



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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23 APRIL 2025

To Councillors: Jo Davis; Simon Kidd (Chair); Andy Larcombe; Conor Ogilvie-Davidson (Vice-Chair); Gavin Heathcote

You are hereby summoned to attend a meeting of the Staffing Sub-Committee of Peasedown St John Parish Council at **Beacon Hall, Office** on **Thursday 24th April 2024 at 7:00pm** for the purpose of transacting the business detailed below.

CC Councillor:

Jonathan Rich as ex-officio members of the Committee – Please advise, by return, if you will be attending this meeting.

Cllr Simon Kidd
Chair of Staffing Committee

AGENDA

Meeting of the Staffing Sub Committee

7:00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason.

Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in confidential session – see item SC-250424-03).

Please be aware that this Parish Council meeting may be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014 (until item SC-250424-04). We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made [particularly to satisfy the protection of children, the vulnerable and other members of the public who actively object to being filmed].

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- SC-250424-01 Attendance Roll Call and Declarations of Interest (Chair)
 - SC-250424-02 Apologies for Absence (Chair)
 - SC-250424-03 Resolution Relating to Confidential Nature (Chair)

To pass a resolution that in accordance with Standing Order 3c to put the meeting into confidential session and remove the public.

Proposed Cllr Kidd, Seconded Cllr Oglivie-Davidson, Passed

- SC-250424-04 Staff Pay and Leave
- SC-250424-05 Staff Recruitment and retention

AJL **proposed** to amend Joys contract to a rolling 6 hours per week from the 14th may, but with some flexibility to allow for additional support for a transitional period to be agreed with Cllr Larcombe. Seconded COD. Passed.

Proposed to delegate recruitment issues to the office, supported by Cllr Larcombe, Cllr Kidd, Cllr Oglivie-Davidson, Cllr Davis, proposed Cllr Kidd, seconded by Cllr Heathcote, passed.

Cllr Davis arrived 19:35.

Proposed Cllr Kidd to advertise for RFO with immediate effect with up to £500 seconded Cllr Larcombe - passed.

Reviewed the candidates and shortlisted 3 candidates to interview. Proposed Cllr Larcombe seconded Cllr Oglivie-Davidson Passed to Interview 356.

Accept the hours and pay Proposed Cllr Larcombe, second Cllr Oglivie-Davidson Passed.

We note that we do not want so much carry over next FY.

- SC-250424-06 Resolution to Revert to Public Session

Return to public session.

- SC-251203-07 Date and Time of next meeting