



## PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN  
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### **Minutes of the Full Council Meeting held on Tuesday 12<sup>th</sup> April 2022 at 7.00pm held at Beacon Hall, French Close, Peasedown St John**

#### **Present:**

#### **Councillors:**

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Adi Davis; Jo Davis; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andy Larcombe; Ray Love; Jonathan Rich (Chair); Les Sprake; Kathy Thomas (Vice-Chair).

#### **In attendance:**

Tanya West – Parish Clerk

The Chair asked if any persons were recording the meeting. Cllr Gavin Heathcote advised that he was. There were no objections from the members of the public present at the meeting.

#### **Public Session**

There were eight members of the public present at the meeting. The following issues were raised:

Regarding agenda **item C254** and the planning application for 36 Naishes Avenue (21/05622/FUL) – a resident spoke on behalf of three others giving the view that the development is far too big for size of the plot. It would cause a loss of private garden space, making the end of the cul-de-sac feel cramped, and would result in a loss of light to No. 38. Parking on the application has never met the requirements of the Highways Department. An e-mail would be sent with their full objections detailed.

Regarding agenda **item C262** – proposed Traffic Regulation Orders. A group of residents from Ashgrove attended regarding the proposed parking restriction at the end of Ashgrove. A wider group of residents had put together an open letter to B&NES Council raising the issue that of 52 houses in Ashgrove, 26 have private driveways and 26 don't. There are only 9 on-street parking spaces, two of which are on the chicane. Given that parking is already inadequate, putting parking restrictions around the chicane will make matters worse, and doesn't do any harm at the moment. Speeding is also a problem in Ashgrove, because the speed bump is not slowing traffic. This also causes problems with noise because the speed limit goes from 50mph straight to 20mph just before the chicane. Residents are keen to know what provision is likely to be made in the near future for electric car parking. Ashgrove might be the ideal spot to put local electric vehicle parking points.

Councillors responded to say that anyone interested in Community Speedwatch should contact the local PCSOs. It was noted that Avon & Somerset Police currently have only 1 speed-check motorbike, so are looking for people to establish Community Speedwatch groups.

Nick Young, Manager of Peasedown Miners Football Club, regarding **item C261** speaking in support of a Tea Hut and Toilet Unit at the Recreation Ground. He commented that there always used to be a tea hut on the Recreation Ground, but it was demolished in the 1990s and was never replaced. Currently there are no facilities to provide refreshments, unlike many other clubs in the league who do have these facilities. It would be a real benefit. They currently have to provide a flask for the referee. Another benefit will be the provision of an additional toilet, because there is currently no toilet in the Referee's Changing Room. The club had recently had a grading on the ground from the FA and although the report was really good on the pitch, but they commented that there is no toilet in the

referee's changing room. They have been approached to start a ladies team to play at the Recreation Ground on a Sunday, and if they have female referee, then the additional toilet will definitely help.

**C249 – 12/04/2022 Attendance Roll Call and Declarations of Interest**

An attendance roll call was undertaken and those present are detailed above.  
No further interests to those already disclosed to the Monitoring Officer were declared.

**C250 – 12/04/2022 Attendance and Apologies for Absence**

Apologies for absence had been received from Cllr Conor Ogilvie-Davidson due to work commitments.  
This apology was duly noted.  
Cllr Andrew Fraser was absent with no apologies received.

**C251 – 12/04/2022 Minutes**

- i. The minutes of the **Full Council** meeting held on 15<sup>th</sup> February 2022 had been circulated in advance of the meeting; it was **resolved** that they be accepted as a true and correct record of that meeting and will be signed by the Chair accordingly.
- ii. The minutes of the **Full Council** meeting held on 15<sup>th</sup> March 2022 had been circulated in advance of the meeting; but not in sufficient time for them to be reviewed by all councillors. It was therefore agreed their approval should be rolled over to the next meeting.
- iii. The minutes of the **Burial Committee** meeting held on 22<sup>nd</sup> June 2021 had not been circulated. Their approval to be rolled over to the next meeting.

**C252 – 12/04/2022 Clerk's Report**

The Clerk reported that Planner continued to be updated and clearing any older actions. The report and roadmap for the Council to achieve the General Power of Competence had not been circulated as pre-reading but would be included on the agenda for the Annual Council meeting in May.

**C253 – 12/04/2022 Items for Urgent Report**

There were no items for urgent report.

**C254 – 12/04/2022 Planning Related Matters**

- A. Councillors reviewed the plans, alongside any feedback provided by public or members, and determined the Parish Council's official response regarding the following planning applications:
  - i. Reference: **21/05622/FUL**  
Address: **36 Naishes Avenue**, Peasedown St. John, Bath, BA2 8TW.  
Proposal: Erection of a two-storey side extension and single storey rear extension (Resubmission). Revised plans.  
Applicant: Mr Daniel Hillier.  
There were three public comments listed on the B&NES Council website objecting to this revised application.  
The revised plans were reviewed, and it was **resolved** to object to this application. It was felt that the design is not altered sufficiently enough to address the concerns that the Parish Council made and so the objections previously submitted still stand.
  - ii. Reference: **22/01322/TEL**  
Address: **Street Record, Wellow Lane**, Peasedown St John, Bath.  
Proposal: Telecommunications installation of a 15.0m Phase 9 Super Slimline Monopole and associated ancillary works.  
Applicant: CK Hutchison Networks (UK) Ltd.  
There were no public comments listed on the B&NES Council website relating to this application. It was commented that increasing the speed and availability of digital communications increases the desirability of an area both for residential and business investment and so it was considered this application will be of benefit to the parish. Councillors did not raise any concerns regarding the application and so it was **resolved** that it be supported.
- B. Councillors received, for information, a report on the following (appendix C254i refers):
  - i. Planning decisions issued by B&NES Council.
  - ii. Planning enforcement matters.
  - iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes.
  - iv. Progress on the Greenlands Road development of 89 dwellings.

### C. Public Rights of Way

Councillors received an update regarding the change to the Public Rights of Way (PROW) network in respect of Public Footpath BA19/22, at Skylark Farm, in the Parish of Peasedown St John. It was noted that the objections to this proposed PROW diversion were from the owners/potential users of the nearby menage. Concerns had been raised those users of the PROW may scare/impact the horses. The application is now at appeal. Any further updates will be reported at future meetings.

In view of the members of the public at the meeting, it was **resolved** to amend the order of the meeting and bring forward agenda item **C262 – 12/04/2022**, all in accordance with Standing Order 10.a.vi.

#### **C262 – 12/04/2022 Correspondence, Complaints & Issues**

Councillors had the opportunity to review any new queries, issues and complaints raised since the last meeting as they had been logged on the relevant online Planner Board. Items of significance brought to the Council's attention included:

- Update on the 4 proposed **Traffic Regulation Orders (TROs)** on Ashgrove, Camvale and Old England Way for which comments previously discussed and submitted (minute C196 – 18/01/2022 refers).

Councillors discussed the plans and **resolved** to submit the following as their formal comments:

**Plan 2 – Ashgrove**, Peasedown St John (No Parking at Any Time) - It was agreed to **strongly object** to this proposal.

The reasons raised in the course of discussion were:

- i. Ashgrove is a really difficult area to park in. As the current arrangement doesn't cause any issues to anyone it is ridiculous to put in double yellow lines. The road is perfectly navigable and there is not an issue with visibility. There is no reason whatsoever to make residents' lives more difficult.
- ii. Currently the parking in Ashgrove acts as a speed deterrent. It almost acts as a traffic calming in itself, with drivers having to slow down to give way to oncoming vehicles.
- iii. Consideration should be given to getting rid of the speed humps/build outs to create more parking in this area for residents which would naturally slow the traffic down, rather than spending money on doing unnecessary superficial work.
- iv. Parking should be looked at as a holistic thing rather than just individual areas, which means the problem just ends up being moved from one place to another.
- v. Councillors were also aware of comments from local residents regarding parking in the area. Parking is already wholly inadequate, and the changes will make it worse. Concerns were also raised regarding the fact that the speed bump in this location is so shallow that it no longer slows traffic down. Many local residents are concerned about speeding, including the associated noise of cars slowing down because the speed limit goes from 50mph straight to 20mph just before the chicane.

**Plan 3 – Ashgrove**, Peasedown St John – It was agreed to **object** to this proposal. It was considered that this proposal is putting parking restrictions on a section of road in front of a property that has converted their garden into a driveway, although the conversion has not been actioned officially as there is not any dropped kerb installed at this location.

**Plan 11 – Old England Way** – It was agreed to **support** this proposal.

**Plan 19 – Knightstone Close/Church Road** - It was agreed to **object** to this proposal. From consultation with local residents, it was thought that the majority felt the change was not necessary, as there are no parking issues at this location. This section of Church Road is single carriageway anyway, so it was thought that it was not possible to park there without blocking the entire road.

- A report from the owner of the **Old Quarry Site**, requesting feedback from the Parish Council on their proposals for **relocation of the vehicular access**, had been circulated to councillors as re-reading. Concerns were raised regarding potential damage to the property of the Trust and the proximity to the pedestrian entrance to the Recreation Ground. Also, it was not certain that moving the gateway would resolve the issue of fly tipping on the site.

The Clerk to obtain some additional information and answers from the owner to provide an update at the next meeting.

#### **C255 – 12/04/2022 Memorial Trees and Benches Policy**

The draft Memorial Trees and Benches Policy had been circulated to councillors as pre-reading. It was reviewed and the following agreed:

It was **resolved** to formally adopt the Memorial Trees and Benches Policy as written in the pre-reading and for either Full Council or the relevant Committee to consider the application (depending on the site the tree or bench is requested to be located).

The request for a memorial tree to be located on the Recreation Ground was considered. It was queried as to whether the type of tree requested would be suitable to put in the triangle of land between the pathways without the tree roots damaging the new pathway in the future. The Clerk to contact the tree suppliers to determine an answer on this. It was resolved to accept the application, subject to confirmation there is unlikely to be any root damage to the pathway. If there is a potential problem, then an alternative location at the Recreation Ground can be determined.

It was subsequently noted that the policy states that trees cannot be planted until November and concerns were raised about making the applicant wait until November as the sign off of the policy had already been delayed.

It was therefore **resolved** to temporarily suspend Standing Order 7a and 7b (six-month rule) to allow the following tree planting item to be discussed, all in accordance with Standing Order 10a.xv.

It was **resolved** to allow the planting of this memorial tree on the Recreation Ground during the 'banned' period on the policy due to the application having been pending for a while.

It was **resolved** to reinstate Standing Order 7a and 7b.

#### **C256 – 12/04/2022 Financial Matters & Schedule of Payments**

i. Councillors reviewed the schedule of payments raised since the Full Council meeting on 15<sup>th</sup> March 2022 in relation to the accounts for year ending 31<sup>st</sup> March 2022 (appendix C256i refers).

It was **resolved** that the invoice for £518.85+VAT to PHS Group for the hand drier and sanitary bin service contract be paid [it being over the Clerk's sign-off level and above the allocated budget although within the operational cost centre budget].

It was **resolved** to ratify all the other payments on this schedule.

ii. Councillors reviewed the schedule of payments raised since the Full Council meeting on 15<sup>th</sup> March 2022 in relation to the accounts for year ending 31<sup>st</sup> March 2023 (appendix C256ii refers).

It was **resolved** to ratify all the payments on this schedule.

iii. Councillors reviewed the summary of General and Ear Marked Reserves and Committed Expenditure. No comments were raised.

iv. Councillors considered any budgets which require to be carried forward. It was **resolved** to carry forward the remaining budget allocated to Community Grants from the 2021/22 financial year to the 2022/23 financial year.

#### **C257 – 12/04/2022 Community Grants**

Councillors received an update on the Community Grant awards for 2021/22 and considered the application from Peasedown Scouts for shelving units, as previously discussed under minutes C122 – 19/10/2021; F&A054 – 04/01/2022 and C192 – 18/01/2022.

It was **resolved** to award a community grant of £500 to 1st Peasedown St John Scout Group to purchase new shelving for their garage storage facility on the Recreation Ground with the funding to be allocated from the remaining Community Grant budget from the 2021/22 financial year.

#### **C258 – 12/04/2022 Order of Known Business, Project Budgets and EMR**

Councillors reviewed progress and the expenditure in relation to the Order of Known Business projects for the 2021-22 council year, also, of the previously agreed larger operational projects.

All projects are progressing via their respective Advisory Panels and there will be a thorough review of the projects and associated finances at the Finance & Amenities Committee meeting scheduled for later in the month.

#### **C259 – 12/04/2022 Council Committee Updates**

Two meetings had been held since the last Full Council meeting, updates from them are detailed below.

**Burial Committee – Advisory Panel** meeting held on 17<sup>th</sup> March 2022. It was noted that the permanent signs in relation to items on cremated remains memorial slabs have not yet been erected.

Cllrs Audrey Gillard-Sprake and Les Sprake reported they had been removing the bindweed from around the saplings in the 'nursery' section at the cemetery.

**Personnel Committee** – Committee Meeting held on 22<sup>nd</sup> March 2022. The minutes of this meeting have been published. The main focus of the meeting was Caretaking staff contracts and hours.

**8.20pm – It was resolved to adjourn the meeting for a comfort break.**

**Cllr Ray Love left the meeting.**

**8.28pm – It was resolved to reconvene the meeting.**

#### **C260 – 12/04/2022 Advisory Panel Updates**

A. Councillors received reports and considered recommendations from the following Advisory Panels which have met since the last Full Council meeting:

- i. **Civic Events Advisory Panel** – Meeting held on Thursday 31<sup>st</sup> March 2022 at 7.30pm. The notes from this meeting as an update on the planning of the events to celebrate the Queen’s Platinum Jubilee on 2<sup>nd</sup> June 2022 was circulated as pre-reading.
- ii. **Clerk Liaison Panel** – Meeting held on Wednesday 6<sup>th</sup> April 2022 at 6.00pm. The CLP continue to work with the Clerk on managing the current workload and staff training. It was also reported that the local neighbourhood policing team will be using the hall/office for a base from time to time to access wifi and power source etc.
- iii. **Executive Committee Advisory Panel** – Meeting held on Tuesday 5<sup>th</sup> April 2022 at 7.00pm. The notes from the meeting had been circulated as pre-reading. It was **resolved** to approve the recommendations regarding projects and workload priorities as follows:  
The priorities for this month:
- a. Finalise all Persimmon land transfer documentation to go to solicitor.
  - b. Continue with the Jubilee Garden project.
  - c. Continue with the planning of the Jubilee Event.
  - d. Delegate microphones for council meetings.
  - e. Complete the Recreation Ground improvements works.
  - f. Continue with the plan for caretaking staff and outside works & associated amending & reissuing of contracts.
  - g. Complete the signage works from the Football Club Liaison Advisory Panel as agreed by Full Council.
  - h. Complete works from the Football Club Liaison Advisory Panel regarding the ‘Tea Hut’.
  - i. Complete all outstanding minutes.
  - j. Update Council on agreed actions and deadlines regarding the removal etc trinkets at the cemetery.
  - k. Complete the work on the budget – including the advice of the internal auditor on accruals to enable to year to be closed and the budgets loaded.

Councillors also considered the following **motion**:

*To **resolve** to instruct the Clerk that after detailed discussions at both Finance & Amenities, & Full Council meetings the following amounts are moved from the Committed Expenditure into General Reserves:*

1. £1000.00 from the Asset Signage Project.
2. £1000.00 from the Refurbishment of the Telephone Kiosks.
3. £4000.00 from the Recreation Ground Improvements.

*Proposed by: Cllr Andy Larcombe*

*Seconded by: Cllr Jo Davis*

This motion was voted upon and **agreed**. The Clerk to action the necessary journal entries on Sage.

- v. **Jubilee Garden Advisory Panel** – A site meeting with contractor was held on Wednesday 16<sup>th</sup> March 2022 at which the following was agreed with the contractor:
- A likely start date of Tuesday, 19<sup>th</sup> April 2022, and a likely completion date of Tuesday 3<sup>rd</sup> May. There is some flexibility to run over by a week or so, in the event of bad weather, providing we have at least two weeks to plant-up the garden prior to opening on Thursday 2<sup>nd</sup> June. If they are available and want to start the works before this date, they will let us know one week in advance.
  - Site storage and welfare facilities would be located at the back of Beacon Hall car park.
  - The Parish Office will advise hirers of Beacon Hall that the works will be taking place and will letter-drop surrounding properties.
  - Works are likely to finish by 5pm each day and will not take place at weekends.
  - The contractor will be issued with a key for Beacon Hall car park gate for the duration of the works.

Since this meeting, letters have been delivered to all the neighbouring properties in French Close and Naishes Avenue that may be impacted by the works. Also, following the article in the newsletter, some residents have volunteered to assist with the planting up of the garden.

Cllr Ogilvie-Davidson, the Caretaker, and the Administration Officer had met earlier in the day to mark out the layout of the plan, in preparation for the contractors. As the tender document had not included a scale drawing, just an indicative plan, an alternative plan layout had been suggested. This was not agreed by Council and the original scheme, as detailed in the tender document, is to be used.

- vi. **Persimmon Land Transfer Advisory Panel** – No meeting held; the Clerk is continuing with the marking up of the maps and updating the spreadsheet with all the relevant titles. All councillors will be informed when the email containing all this information is sent to Persimmon.
- vii. **Recreation Ground Improvements Advisory Panel** – No meeting held but since the last Full Council meeting the following update was provided:
  - Northavon were contacted about the outstanding works and advised they would get someone to visit site to check the ground and then advise us of a date for them to come in and finish everything off.
  - Regarding the bramble patch – the site supervisor reported that his recollection was that this was discussed as being part of the work for the concrete pad, rather than the footpaths. When the Scouts went elsewhere for the concrete pad, he checked with the office about whether it was included in the original quote and was told that it wasn't. When it was raised that this could be part of the area where the grass matting should go, so perhaps should have been included, he agreed to check on what's included and what should be extra and will report back on his return from holiday.

B. The scheduled forthcoming meetings for the following Advisory Panels were noted:

- iv. **Civic Events Advisory Panel** – Thursday 5<sup>th</sup> May 2022 at 7.30pm.
- v. **Clerk Liaison Panel** – Wednesday 4<sup>th</sup> May 2022 at 6.00pm.
- vi. **Digital Transformation Strategy Advisory Panel** – Tuesday 19<sup>th</sup> April 2022 at 7.00pm.
- vii. **Executive Committee Advisory Panel** – Tuesday 3<sup>rd</sup> May 2022 at 7.00pm.

#### **C261 – 12/04/2022      Tea Hut and Toilet Unit at the Recreation Ground**

Councillors received a report on proposals for the installation of a tea hut and toilet unit at the Recreation Ground, following discussions at meetings of the Football Club Liaison Advisory Panel and the Finance & Amenities Advisory Panel.

Councillors gave their comments on the proposals, some of which were in favour and some against.

Comments **in favour** of the proposals were:

- The facilities will enhance the lives of residents in the parish.
- An additional toilet was needed anyway for the Referees changing room and this will fulfil that need. It is also good that it will be an accessible toilet.
- It will be good to support the football clubs and for them to have an area for a hot drink.
- The facilities can be used by other people/organisations as well as the Parish Council.
- The Parish Council needs to do something constructive with the money that it holds.
- It would be better for the Parish Council to be responsible for the facilities and to run them and hire them out.
- Providing good facilities outside the home is important and would encourage more people to be out of doors, using the Recreation Ground.

Comments **against** the proposals were:

- Managing the project will put an additional burden on Parish Council staff and running the facilities will also increase their workload.
- Not all residents will benefit from the facilities because they will probably only be used for football matches. This should not be the priority in the middle of a cost-of-living crisis

After lengthy discussion, Councillors consider the following **motion**:

*To **resolve** that Peasedown St John Parish Council undertakes the erection of a tea hut and Equality Act compliant toilet unit at the Miners' Welfare Recreation Ground under the following requirements:*

- *The units to be run in accordance with the conditions of the Charity Commission Scheme Document (Charity Trust minute CT019 – 15/02/2022 refers).*

- That the funding of this project is deducted from General Reserve (using the underspend from the 2021/22 financial year) up to an overall cost of £29,000 net.
- That the units are purchased from Portable Space Ltd.
- That the appointment of the groundworks/utility works, and ramps are delegated to the Clerk in conjunction with the Football Club Liaison Advisory Panel members.
- That the units are installed, if possible, under planning permission ref. 21/04993/FUL, otherwise appropriate amended/alternative planning to be obtained.

Proposed by: Cllr Andy Larcombe

Seconded by: Cllr Kathy Thomas

It was **resolved** to accept this motion, with a recorded vote taken as follows:

Councillor	For	Against	Abstain
Barbara Bailey		✓	
John Bailey		✓	
Mandy Clarke	✓		
Richard Clarke	✓		
Adi Davis	✓		
Jo Davis	✓		
Audrey Gillard-Sprake		✓	
Gavin Heathcote		✓	
Sam Heathcote		✓	
Simon Kidd	✓		
Andrew Larcombe	✓		
Jonathan Rich	✓		
Les Sprake		✓	
Kathy Thomas	✓		

The Clerk was instructed to place an order for the units the following day, as the quotation is only valid until tomorrow.

The colour of the units is to be confirmed; the Clerk to obtain details on the options available and report back for decision.

#### **C263 – 12/04/2022 Snow Warden Scheme**

Pre-reading provided a report on the current status of the Snow Warden Scheme and issues encountered with running the scheme. The current Head Snow Warden, Cllr Kathy Thomas, advised there had not been any significant snow fall in the past two years and suggested the scheme should be reviewed and other options in providing a winter support service to the parish be explored. It was **resolved** to disband the current Snow Warden Scheme with a view to establishing a new scheme, for Council to review and approve in order for it to be put in place prior to October 2022.

#### **C264 – 12/04/2022 Mowing Contracts**

Councillors received a report on the mowing contracts for Beacon Field and the Recreation Ground. It was **resolved** to appoint B&NES Council to mow Beacon Field and surrounding areas for a total cost of £1,730.14 + VAT. It was **resolved** to appoint Greensward to mow the Recreation Ground, including the football pitch, for a total cost of no more than £4,000+VAT (based on 25 cuts per year; weather dependent).

#### **C265 – 12/04/2022 Calendar of Meetings for the 2022-23 Council Year**

Councillors reviewed the draft of the proposed calendar of council meetings in preparation for adoption at the Annual Meeting of the Full Council in May 2022. The following comments were raised:

- The Finance & Amenities Committee meeting on 11th April may be an issue as being held too early in the new financial year.
- The Finance & Amenities Committee meeting on 13th September requested to be moved by Cllr Larcombe (in the event he is elected as Chair to this Committee).
- The Full Council meeting dates to be reviewed to make them more consistent with the number of weeks in between each meeting.
- The calendar could also include the publishing/delivery dates of the Parish Council newsletter.

#### **C266 – 12/04/2022 Annual Parish Council Meeting**

An update was provided on the preparations for the Annual Meeting of the Parish Council due to be held on Tuesday 17<sup>th</sup> May 2022. Councillors were advised the Clerk would be sending out a link to an online 'Expression of Interest' form; all councillors to update this form before the next meeting, with their preferences for which standing committees and outside bodies etc. they wish to serve on in order to aid the streamlining the meeting.

**C267 – 12/04/2022 Annual Village Meeting**

The draft minutes of the **Annual Village Meeting** held on 29<sup>th</sup> March 2022 had been circulated in advance of the meeting; it was **resolved** that they be accepted as a true and correct record of that meeting and will be signed by the Chair accordingly.

**C268 – 12/04/2022 Outside Bodies**

Councillors received an update on meetings attended since the last Full Council meeting, as follows:

**Parishes Liaison Group** – Representatives: Clerk and Cllrs Audrey Gillard-Sprake; Ray Love; Jonathan Rich; Kathy Thomas. The Chair and Clerk to have the voting rights.

Last meeting – Wednesday 23<sup>rd</sup> March 2022 – attended by Cllrs Jonathan Rich and Kathy Thomas and the Clerk. Notes from the meeting had been circulated to councillors as pre-reading.

Next meeting – Wednesday 13<sup>th</sup> July 2022.

**Avon Local Councils Association (B&NES ALCA Area Group & County Meetings) -**

Representatives: Clerk and Cllrs Conor Ogilvie-Davidson; Kathy Thomas

Last meeting (B&NES Area Group) – Wednesday 19<sup>th</sup> January 2022 at 7.30pm via Zoom – attended by Cllr Kathy Thomas and the Clerk. The minutes of the meeting had been circulated to councillors as pre-reading.

Next meeting (B&NES Area Group) – Wednesday 8<sup>th</sup> June 2022.

**Somer Valley Forum** – Representatives: Cllrs Mandy Clarke; Richard Clarke; Ray Love; Jonathan Rich; Kathy Thomas (first two councillors in attendance at the meeting to receive the voting rights).

Last meeting – Wednesday 3<sup>rd</sup> March 2022. Attended by Cllrs Mandy and Richard Clarke. Notes from the meeting had been circulated to councillors as pre-reading.

Next meeting – Wednesday 15<sup>th</sup> June at 6pm via Zoom.

**Community Centre Network** – Representatives: Cllr Kathy Thomas

Last meeting – Not met since the last Full Council meeting.

Next meeting – Tuesday 10<sup>th</sup> May at 12.00 noon. Location to be determined.

**Peasedown Environment Group** – Representatives: Cllrs Ray Love; Conor Ogilvie-Davidson

Last meeting – Friday 25 March at 7.30p.m. at the Methodist Church. Attended by Cllr Ray Love. There were no notes from the meeting, but Cllr Love reported about a request for bicycle racks at Beacon Hall.

Next meeting – No meetings currently scheduled.

**C269 – 12/04/2022 Ashgrove Cemetery**

Since the last Full Council meeting there had been one interment application which was currently being processed. The Burial Committee will be holding an Advisory Panel meeting on 21<sup>st</sup> April 2022.

**C270 – 12/04/2022 Future Agenda Items & Cllr Questions**

Councillors raised the following queries or requests for future agenda items:

- Parish Council newsletter to be included on the next agenda with proposed plans to resolve the recent issues with delivery.
- A date for when the signs for the Recreation Ground changing rooms are being installed was requested. It was replied an update will be provided at the Finance & Amenities Committee meeting later in the month.

**C271 – 12/04/2022 Review of New Actions**

The Clerk provided a summary of the new actions generated from the meeting and advised they would be captured on the Actions Register in Planner after the meeting.

**C272 – 12/04/2022 Date and Time of Next Meeting**

The next Full Council meeting will be the Annual Meeting of Council and is scheduled to be held on Tuesday 17<sup>th</sup> May 2022 at 7pm at Beacon Hall.

The meeting closed at 9.30pm.

Signed..... Date.....



## Appendix C254i – Planning Related Matters

### Purpose

To receive a report and make any associated decisions on the following planning related matters:

### Planning Decisions Issued by B&NES Council (for information only)

Since the Full Council meeting on 15th March 2022, decisions have been received from B&NES Council on the following applications:

i. Reference: **22/00290/TPO**

Address: **48 Westbury View**, Peasedown St John, Bath, BA2 8TZ

Proposal: Ash (T5) - Repeat crown reduction by pruning back to the previous points. Reduce any new branches by 2-3m to create a balanced crown with an aerodynamic profile. Due to fungus and basal trunk decay.

Applicant: Mrs Margaret Hopkins.

**Consent** subject to all works being carried out in accordance with British Standard 3998 : 2010 'British Standard Recommendations for Tree Work'

ii. Reference: **22/00895/FUL**

Address: **Sulis Hospital Bath**, Foxcote Avenue, Peasedown St John, Bath, BA2 8SQ

Proposal: Erection of lower ground floor single storey extension comprising a new CT scanner and ancillary control room with external plant enclosures.

Applicant: Royal United Hospitals Bath NHS Foundation Trust.

**Permitted** subject to the usual standard conditions

### Planning Enforcement

Since the Full Council meeting on 15th March 2022, the following enforcement matters are still in progress. Updates are being pursued by the Clerk and copied to Communities Team as potential breach of the Parish Charter:

i. **14/00806/UNAUTH** - Land behind site of Peasedown Community Farm, Dunkerton Hill, Bath – Unauthorised use/activity. Last correspondence received from the Team Manager of Planning & Enforcement dated 11/03/2022 stated as follows:

*I am sorry to say that no further progress has been made with this site since my last email. Unfortunately we have lost one of our solicitors in the past month and the enforcement team has short staffed owing to a recent vacancy which we are trying to fill at the moment.*

*Since January we have had a huge upsurge in enforcement cases which, against the backdrop of a reduced team is having a significant impact on resources and meaning we are having to prioritise cases.*

*As this site is subject to an extant enforcement notice there is no risk of immunity from future action by the Council however it does mean we are unable to prioritise this case over cases where there is a risk of potential immunity.*

*I am actively working to recruit the vacancy in my team as well as seeking additional resources to deal with the volume of case work we have at the moment and to free up capacity to deal with outstanding matters including progressing action with this and other sites we have where formal notices have not been complied with however this is taking time and at this stage (until my team is fully staffed and we have additional legal support) I am unable to confirm when further action may be progressed with this site.*

*I appreciate that this will be frustrating to the Parish however I would like to assure you that this case has not been forgotten about (principally as I drive past it every week and am reminded of it everytime!)*

*Hopefully we will be back up to capacity soon and can start to move some of these historic cases forward.*

### Planning Applications Not Invited to Comment (for information only)

Since the Full Council meeting on 15th March 2022, applications validated by B&NES Council upon which the Parish Council is not invited to comment are as follows:

i. Reference: **22/01107/COND**

Address: **28 Church Road**, Peasedown St John, Bath, BA2 8AA

Proposal: Discharge of conditions 2 (Soft Landscaping) and 10 (Materials) of application

20/04576/FUL (Erection 1no. four bed dwelling with double garage, following demolition of existing

bungalow with single garage.)  
Applicant: Mr R Elsip.

Since the Full Council meeting on 15th March 2022, applications determined by B&NES Council upon which the Parish Council is not invited to comment are as follows:

i. None.

Since the Full Council meeting on 15th March 2022, applications pending determination by B&NES Council upon which the Parish Council was not invited to comment are as follows:

i. Reference: **22/00524/COND**

Address: **Land Between Stowborough Cottages And Highfield Road**, Greenlands Road, Peasedown St John, Bath.

Proposal: Discharge of conditions 6, 7 and 10 of application 21/01428/FUL (Erection of a pair of semi-detached bungalows)

Applicant: Mrs Allison Gould.

### **Planning Appeals** (for information only)

Since the Full Council meeting on 15th March 2022, the following appeals were lodged/determined:

i. None.

Since the Full Council meeting on 15th March 2022, the following appeals are in progress:

i. None.

### **Planning Applications Pending Decision** (for information only)

The following applications are still awaiting a decision by B&NES Council:

i. Reference: **21/05039/FUL**

Address: **Sakura, Eckweek Lane**, Peasedown St. John, Bath, BA2 8PH

Proposal: Erection of 4 bedroom detached dwelling and garage.

Applicant: Mr and Mrs Andrew Sales.

ii. Reference: **21/05622/FUL**

Address: **36 Naishes Avenue**, Peasedown St. John, Bath, BA2 8TW.

Proposal: Erection of a two-storey side extension and single storey rear extension (Resubmission).

Applicant: Mr Daniel Hillier.

iii. Reference: **22/00849/FUL**

Address: **76 Frederick Avenue**, Peasedown St John, Bath, BA2 8JA

Proposal: Construction of driveway to front of dwelling.

Applicant: Mrs Jolanta Zahora.

iv. Reference: **22/00904/FUL**

Address: **17 Wellow Lane**, Peasedown St John, Bath, BA2 8JQ

Proposal: Erection of single storey orangery

Applicant: Mr Jones.

### **Planning Applications for Neighbouring Parishes**

Since the Full Council meeting on 15th March 2022 the following application from a neighbouring parish has been identified as potentially having an impact on Peasedown St John:

None yet specified – the weekly lists of all applications within B&NES can now be accessed by councillors via MS Teams.

It is suggested that councillors use the map function on the B&NES Council website to determine if there are any relevant applications outside the parish, which could have an impact on Peasedown St John and so thus require consideration.

### **Progress update on the Greenlands Road development of 89 Dwellings**

Last update received in December 2021 stated:

*I have checked with the team and we don't yet have a date for a start on site at Greenlands Road. As soon as this changes I will let you know and as mentioned before, we aim to give at least 2 weeks' notice to the wider community as well.*

**Appendix C256i - Schedule of payments made since the Full Council meeting on 15<sup>th</sup> March 2022 in relation to the accounts for the year ending 31<sup>st</sup> March 2022.**

<b>Date of Invoice</b>	<b>Supplier Name</b>	<b>Details</b>	<b>Associated Minute / Regulation</b>	<b>Net Amount</b>	<b>VAT Amount</b>	<b>Payment Type</b>
18/02/2022	Agrovista UK Ltd.	3x 10l of white lining paint	Fin. Regs. 4.1	£59.25	£11.85	BACS
18/02/2022	Agrovista UK Ltd.	2x packs of EverEdge for Garden of Rem Crm Rem Plots Phase 2	C083 - 10/08/2021	£77.20	£15.44	BACS
10/03/2022	JW Waste Recycling Ltd.	4yd mixed waste skip for clearing allotments after the storm	Fin. Regs. 4.1	£168.00	£33.60	BACS
11/03/2022	B E Services Limited	PAT Testing Electrical Appliances	Fin. Regs. 4.1	£155.00	£31.00	BACS
11/03/2022	Chagos Consulting Ltd.	1x Year subscription to Parish Online training - Staff&Cllrs	Fin. Regs. 4.1	£100.00	£0.00	BACS
11/03/2022	Internal Audit & Compliance Ltd.	Interim Internal Audit Fee for Financial Year 2021/22	Fin. Regs.4.1	£308.75	£61.75	BACS
15/03/2022	BT Payment Services Ltd.	Mobile Phone Costs - Mar 22 to Apr 22	C016 - 18/05/2021	£7.00	£1.40	Direct Debit
15/03/2022	Jack in the Green	Weeding at Garden of Remembrance - Contractor	Fin Regs. 4.1	£120.00	£0.00	BACS
17/03/2022	J Murtagh Tree Services	Emergency works to storm damaged trees various locations	C235 - 15/03/2022	£660.00	£0.00	BACS
18/03/2022	PHS Group	Hand drier and sanitary bin service contract 2022-23	C256 - 12/04/2022	£518.85	£103.77	BACS
22/03/2022	Avon Local Councils' Association	Annual Membership Subscription to ALCA/NALC 2022-23	C235 - 15/03/2022	£1,009.65	£0.00	BACS
23/03/2022	The Design Print Distribution Group Ltd.	Printing of Spring 2022 Newsletter	C016 - 18/05/2021	£230.00	£0.00	BACS
24/03/2022	Screwfix Direct Ltd. & B&Q	3x lightbulbs for Beacon Hall, bungees, rivets, coach bolts	Fin. Regs. 4.1	£39.70	£7.93	BACS
28/03/2022	Screwfix Direct Ltd. & B&Q	Combination padlocks for vehicle gate at Ecewiche Green & BF	Fin. Regs. 4.1	£41.65	£8.33	BACS
29/03/2022	A J Champion & Sons Ltd	4x tonnes of 3mm to dust for BMX Track Maintenance	Fin. Regs. 4.1	£162.60	£32.52	BACS
30/03/2022	JW Waste Recycling Ltd.	12yd General Mixed Waste Skip at Beacon Hall Feb to Apr	Fin. Regs. 4.1	£399.00	£79.80	BACS
31/03/2022	Allstar Business Solutions Ltd.	Fuel Card - March 2022	C016 - 18/05/2021	£107.43	£21.49	Direct Debit
31/03/2022	Bath & North East Somerset Council	Staff Salaries - Qtr. 4 - Jan to Mar 2022	C016 - 18/05/2021	£26,614.91	£21.60	BACS
31/03/2022	C & S Cleaning Services (Radstock) Ltd.	General Clean of Beacon Hall - March 2022	Fin. Regs. 4.1	£317.00	£63.40	BACS
31/03/2022	C & S Cleaning Services (Radstock) Ltd.	Window Cleaning at Beacon Hall - March 2022	Fin. Regs. 4.1	£36.00	£7.20	BACS
				<b>£31,131.99</b>	<b>£501.08</b>	

**Appendix C256ii - Schedule of payments made since the Full Council meeting on 15<sup>th</sup> March 2022 in relation to the accounts for the year ending 31<sup>st</sup> March 2023.**

<b>Date of Invoice</b>	<b>Supplier Name</b>	<b>Details</b>	<b>Associated Minute/Regulation</b>	<b>Net Amount</b>	<b>VAT Amount</b>	<b>Payment Type</b>
01/04/2022	ICCM	Membership subscription 2022/2023	C235 – 15/03/2022	£95.00	£0.00	BACS
01/04/2022	Blachere Illumination UK Ltd.	Hire of Christmas motif lights 2022	F&A055 – 04/01/2022	£1,593.25	£318.65	BACS
04/04/2022	E.On Next	Electricity at Changing Rooms	C016 - 18/05/2021	£104.03	£5.20	BACS
08/04/2022	Fireshield	Fire extinguisher service/checks and consumables	Fin. Regs. 4.1	£113.00	£22.60	BACS
				<b>£1,905.28</b>	<b>£346.45</b>	