



## PEASEDOWN ST JOHN PARISH COUNCIL

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No absences

Present: Cllrs Thomas, Sprake, Larcombe, Heathcote, Carr

Also Present: Sam Nash (clerk), Cllrs: Corbett, Champion, Barr and Farrow

### Meeting of the Amenities & Facilities Committee

7.02pm

**Public Session** - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised in this session that are not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, only members of the Council may speak, unless the meeting is officially adjourned for specific reasons. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

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Please be aware that this Parish Council meeting may be recorded in accordance with the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand, in order that any necessary arrangements can be made.

#### **A&F046 – 06/01/2026**

#### **Attendance Roll Call and Declarations of Interest**

To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.

**Members are reminded of their obligation to declare any interests they may have regarding any issues arising at the meeting which might conflict with the business of the council and how these interests impact their involvement with discussions and voting.**

No declarations of interest were listed

#### **A&F047– 06/01/2026**

#### **Apologies for Absence**

To receive and approve, if necessary, any apologies for absence.

No absences

#### **A&F048 – 06/01/2026**

#### **Minutes & Actions**

I. To **consider** and approve the minutes of the Amenities & Facilities Committee meeting held on 18<sup>th</sup> of November 2025. **Agreed**

II. To **consider** the actions on the Action Planner including **noting** any updates

#### **A&F049 – 06/01/2026**

#### **Items for Urgent Report**

Items which, in the opinion of the Chair, should be reported on as a matter of urgency.

Leak in roof

#### **A&F050-06/01/2026**

#### **Review of Finances 2025/26**

To review the Finances 2025/26 delegated to A&F Committee and make associated decisions

To review suggested budget requirements for the 2026/27 financial year for those items specifically linked to the Amenities & Facilities Committee and consider any further amendments

- I. Consider** the three quotes provided in pre-read to either lease or purchase said compact tractor to progress request by facilities manager for works around the estate. **Don't actually have three quotes as yet.**
- II. Consider** the options for street lighting maintenance for the future – receive an update on the six-year maintenance works requested from Volker.
- III. Note** Tree Survey 2024-25 work is complete. **Note** further tree survey will be due 2026 – funding to be requested in upcoming budget.  
**Propose that A&F transfers £3000 from Beacon Hall improvements into committed expenditure to pay for the cooker – Carried unanimously**

#### **A&F051 - 06/01/2026**

#### **Whole Estate Matters**

- I. Consider** the proposal put forward by the facilities manager for the need to purchase a compact tractor for works: including grass cutting, hedge flaying and pitch maintenance and also including the additions of a chipper and a front loader to allow for disposal and movement of material around the estate  
**Propose that Facilities Manager and Office work with A&F to finalise a fully costed business plan to be ready for 9 days' time to propose to F&G. Agreed**  
**Committee wish the office to provide information that other manufacturers have been considered and the reasons for why they have been dismissed – John Deere is an expensive tractor.**
- II. Consider** Asset Register requirements and the possible purchase of bespoke software for the purpose.
- III. Note** quotation for providing a Defib Cabinet and Bleed Kit to Carlingcott and make recommendation to Full Council.

#### **A&F052 – 06/01/2026**

#### **Miners Welfare Recreation Ground, including Football Pitch**

- I. Note** the request considered by the Football Advisory Panel for the updating of facilities at the Recreation Ground to support the Miners football team gaining promotion to a higher league. Clerk will be contacting football club to ask them to suggest their upgrades and how they will fund them.
- II. Note** action taken by Facilities Manager to maintain safety of the Recreation Ground following the theft of material with no forced entry through the gates. **Propose the lock is changed by Friday and groups are asked to come in and collect keys. Agreed**
- III. Note** the spend of £500 required for the Fire Safety Audit at the Recreation Ground - 605005.

#### **A&F053 – 06/01/2026**

#### **Beacon Hall**

- I. Note** resolution to dishwasher problem
- II. Note** the need to review the lighting to ensure it meets government specifications – Office now experiences issues obtaining replacement parts as lighting is outdated. The efficiency of the lights is not in line with government specifications although it is not statutory to replace but is recommended.

#### **A&F054– 06/01/2026**

#### **Beacon Field and Jubilee Gardens**

- I. Note** the use of Jubilee Gardens for inhalation of Nitrous Oxide by youths and the damage to grass areas by the use of E-Bikes in the area. Council would like office to report all incidents noted.
- II. Note** the emergency spend of £1300 and consider the source of funding which has not yet been approved by Council, required to ensure Christmas lights met with Health and Safety regulations outside Beacon Hall and Jubilee Gardens. Propose to confirm the emergency spend of £1300 allocated correctly to IOE under Health and Safety - agreed

#### **A&F055– 06/01/2026**

#### **Braysdown Allotments**

**Note** the outcome of the Allotment Inspection carried out on the 22/10/2025 (see pre-read Braysdown Allotments)

**A&F056 – 06/01/2026**

**Ecewiche Green**

**Note** schedule for works to create the wildlife pond project. (see pre-read Ecewiche Green) See Pre-read

**A&F057 – 06/01/2026**

**Persimmon Land, Village Greens, PROW, Roundabouts**

**Note change from Persimmon Land to the Bund and Parish Land**

- I. **Note** update on the sponsorship of the Mercedes roundabout by Parish Council and update on the requirements of Somer Farms for changes to the Dunkerton roundabout. (see pre-read Roundabout Signage) Recommend signs are put forward to Full Council agreed
- II. **Note** contracted work behind Westbury View is complete and company paid however further work will be required to complete work on the bund behind Westbury View and Underknoll (to be included in a future budget).
- III. **Note** update from Cllr Larcombe on the progress made with Taylor Wimpey land gifting.

**A&F058 – 06/01/2026**

**Ashgrove Cemetery**

- I. **Consider** three quotes as per financial regulations for installing CCTV at Ashgrove Cemetery to ensure security for cemetery and equipment. (see pre-read Cemetery)
- II. **Action** a quote for installation to occur with date of project to begin. Not three quotes available
- III. **Consider** three quotes as per financial regulations for installing gated access to the lower cemetery carpark (see pre-read Cemetery)
- IV. **Action** a quote for installation of gated access to the lower carpark to screen the area from visitors and protect items within. Wrap up into the business plan quotes for gates that are not palisade gates – Propose that updated quotes for the gated access will become part of the business plan - Agreed
- V. **Note** the quotation for the fire safety inspection of workshop £500-605005
- VI. **Consider** the upgrade of pathways in the cemetery – no money in the general reserve currently so this project would need to be

**A&F059 – 06/01/2026**

**Date and Time of Next Meeting & Future Agenda Items**

The next meeting of the Amenities & Facilities Committee: **Tuesday 03<sup>rd</sup> of March 2026.**