



**PEASEDOWN ST JOHN PARISH COUNCIL**

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN  
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**Minutes of the Extraordinary Meeting of the Full Council held on Tuesday 5<sup>th</sup> January 2021 at 6.30pm Held Remotely via MS Teams**

**Present:**

**Councillors:**

Barbara Bailey; John Bailey; Adi Davis; Jo Davis; Audrey Gillard-Sprake; Gavin Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Les Sprake; Kathy Thomas (Chair).

**In attendance:**

Tanya West – Parish Clerk

**Important Note:**

Due to Coronavirus Covid-19 pandemic and the measures the Government has implemented in response to this, the requirement for Parish Councils to hold public meetings in person with all members present in one place cannot be met.

As a consequence, the Coronavirus Act 2020 provided the powers to the Secretary of State to make the following regulation:

*The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020.*

This Regulation came in to force on 4 April 2020 and enables local councils to hold remote meetings (including by video and telephone conferencing) until 7<sup>th</sup> May 2021 (or sooner if the Government rules are relaxed).

During this period, Peasedown St John Parish Council meetings will be conducted remotely via an online platform (in this instance via MS Teams).

**Public Session**

There were no members of the public present at the meeting.

**C510 – 05/01/2021**

**Attendance Roll Call and Declarations of Interest**

The attendance roll call was undertaken (those present are detailed above).

No further interests to those already disclosed to the Monitoring Officer were declared.

**C511 – 05/01/2021**

**Apologies for Absence**

Apologies for absence had been received from Cllrs Mandy Clarke and Richard Clarke due to them experiencing technical difficulties required in order to gain remote access to the meeting. Apologies had also been received from Cllr Jonathan Rich due to work commitments.

These apologies were duly noted.

Cllrs Andrew Fraser and Samantha Heathcote were both absent with no apologies received.

**C512 – 05/01/2021**

**Items for Urgent Report**

The Chair reminded councillors why it had been necessary to call this Extraordinary Meeting following an issue with the online voting and other anomalies raised following the last meeting [minute C503 – 15/12/2020 refers].

The Chair also reported on the new Coronavirus national lockdown measures which had come into effect from today and the implications on Parish Council facilities. It was noted that Beacon Hall will close for

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use, except for a limited number of exempt activities which includes hosting blood donation sessions and food banks.

Also, that areas of open space will remain open however there is some uncertainty whether the skate park, MUGA and some of the play equipment can remain open. This was briefly discussed, and councillors expressed their thoughts on the matter. It was noted that the Clerk Liaison Panel will determine the outcome at their meeting tomorrow, as they continue to have the delegated powers to do so [minutes C307 – 17/03/2020; C330 – 21/04/2020 and C464 – 20/10/2020 refer].

**C513 – 05/01/2021 Financial Matters – Software License Renewals**

Councillors considered quotations for MS365 licence renewals in view of the fact that the existing licences are soon due to expire. It was **resolved** to proceed with the MS Office 365 licence renewals for councillors and staff, along with the audio-conferencing facility, through the CSP option provided by Softcat for a total price of £4,451.16 +VAT.

**C514 – 05/01/2021 Council Committee Updates**

Councillors were notified of the nominations received to fill the member vacancy on Committees. In accordance with Standing Order 8.b, an online vote was taken, and it was **resolved** that councillors were appointed to each of the Standing Committees as follows:

**Burial Committee** – Cllr Adi Davis

**Finance & Amenities Committee** – Cllr Andrew Fraser

**Personnel Committee** – Cllr Andrew Fraser.

**C515 – 05/01/2021 Date and Time of Next Meeting**

The next meeting of the Full Council is scheduled to be held on Tuesday 19<sup>th</sup> January 2021 at 7pm remotely via MS Teams.

The meeting closed at 6.58pm.

Signed..... Date.....