



## PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN  
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### **Minutes of the Full Council Meeting held on Tuesday 27<sup>th</sup> September 2022 at 6.30pm held at Beacon Hall, French Close, Peasedown St John**

#### **Present:**

#### **Councillors:**

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Jo Davis; Gavin Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Jonathan Rich (Chair); Kathy Thomas (Vice-Chair).

#### **In attendance:**

Tanya West – Parish Clerk & RFO

#### **Public Session**

There was one member of the public present at the meeting; the candidate for co-option.

The Chair asked if any persons were recording the meeting. No one responded that they were.

#### **C074 – 27/09/2022**

#### **Attendance Roll Call and Declarations of Interest**

An attendance roll call was undertaken and those present are detailed above.  
No further interests to those already disclosed to the Monitoring Officer were declared.

#### **C075 – 27/09/2022**

#### **Attendance and Apologies for Absence**

A report on councillor meeting attendance throughout the 2022-23 Council year had been circulated as pre-reading.  
Apologies for absence had been received from Cllrs Audrey Gillard-Sprake and Les Sprake due to being away. Cllr Kathy Thomas had advised she would be late to the meeting. These apologies were duly noted.  
Cllr Andrew Fraser was absent with no apologies received.

#### **C076 – 27/09/2022**

#### **Resolution Relating to Confidential Nature**

In accordance with Standing Order 3c and in view of the confidential nature of the business to be transacted, it was **resolved** that the press and public be temporarily excluded from the meeting.  
The co-option candidate temporarily left the room.

#### **C077 – 27/09/2022**

#### **Parish Councillor Vacancy**

There was one applicant for the Parish Councillor vacancy. Councillors reviewed the candidate's personal profile (circulated as part of the pre-reading for the meeting) and discussed the questions they wished to ask the candidate.  
The co-option candidate returned to the room.  
The Council undertook an informal interview with the candidate for co-option.

#### **6.38pm – Cllr Simon Kidd arrived at the meeting during discussions of the above item.**

#### **C078 – 27/09/2022**

#### **Resolution to Revert to Public Session**

It was **resolved** to put the meeting back into public session.

#### **C079 – 27/09/2022**

#### **Parish Councillor Vacancy**

- i. It was reported that on 21<sup>st</sup> September 2022 Adrian Davis submitted his resignation as a Parish Councillor. The Casual Vacancy has been advertised and if there is no request for a by-election by 12<sup>th</sup> October 2022, the position can also be filled by co-option.
- ii. The Clerk clarified the process to be undertaken for the voting for co-option for the current casual vacancy.

- iii. Co-option voting was undertaken, and Gillian Auld was appointed as a member of the Parish Council by unanimous vote. Gill was congratulated on her appointment and completed the necessary paperwork to enable her to join the remainder of the meeting as a member of the Full Council.

**6.56pm – Cllrs Gavin Heathcote; Ray Love and Kathy Thomas arrived at the meeting.**

**C080 – 27/09/2022 Minutes**

- i. The minutes of the **Full Council** meeting held on 9<sup>th</sup> August 2022 had been circulated in advance of the meeting. The Clerk advised that one query had been received from Cllr Barbara Bailey requesting that minute C059 – 09/08/2022 be amended as her recollection was that the Council requested 'three quotations' to be obtained, however, the minute detailed 'quotations'. The Clerk had checked the notes made at the meeting and they had not specified three quotations and so felt the minutes accurately reflected the discussion that took place, so no amendment was made. Consequently, it was **resolved** that they be accepted as a true and correct record of that meeting and were signed by the Chair accordingly.

- ii. The minutes of the **Extraordinary Meeting of the Full Council** held on 6<sup>th</sup> September 2022 had been circulated in advance of the meeting. The Clerk advised that one query had been received from Cllr Barbara Bailey stating that she felt the minutes were somewhat disingenuous not detailing all the disquiet expressed at the meeting by councillors about not having three insurance quotations available. The Clerk had responded as follows:

*I raised your email for discussion at the last Clerk Liaison Panel meeting.*

*Within the minutes I am duty bound to detail the resolution only. However, I do try to provide some context if I feel it is required.*

*When writing this minute, I was careful to include the explanation from the broker about their tendering process so both the public and the auditor are aware of the information they had provided.*

*Your comment about leaving Full Council no option, is subjective. There were still options available, but comments were raised that it was felt that the staff time involved in obtaining those additional quotations, would potentially cancel out any possible cost saving on the quotation.*

Consequently, no amendment to the minutes were made and it was **resolved** that they be accepted as a true and correct record of that meeting and were signed by the Chair accordingly.

The Clerk to consider recording future meetings to ensure there is no uncertainty about what was actually said.

**C081 – 27/09/2022 Items for Urgent Report**

There were no items for urgent report.

**C082 – 27/09/2022 Council Committee Updates**

Three meetings had been held since the last Full Council meeting. Councillors were provided with the opportunity to raise questions or comments to the Chairs of the Standing Committees. Any matters raised are detailed below.

**Cemetery Committee Advisory Panel** – Meeting held on 8<sup>th</sup> September 2022. The notes from this meeting had been circulated as pre-reading. One question was raised about the suggested signage advising area is maintained by volunteers and staff. It was replied that the sign was seen elsewhere in the country and thought the Parish Council might like to install something of a similar design (although not exclusively for the cemetery). The matter will be included on a future agenda for discussion. All outstanding actions from this meeting continue to be worked on and a full progress report will be provided at the next meeting due in October.

**Finance & Amenities Committee Advisory Panel** – Meeting held on 20<sup>th</sup> September 2022. Cllr Andy Larcombe, as Chair of the Committee, provided a verbal update highlighting the following points:  
An **Ash die back report** had just been completed by Assured Trees and some tree felling would be required, in two areas. It was noted that three quotes were being obtained for this work, which will go to the Finance & Amenities Committee to determine. Quotes will include disposal of the waste.  
It was noted that **bank service tariffs** which apply to payments received as cheque or cash, for items such as allotment fees can be quite high, and it was suggested that the wording should be changed on future invoices to state that bank transfer is the preferred payment method. The possibility of accepting card payments is also being investigated.

There were **unreconciled entries** from the accounts for 2016 and 2018, which the auditor had recommended should be written off. It was **resolved** to write off these three unreconciled entries, totalling £197.

It was recommended to **increase the credit card monthly spend limit** because with more and more purchases being made using the credit card, there had been difficulties with payments being rejected if there is an insufficient amount available towards the end of the month, before it gets paid off by the direct debit. It was therefore **resolved** to increase the credit card monthly spend limit from £2,000 to £5,000. An additional spend on **Christmas lights and trees** was recommended, because B&NES Council have advised that the lights must now be fitted by installers who hold a particular qualification, and they were not willing to negotiate on this point. The additional cost to use a qualified installer would result in the Parish Council going over the allocated budget for Christmas lights and trees. It was therefore **resolved** that an additional £2,000 is deducted from General Reserves towards the cost of Christmas lights and trees.

It was noted that the annual **Senior Residents Christmas Tea Party** had been put on hold for the last two years due to Covid. However, it was recommended that the event should go ahead this year and it was **resolved** that the Finance & Amenities Advisory Panel should proceed with the planning of the Senior Residents Christmas Tea Party to be held on 4<sup>th</sup> December 2022. All councillors can help. It was noted that the **wooden steps at Ecewiche Green** were being reviewed by two members of the Finance & Amenities Committee along with the Caretaker, and this would be included as an item on the next Committee meeting agenda.

**Personnel Committee** – It was noted that the meeting scheduled to be held on 13<sup>th</sup> September 2022 had to be postponed due to the death of HM The Queen and associated regulations for issuing agendas during the period of national mourning. This meeting to be rescheduled – Clerk and Cllr Simon Kidd to arrange a date with the rest of the Committee members accordingly.

**Planning Committee** – Meeting held on 6<sup>th</sup> September 2022. Cllr Barbara Bailey raised a question to the Clerk about why not all the Parish Council's comments on the planning applications were available to view on the B&NES Council website. The Clerk advised she had followed up with the Planning Department and they were investigating the situation and would upload the missing comments accordingly.

The forthcoming Standing Committee meetings were noted:

**Cemetery Committee** – Meeting scheduled to be held on 18<sup>th</sup> October 2022.

**Finance & Amenities Committee** – Meeting scheduled to be held on 11<sup>th</sup> October 2022.

**Planning Committee** – Meeting scheduled to be held on 4<sup>th</sup> October 2022.

**Personnel Committee Advisory Panel** – Meeting date to be determined. Clerk to send out meeting invitation this week.

#### **C083 – 27/09/2022**

#### **Charity Trustee & Charity Assets**

Councillors received an update on those items delegated to the Parish Council at the last Trustee meeting. These responsibilities included discussions and decisions on the following matters:

- i. It was **resolved** to delegate the consideration of the draft User Agreement and payment for electrical installation works of the **Scout Garage** at the Recreation Ground to the Finance & Amenities Committee to deal with at their meeting on 20<sup>th</sup> October 2022.
- ii. Further to discussions at the August Full Council meeting (minute C055 – 09/08/2022 refers) councillors reviewed the updated report of potential free **internet provision** from Truespeed, including options on how to secure the wi-fi network against inappropriate misuse. It was **resolved** to approve the installation internet provision/wi-fi at the Canteen on the Recreation Ground to be supplied free of charge from Truespeed, and to include restrictions on the router as a filter rather than switching the router on and off.
- iii. It was **resolved** to delegate the consideration of the Terms and Conditions of Hire of the **Canteen and Accessible Toilet** at the Recreation Ground to the Finance & Amenities Committee to deal with at their meeting on 20<sup>th</sup> October 2022.

#### **C084 – 27/09/2022**

#### **Financial Matters & Schedule of Payments**

- i. Councillors reviewed the schedule of payments raised since the Full Council meeting on 9<sup>th</sup> August 2022 in relation to the accounts for year ending 31<sup>st</sup> March 2023 (appendix C084i refers).

It was **resolved** that the invoice for £600.00+VAT to BK & A Garrett & Son for the watering of hanging baskets and planters be paid [it being over the Clerk's sign-off level and above the allocated budget although within the operational cost centre budget].

It was also **resolved** to ratify all the other payments on this schedule.

- ii. Councillors reviewed the report on General and Ear Marked Reserves and Committed Expenditure as part of the Order of Known Business for the 2022-23 council year document.

It was noted that all the invoices/receipts related to the Platinum Jubilee events had been entered in Sage and not all of the allocated £1,000 budget had been spent. It was therefore **resolved** to return the remaining £377.77 from the Platinum Jubilee events budget to General Reserve.

**C085 – 27/09/2022 Local Council Elections May 2023**

Councillors discussed and considered ways to promote interest and encourage people to stand in the local council elections, due to take place in May 2023. This item had been raised at the August Full Council meeting. Since then, an article had been written for the forthcoming Autumn newsletter. When setting the timeframe for any further promotion, councillors needed to avoid any possible clash with the start of the Purdah period.

There was a lengthy discussion on this issue, and it was considered important to explain to residents what is involved and how they can put themselves forward as a candidate, so that they are not put off by the election process. It was suggested that people standing as part of a group may not be joining for the right reasons, and may end up leaving early, whereas those standing as individuals may have stronger reasons for wanting to join and more to contribute to the Council.

Councillor surgeries were considered, and it was suggested to hold a rota system over a week or two with different councillors taking it in turns to host inviting local residents to attend if they are interested in finding out more to come and have an informal chat with some existing councillors.

It was also suggested that an additional newsletter could be created purely focussing on this issue with the aim of appealing to a wide demographic. January was considered a good month to aim for the publication. The Personnel Committee Advisory Panel could work on the content, using the information provided by NALC as a resource. Cllr Simon Kidd to agree a date for the first Advisory Panel meeting with the Clerk and invite all councillors to attend so they can contribute. In the meantime, councillors could familiarise themselves with the material provided by NALC.

**7.57pm – It was resolved to adjourn the meeting for a comfort break.**

**8.10pm – It was resolved to reconvene the meeting.**

**C086 – 27/09/2022 Advisory Panel Updates**

A. Councillors received reports and considered recommendations from the following Advisory Panels which have met since the last Full Council meeting:

- i. **Civic Events Advisory Panel** – Meeting held on Thursday 11<sup>th</sup> August 2022 at 7.00pm.  
**Civic Events Advisory Panel** – Meeting held on Monday 12<sup>th</sup> September 2022 at 7.00pm. The notes from the meeting had been circulated as pre-reading. Cllr Kathy Thomas explained the work the Advisory Panel had been undertaking in planning Remembrance events and activities being arranged by the Parish Council, this included poppies around the village; Commonwealth war graves dressing event (as previously confirmed with the Royal British Legion) and the secular remembrance event at Beacon Hall. The notes had included details of the locations of the Tommy Soldier statues; however, the notes had not specified whether they be a male or female Tommy statue. It was discussed at the meeting and was agreed to have a male Tommy outside of Beacon Hall and a male and a female Tommy located at either entrance to the village. It was reported that the Chair and Vice-Chair of the Parish Council will be involved in the Remembrance Church Service. Any other councillors wishing to attend the service to inform the Clerk so they can be allocated a seat in the Church.

It was **resolved** to accept the recommendation from the Advisory Panel to approve the change of time of the secular Remembrance event to 3pm and to proceed with the printing and councillor distribution of the associated invitations for the grave dressing and Remembrance Event. Once the invitations have been printed all councillors will be provided with approximately ten each for individual distribution.

It was **resolved** to accept the recommendation from the Advisory Panel to purchase a portable PA speaker to replace existing unit that does not hold charge up to a value of £500 net to be deducted from the Infrequent Operational Expenditure budget.

It was **resolved** to accept the recommendation from the Advisory Panel that any Parish Council event/activity relating to the Coronation of King Charles III is included within the Terms of Reference of the Civic Events Advisory Panel.

- ii. **Digital Transformation Strategy Advisory Panel** – Meeting held on Wednesday 7<sup>th</sup> September 2022 at 10.00am with a potential supplier of audio-visual equipment for Beacon Hall. The notes from the meeting had been circulated as pre-reading. Cllr Kidd explained the general outcome of the meeting and the reasons for the equipment suggested by the supplier. The Clerk is obtaining quotations from additional suppliers to compare. Once these have been received, the Advisory Panel will meet again to make their recommendations to Full Council. It was suggested by as to whether the specification could be uploaded to Contracts Finder, the government procurement website. The Advisory Panel to consider this option, although at current estimates this would not be a legal requirement.
- iii. **Executive Committee Advisory Panel** – Meeting held on Tuesday 6<sup>th</sup> September 2022 at 7.00pm. The notes from the meeting had been circulated as pre-reading. It was **resolved** to agree the recommendations and to instruct the Clerk that the following are priorities for the coming month:
- a. Continue to work with solicitor on the Persimmon land transfer with Cllrs Thomas & Larcombe and provide a detailed update report on the progress for next Full Council meeting. Detailed Map to be completed and returned back to Persimmon by Thursday 8<sup>th</sup> September as previously agreed with Cllrs Larcombe & Thomas.
  - b. Delegate microphones date arranged for company to visit Beacon Hall for 10am on 7<sup>th</sup> September, reported back.
  - c. Recreation Ground improvements works continue to monitor the issues with the paths.
  - d. Complete works for the 'Canteen' boxing in of the pipework as previously agreed.
  - e. Complete all outstanding minutes as previously agreed and instructed.
  - f. Complete the VAT return – update Planner as agreed, the Clerk to attach the receipt from HMRC to Planner as previously instructed.
  - g. Trinkets at the Cemetery signage – once completed update Councillors as previously instructed to complete by 28th August.
  - h. Complete the weeding at the cemetery and other areas of the parish we are responsible for including the roundabouts as previously agreed and instructed.
  - i. Book Chapter 8 training as previously instructed.
  - j. Arrange for quotes to complete the Tree Survey for August Council meeting as previously instructed.
  - k. Beacon Field Play Area Resurfacing – complete the repair.
  - l. Contact B&NES payroll as previously instructed.
- iv. **Parish Map and Signage Advisory Panel** – Meeting held on Thursday 15<sup>th</sup> September 2022 at 7.30pm. The notes from the meeting had been circulated as pre-reading. Cllr Thomas provided additional information on the work the Advisory Panel have done in preparing text and images for the interpretation boards to take the project to the next stage  
It was **resolved** to agree the **recommendation** that Council appoints a graphic designer to design information boards from the pictures and text provided, at a cost of up to £2,000 net to be deducted from the allocated project budget.
- v. **Persimmon Land Transfer Advisory Panel** – It was noted that no meeting had been held recently, but councillors were provided with an update on the current situation. The final queries regarding the map/plan of all titles as supplied by Persimmon, has been submitted and is currently being reviewed by their appointed solicitors. It is hoped these will be resolved in the next week or two and so a meeting between representatives of the Parish Council (Cllr Kathy Thomas, Cllr Andy Larcombe, and the Clerk) and Persimmon Homes and associated solicitors has been arranged to take place on Tuesday 11<sup>th</sup> October 2022. This meeting will be to establish the final stages prior to transfer. A full report of this meeting will be provided at the November Full Council meeting.

Cllrs Larcombe and Thomas and the Clerk were thanked for their work so far on this project. Cllr Gavin Heathcote asked whether the public would have visibility of how much this project has cost the Parish Council versus what the land is actually worth. It was replied that the land is not necessarily worth anything, the transfer is about the benefit to the village residents for having the areas tidied up and better maintained when under the responsibility of the Parish Council.

**8.49pm – Cllr Ray Love left the meeting.**

**C086 – 27/09/2022                      Advisory Panel Updates cont...**

- vi. **Recreation Ground Improvements Advisory Panel** – It was noted that no meeting had been held since the last Full Council, but councillors were provided with an update on the current situation.
- The only outstanding issue in relation to the works are some cracks in the tarmac path near to the Church Road pedestrian gate.
  - Northavon have been contacted about this and have responded to say that they will come out to fill the cracks to prevent any subsequent problems. Northavon advised week commencing 12/09/2022 that they would 'return next week to take a look and seal the cracks for you'. They were emailed on 22/09/2022 requesting an update.
  - They have also been asked to look at any cracking on the concrete pad for the container to see if anything needs to be done.

Although at the last Full Council meeting it was suggested that the advisory panel could now be closed down, it is suggested that it should continue until all the outstanding issues are resolved.

- vii. **Streetlighting Advisory Panel** – It was noted that no meeting had been held recently, but councillors were provided with an update on the current situation. The annual cutting of the vegetation growing around/near the streetlights is required to be actioned during the next few weeks. It was therefore **resolved** to deduct up to £1,000+VAT from the 'Streetlighting Maintenance & Repairs' operational budget for those streetlights that require vegetation cut back around them. The Clerk to arrange these works with Volker.

- viii. **Tree Planting and Natural Environment Advisory Panel** – Meeting held on Wednesday 21<sup>st</sup> September 2022 at 6.30pm. The notes from the meeting had been circulated as pre-reading. Cllr Conor Ogilvie-Davidson explained that the panel had discussed B&NES Council proposals for tree planting along Orchard Way and the B&NES Council tree giveaway. The Panel had made recommendations objecting to the tree planting along Orchard Way and suggesting alternatives. However, the majority of feedback from residents on the Facebook post, was positive and so it was not considered appropriate to submit the Advisory Panel's suggested original recommendations. It was therefore **resolved** to write to B&NES Council stating it is hoped they have factored in any maintenance and potential damage to pavements etc., and request they share with the Parish Council the tree types they intend to plant and suggest they consider columnar varieties etc. Also, to offer the opportunity to explore the possibility of tree planting of more mature specimens on Parish Council land, to be undertaken as a joint project with the Parish Council.

A discussion was held about the value of planting whips against more mature trees, particularly with the need to replace the ash trees that are due to be felled.

It was **resolved** to accept the recommendation from the Advisory Panel that the Parish Council does not take part in the B&NES Council Tree Giveaway Scheme this year, due to it being only whips that are supplied, and the resultant amount of work involved in planting and maintaining them prior to them being planted in their planned final locations, once they are of suitable maturity. It was also **resolved** for the Parish Council to apply for a grant from the Tree Council, delegated to the Clerk in conjunction with any interested councillors, to obtain some more mature trees instead of whips to plant.

B. The scheduled forthcoming meetings for the following Advisory Panels were noted:

- Civic Events Advisory Panel** – Monday 10<sup>th</sup> October 2022 at 7.00pm.
- Clerk Liaison Panel** – Thursday 6<sup>th</sup> October 2022 at 6.00pm.
- Executive Committee Advisory Panel** – Tuesday 4<sup>th</sup> October 2022 at 7.00pm.
- Operation London Bridge Advisory Panel** – date to be determined during week commencing 24<sup>th</sup> October 2022.

<p>C. Following the decision at the August Full Council meeting, to establish a <b>Beacon Field Play Area Resurfacing Advisory Panel</b>, it was <b>resolved</b> that the membership of this Advisory Panel will be Cllrs Gill Auld; Mandy Clarke; Richard Clarke; Andy Larcombe; Jonathan Rich; Les Sprake. It was <b>resolved</b> to appoint Cllr Richard Clarke as the Chair.</p>	
<p><b>C087 – 27/09/2022</b></p>	<p><b>Correspondence, Complaints &amp; Issues</b></p> <p>Councillors had the opportunity to review any new queries, issues and complaints raised since the last meeting as they had been logged on the relevant online Planner Board. Items of significance brought to the Council’s attention included:</p> <p>i. Councillors acknowledged <b>B&amp;NES Council Highway Maintenance Capital Programme</b> in respect of the <b>surface treatment works of Peasedown St John By-Pass</b> due to take place on Thursday 29th and Friday 30th September and also Monday 3rd and Tuesday 4th October 2022 to reinstall road markings. The work will be carried out under road closures between 7pm and 7am. This information has been shared with residents via the Parish Council Facebook page.</p>
<p><b>9.04pm – Cllr Jo Davis left the meeting.</b></p>	
<p>It was <b>resolved</b> to extend the length of the meeting until 9.30pm, thereby suspending Standing Order 3s (a meeting shall not exceed a period of 2½ hours), in order to ensure the remaining items on the agenda be considered.</p>	
<p><b>C087 – 27/09/2022</b></p>	<p><b>Correspondence, Complaints &amp; Issues cont...</b></p> <p>ii. Pre-reading provided agenda papers and reports for the upcoming ALCA AGM due to be held on Saturday 8<sup>th</sup> October 2022 at 10.30am, online via Zoom. Cllr Kathy Thomas would already be in attendance under her role as Chair of the B&amp;NES branch and Vice Chair of the Regional Committee. All Peasedown St John parish councillors are welcome to attend although only two nominated councillors will have voting rights. It was <b>resolved</b> to provide Cllr Gill Auld with one of the voting rights and the next councillor to advise the Clerk they wished to attend would be granted with the second vote.</p> <p>iii. <b>Hedgehog Highway Project</b> – a letter received from an organisation called Hedgehogs R Us was circulated as pre-reading. It asked Parish Councils to consider purchasing a hedgehog highway pack, that residents can use for creating a 5” gap in their garden fences/boundaries etc. to assist with the movement of hedgehogs so they can gain more access to forage for food and meet mates. The scheme aims to raise awareness of the hedgehog numbers being in decline and encouraging residents to help. The project was discussed and it was felt to be a good cause for a relatively small amount of money and it was considered that the school and or Mini Police could be involved to help promote it. It was <b>resolved</b> to purchase one Hedgehog Highway kit for £150 and to engage with the primary school/Mini Police as part of this project.</p> <p>iv. <b>B&amp;NES Council Clean and Green Team</b> – Councillors were advised of a team recently established by B&amp;NES Council that spend time in each ward across B&amp;NES to respond to cleansing priorities, with opportunities to bring volunteers and staff together for Community Action Days. They will undertake things like litter picking, weed removal, graffiti removal, road sign cleaning, etc. They are due to come to Peasedown St John in October and councillors were asked to let Clerk know if there are any tasks that require action. The Clerk was requested to obtain clarification on whether they will action works on Parish Council land e.g., the removal of graffiti on the Skate Park.</p>
<p><b>C088 – 27/09/2022</b></p>	<p><b>Future Agenda Items &amp; Cllr Questions</b></p> <p>Councillors were provided with an opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda. No items were raised.</p>
<p><b>C089 – 27/09/2022</b></p>	<p><b>Review of New Actions</b></p> <p>The Clerk provided a summary of the new actions generated from the meeting and advised they would be captured on the Actions Register in Planner after the meeting.</p>
<p><b>C090 – 27/09/2022</b></p>	<p><b>Date and Time of Next Meeting</b></p> <p>The next meeting of the Full Council is scheduled to be held on Tuesday 22<sup>nd</sup> November 2022 at 7pm at Beacon Hall.</p>

The meeting closed at 9.16pm.

Signed..... Date.....

**Appendix C084i - Schedule of payments made since the Full Council meeting on 9<sup>th</sup> August 2022 in relation to the accounts for the year ending 31<sup>st</sup> March 2023.**

<b>Date of Invoice</b>	<b>Supplier Name</b>	<b>Details</b>	<b>Associated Minute/Regulation</b>	<b>Net Amount</b>	<b>VAT Amount</b>	<b>Payment Type</b>
01/07/2022	Apollo Technology Solutions Ltd.	ICT Support - Jul to Sept 2022	Fin. Regs. 4.1	£175.14	£35.03	BACS
15/07/2022	BT Payment Services Ltd.	Mobile Phone Costs - Jul 22 to Aug 22	C016 - 17/05/2022	£7.00	£1.40	Direct Debit
21/07/2022	Bath & North East Somerset Council	Staff Salaries - Qtr. 1 - Apr to Jun 2022	C016 - 17/05/2022	£24,958.26	£21.60	BACS
01/08/2022	Sage (UK) Limited	Online Subscription to Sage 50 Accounts - August 2022	Fin. Regs. 4.1	£41.00	£8.20	Direct Debit
03/08/2022	E-ON	RG Changing Rooms Electric	C016 - 17/05/2022	£144.80	£7.24	BACS
09/08/2022	BT Payment Services Ltd.	PO Telephone & Broadband 01/08/22 to 31/08/22	C016 - 17/05/2022	£55.19	£11.04	Direct Debit
09/08/2022	BT Payment Services Ltd.	BH Telephone & Broadband 01/08/22 to 31/08/22	C016 - 17/05/2022	£55.18	£11.03	Direct Debit
12/08/2022	S J Aplin Playgrounds Ltd.	Repairs to wet pour surfacing at Beacon Field play area	F&A040 - 12/07/2022	£780.00	£156.00	BACS
15/08/2022	B E Services Limited	Supply & install electric conx frm chng rm to canteen/toilet	F&A032 - 12/07/2022	£1,128.44	£225.69	BACS
15/08/2022	BT Payment Services Ltd.	Mobile Phone Costs - Aug 22 to Sept 22	C016 - 17/05/2022	£7.00	£1.40	Direct Debit
16/08/2022	Lloyds Bank plc	Bank Transfer - DD - Lloyds Corporate Credit Card	Fin. Regs. 6.20	£927.38	£0.00	Direct Debit
19/08/2022	A J Champion & Sons Ltd	Plum slate for under plinth & sign in the Jubilee Garden	C218 - 15/02/2022	£13.80	£2.76	BACS
19/08/2022	Bath Area Play Project	BAPP Fun Day on Beacon Field 25/07/2022 Community Grant	C015 - 17/05/2022	£1,000.00	£0.00	BACS
19/08/2022	Unique Signs	1x A3 Alucomp H&S Sign for MUGA on Recreation Ground	Fin. Regs. 4.1	£25.00	£5.00	BACS
23/08/2022	Screwfix Direct Ltd. & B&Q	Fixings for new crockery shelving units at Beacon Hall	Fin. Regs. 4.1	£22.49	£4.49	BACS
24/08/2022	Graham Bradley	Replace missing & repair dislodged roof tiles on Beacon Hall	F&A017 - 31/05/2022	£545.00	£0.00	BACS
25/08/2022	Hobbs Marble & Granite Ltd.	30x Granite slabs for Phase 2 of Crem Rem Plots	C061 - 20/07/2021	£4,200.00	£840.00	BACS
26/08/2022	Office Monster	A4 Copier paper - 5x reams	Fin. Regs. 4.1	£30.39	£6.08	BACS
26/08/2022	SWALEC / SSE	BH Gas	C016 - 17/05/2022	£526.96	£26.34	Direct Debit
30/08/2022	A.J. Charlton & Sons Ltd.	Timber & gravel to make bollards around grass matting area	Fin. Regs. 4.1	£145.70	£29.14	BACS
30/08/2022	Gompels Healthcare Ltd	First aid kit, toilet rolls & paper towels for canteen&toilet	Fin. Regs. 4.1	£50.16	£10.03	BACS
30/08/2022	Gompels Healthcare Ltd	4x Nitrile & latex gloves for Caretakers	Fin. Regs. 4.1	£21.98	£4.40	BACS
31/08/2022	Allstar Business Solutions Ltd.	Fuel Card - August 2022	C016 - 17/05/2022	£57.10	£11.42	Direct Debit
31/08/2022	BK & A Garrett & Son	Watering of hanging baskets and planters	C084 - 27/09/2022	£600.00	£120.00	BACS
31/08/2022	C & S Cleaning Services (Radstock) Ltd.	General Clean of Beacon Hall - August 2022	Fin. Regs. 4.1	£192.00	£38.40	BACS
31/08/2022	Softcat Plc	MS Office 365, Conf Call, Visio & Exchange Online - Jul 2022	C166 - 14/12/2021	£385.40	£77.08	BACS
01/09/2022	Bath & North East Somerset Council	BH Business Rates - Sept 2022	C016 - 17/05/2022	£287.00	£0.00	Direct Debit
01/09/2022	Bath & North East Somerset Council	AC Business Rates - Sept 2022	C016 - 17/05/2022	£208.00	£0.00	Direct Debit



Date of Invoice	Supplier Name	Details	Associated Minute/Regulation	Net Amount	VAT Amount	Payment Type
01/09/2022	Norton Garden Machinery Ltd.	Repairs to Makita hedge cutter	Fin. Regs. 4.1	£50.00	£10.00	BACS
01/09/2022	Sage (UK) Limited	Online Subscription to Sage 50 Accounts - September 2022	Fin. Regs. 4.1	£41.00	£8.20	Direct Debit
02/09/2022	SWALEC / SSE	Streetlighting Electric	C016 - 17/05/2022	£329.16	£16.45	Direct Debit
03/09/2022	Andrew Davis	Contracted labour - cutting of hedges at various locations	Fin. Regs. 4.1	£260.00	£0.00	BACS
05/09/2022	A.J. Charlton & Sons Ltd.	Timber to contain gravel under plinth in the Jubilee Garden	C218 - 15/02/2022	£2.47	£0.49	BACS
05/09/2022	E-ON	RG Changing Rooms Electric	C016 - 17/05/2022	£74.94	£3.75	BACS
05/09/2022	JW Waste Recycling Ltd.	12yd General Mixed Waste Skip for All Bins - Aug to Aug 2022	Fin. Regs. 4.1	£20.00	£4.00	BACS
05/09/2022	JW Waste Recycling Ltd.	12yd General Mixed Waste Skip for All Bins - Aug to Sep 2022	Fin. Regs. 4.1	£361.04	£72.21	BACS
05/09/2022	Norton Garden Machinery Ltd.	Supply of 1x bump feed head for strimmer	Fin. Regs. 4.1	£20.00	£4.00	BACS
08/09/2022	BT Payment Services Ltd.	PO Telephone & Broadband 01/09/22 to 30/09/22	C016 - 17/05/2022	£53.24	£10.65	Direct Debit
08/09/2022	BT Payment Services Ltd.	BH Telephone & Broadband 01/09/22 to 30/09/22	C016 - 17/05/2022	£53.23	£10.64	Direct Debit
13/09/2022	AED Locator (E.U.) Ltd.	Replacement Defib Pad Packs - 1x Adult	Fin. Regs. 4.1	£106.95	£19.80	BACS
13/09/2022	Agrovista UK Ltd.	3x 10 litres of heavy-duty grass line marking paint	Fin. Regs. 4.1	£66.27	£13.25	BACS
13/09/2022	Screwfix Direct Ltd. & B&Q	3x 750ml cans of Hammerite paint for repainting of Beacon	Fin. Regs. 4.1	£44.98	£8.99	BACS
15/09/2022	Royal Mail Group Ltd.	Delivery of the Autumn 2022 newsletter	C016 - 17/05/2022	£227.69	£45.40	BACS
16/09/2022	Lloyds Bank plc	Bank Transfer - DD - Lloyds Corporate Credit Card	Fin. Regs. 6.20	£1,312.05	£0.00	Direct Debit
				<b>£39,613.39</b>	<b>£1,881.60</b>	