



PEASEDOWN ST JOHN PARISH COUNCIL

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN

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Minutes of the Personnel Sub-Committee Meeting held on Tuesday 7th November 2023 at 7.00pm at Beacon Hall, French Close, Peasedown St John

Present:

Councillors: Jo Davis; Howard Hartley; Simon Kidd (Chair); Andy Larcombe; Conor Ogilvie-Davidson (Vice-Chair); Kathy Thomas.

Cllr. Jonathan Rich was also present at the meeting, in his capacity as Chair of Full Council. As the Committee was quorate, he did not utilise his voting rights.

In attendance:

Cllr Conor Ogilvie-Davidson clerked the meeting.

Public Session: No members of the public were present.

Minute Ref.	Agenda Item	Action
PC073 – 07/11/2023	Attendance Roll Call and Declarations of Interest The attendance roll call was undertaken (those present are detailed above). No additional interests, to those already disclosed to the Monitoring Officer, were declared.	
PC074 – 07/11/2023	Apologies for Absence All Councillors were present for this meeting.	
PC075 – 07/11/2023	Items for Urgent Report There were no items for urgent report.	
PC076 – 07/11/2023	Resolution Relating to Confidential Nature In accordance with Standing Order 3c and in view of the confidential nature of the business to be transacted, it was Proposed by Cllr Simon Kidd, seconded by Cllr Conor Ogilvie-Davidson and resolved unanimously that the press and public be temporarily excluded from the meeting.	
PC077 – 07/11/2023	Report on Staffing Matters Cllr Howard Hartley provided a verbal report on staffing matters. The Committee discussed and agreed next steps following a recent formal meeting and in relation to correspondence received.	
PC078 – 07/11/2023	Resolution to Revert to Public Session Proposed by Cllr Simon Kidd and seconded by Cllr Conor Ogilvie-Davidson, it was resolved to put the meeting back into public session.	
PC079 – 07/11/2023	Date and Time of Next Meeting The date of the next Personnel Committee meeting is scheduled to be held on Tuesday 28 th November 2023 at 7pm at Beacon Hall.	

The meeting closed at 8:00pm.

Signed..... Date.....