm – Cllr. Lesley Mansell arrived at the meeting.

<b>BSC029 – 16/02/2016</b> cont.	<b>Update &amp; Decision – Interments and Memorials</b> cont. ii. Pre-reading provided a report on the first two cremated remains interments at the Garden of Remembrance, which had taken place the week previous. The Parish Caretakers had undertaken the digging and backfilling for these plots. The fees charged did not cover this service, as until the first interments had been undertaken it was not known how much work would be involved. It was therefore resolved that all future cremated remains interments would incur an additional charge of £50 to cover the digging and attendance fees. Proposed by: Cllr. Andy Larcombe Seconded by: Cllr. Dave Walker <b>Agreed</b> unanimously.	Clerk
	Pre-reading also provided details of a push tipping hand cart the Caretakers had requested for use in moving the soil from the site as part of the digging process. It was resolved to purchase a cart up to a cost of £107.50+VAT to be deducted from the general tools budget. Proposed by: Cllr. Dave Walker Seconded by: Cllr. Stephen Goodwin <b>Agreed</b> unanimously.	Clerk
	The granite marker slabs were also discussed; it was acknowledged they were being supplied and stored by Hobbs. The Clerk advised that Hobbs were also supplying the memorial for was first interment and wished to clarify whether they would be fitting the slabs or whether the Parish Council would be undertaking this. It was resolved that the slabs should be fixed in place and this would be carried out by the stone mason installing the memorial who would charge the customer directly. The Clerk was requested to make sure customers were aware they were not tied to Hobbs when selecting their stone mason, and likewise Hobbs would also hand over the granite marker slab to the appointed stone mason if an alternative mason is selected by the customer. Proposed by: Cllr. Andy Larcombe Seconded by: Cllr. Kathy Thomas <b>Agreed</b> unanimously.	Clerk Clerk

6.51pm – Cllr. Jo Davis arrived at the meeting.

<b>BSC029 – 16/02/2016</b> cont.	<b>Update &amp; Decision – Interments and Memorials</b> cont. iii. Since the last meeting on 20 <sup>th</sup> October 2015 the following applications for new memorials/inscriptions were received and determined as detailed below:	
	a. Barresi – Inscription – the proposed additional inscription and photo plaque on the front of an existing memorial was unanimously agreed. However, a request for a photo plaque on the back of the headstone was declined due to it not being in-keeping with cemetery guidelines.	Clerk
	b. Burchett – Inscription – the proposed additional inscription to an existing memorial was unanimously agreed.	Clerk
	c. Chambers – Memorial Query – The memorial considered at the last meeting	

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	<p>had been reinstalled complete with an extended plinth for the three additional vases, contrary to what had been instructed. Photos had been included in the pre-reading. It was unanimously resolved to respond to the stone mason stating that the Council acknowledges that what has been installed is outside of guidelines of memorials permitted at Ashgrove Cemetery and hasn't been approved by the Council. However, the Council is prepared for the memorial installation to remain as it is, provided nothing further is added to it, but if any complaints are received this decision may have to be reviewed for both the additional plinth and the three vases.</p> <p><b>d.</b> Isaac – Inscription – the proposed additional inscription to an existing memorial was unanimously agreed. The Clerk reported that this inscription related to an authorised scattering on this grave for which the paperwork was being dealt with retrospectively. A notice would be erected at the cemetery to advise that scatterings must have prior approval.</p> <p><b>e.</b> Parfitt – Memorial and Inscription – The proposed tablet memorial and inscription to be installed in the Garden of Remembrance was unanimously agreed.</p> <p><b>f.</b> Snee – Memorial and Inscription – The proposed memorial and inscription to be installed in section A was unanimously agreed.</p> <p><b>g.</b> Taylor – Inscription – the proposed inscription to be engraved directly onto the granite marker slab in the Garden of Remembrance was unanimously agreed.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<p><b>BSC030 – 16/02/2016</b></p>	<p><b>Date and Time of Next Meeting &amp; Future Agenda Items</b> The date of the next meeting of the Burial Sub-Committee is to be determined.</p>	

Meeting closed at 7.15pm

Signed.....

Date.....