



PEASEDOWN ST JOHN PARISH COUNCIL

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Minutes of Peasedown St John Parish Council amenities and Facilities committee held at Beacon Hall on Tuesday 7th January 2025 from 7.00 – 9.30pm

Public Open Session 7.00 to 7.40 pm

30 minutes to present to councillors and members of the public information regarding the transfer of land at Ashgrove/Eckweek, (which borders on the Bridleway BA19/30, Under Knoll and the A367) from Persimmon Homes Ltd to Peasedown St John Parish Council.

1. To note comments from councillors and members of the public on suggestions for future use of the land.
2. To present to councillors and members of the public the suggested dedication of parish council land to reconnect bridleway BA19/30 to the public rights of way network.

Cllr Kathy Thomas explained the reasoning behind reconnecting the bridleway. The members of the public said that they wished to write to the Council with their suggestions about the land and the bridleway.

The committee meeting commenced at 7.45pm and ended at 9.30pm

A&F064 – 07/01/2025 Attendance Roll Call and Declarations of Interest

In attendance – Cllrs Fiona Carr (Vice-Chair); Les Sprake; Kathy Thomas (Chair).

Cllr Jonathan Rich as ex-officio members of the Committee.

Cllr Andy Larcombe; was invited to attend the meeting without voting rights

There were no Declarations of Interest.

A&F065 – 07/01/2025 Apologies for Absence

Apologies were noted from Audrey Gillard-Sprake and Gavin Heathcote.

A&F066 – 07/01/2025 Minutes & Actions

To consider and approve the minutes of the Amenities & Facilities Committee meeting held on 19th November 2024.

The minutes were approved

A&F067 – 07/01/2025 Items for Urgent Report

Items which, in the opinion of the Chair, should be reported on as a matter of urgency.

No items were reported

A&F068 – 07/01/2025 Amenities & Facilities Advisory Panel

To receive the notes from the Amenities & Facilities Advisory Panel meetings held on Monday 21st October and Thursday 12th December 2024 at Beacon Hall.

The notes have been published.

A&F069 – 07/01/2025 Review of Finances 2024/25

- i. To consider income and expenditure reports for the 2024/25 financial year for those budgets specifically linked to the Amenities & Facilities Committee.

Report noted

- ii. To review the details for contracted amenities works and caretaker salaries.

The new Caretaker Manager will start in February. There is £7398.21 available for contracted amenities works with a further months unused caretaker's salary

- iii. To review DRAFT budget requirements for the 2025/26 financial year.

The Draft budgets were reviewed at the Finance and Guidance meeting on 17.12.24.

A&F070 – 07/01/2025 Ashgrove Cemetery

- i. To receive any updates not included on the Actions Register.

Nothing further has been added.

- ii. To agree that work to gate the lower car park and creation of compost bays will be deferred until 2026/27.

It was resolved that the work on the Cemetery Lower Car Park should be deferred but to be considered in June 2025 in preparation for inclusion in the 2025/26 council budget. This has been recorded on the Action Register.

A&F071 – 07/01/2025 Beacon Hall

To recommend to council that the proposed lighting for Beacon Hall should be funded in 2024/25

A quotation has been received for £2379 for the lights and £981 for fitting the lights.

Resolution to request to take the funds of up to £3,500 plus VAT from the Operational Expenditure. Proposed by Kathy Thomas and seconded by Les Sprake with no objections or abstentions.

Quotations have been received from Techniglaze for changing blown glass panels in

the Main door, and lounge in Beacon Hall. The main door repair is quoted at £347.09 plus VAT. The Lounge Window repair is £457.65 plus VAT.

Resolution to accept the quotations from Techniglaze for the windows and doors glazing. Proposed by Les Sprake and seconded by Fiona Carr with no objections or abstentions.

A faulty tap in the toilets was reported at Christmas. This has been added to the Action Folder.

A&F072 – 07/01/2025 Beacon Field & Jubilee Garden

To receive a progress update on the proposed planting of mature trees on Beacon Field and make recommendations to council.

Nothing to report

A&F073 – 07/01/2025 Braysdown Allotments

To consider any recommendations from items listed on the Actions Register.

Nothing to report.

A&F074 – 07/01/2025 Ecewiche Green

To receive an update on the wildlife pond project and make any associated decisions.

A decision has yet to be made about the shape of the pond as the Council have not yet received the report. A decision was deferred to the next meeting.

A&F075– 07/01/2025 Persimmon Land, Village Greens, PROW, Roundabouts

To consider any recommendations from items listed on the Actions Register.

Planning approval has yet to be granted for the Roundabout signs. An 18-month contract has been agreed to cover the costs of planning application by the Applicant.

A&F076 – 07/01/2025 Tree Survey

To consider any recommendations in relation to a tree survey of Parish Council land.

Requests for quotations were sent out to 3 companies only two of which responded. The third quotation is still outstanding. The quotations will be presented to Full Council for approval of funding

A&F077 – 07/01/2025 Recreation Ground

To consider any recommendations from items listed on the Actions Register.

The Miner has not been installed yet.

9.15pm - Fiona Carr left the meeting, Cllr Jonanthan Rich assumed voting rights

A&F078 – 07/01/2025 Christmas Lights

To consider any recommendations from items listed on the Actions Register.

It was agreed that the quality and number of lights including on the Christmas Trees should be reviewed and reported back to the committee

A&F079 – 07/01/2025 Service Level Agreements & Checklists

To consider any recommendations from items listed on the Actions register.

Nothing to report

A&F080 – 07/01/2025 Asset Register

To receive an update on the asset verification checks and the asset register.

To receive an update on the checking of the streetlights.

Nothing to report

F&A081 – 07/01/2025 Date and Time of Next Meeting & Future Agenda Items

The next meeting of the Amenities & Facilities Committee is scheduled to be held on Tuesday 4th March 2025 at 7pm at Beacon Hall.