



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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16th April 2021

To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Adi Davis; Jo Davis; Andrew Fraser; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Jonathan Rich (Vice-Chair); Les Sprake; Kathy Thomas (Chair).

You are hereby summoned to attend the remote Full Council meeting of Peasedown St John Parish Council via MS Teams on **Thursday 22nd April 2021 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

For members of the public wishing to observe the meeting or to raise a question/speak during the public session, you may join the meeting online or via the telephone.

Learn how to join a meeting via a computer or mobile device

To join our meeting on your computer or mobile device the hyperlink and details can be found on the home page of the Parish Council website.

Or dial into our meeting using a telephone

- Phone: +44 20 3855 5887
- Meeting Conference ID: 904 482 29#

We kindly ask that you please join the meeting 10 minutes early so then we can resolve any access issues before the meeting starts [please telephone 07583 091284 if you have problems accessing the meeting].

Councillors are reminded that if they wish to speak this must be done through the Chair and by using the 'Raise your Hand' function.

****PLEASE ENSURE THAT YOU MUTE YOUR MICROPHONE WHEN NOT SPEAKING****

Please be aware that this Parish Council meeting will be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014.

<p>C582 – 22/04/2021 Attendance Roll Call and Declarations of Interest To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</p>	<p>5 min 7.15pm</p>
<p>C583 – 22/04/2021 Apologies for Absence To receive an update on councillor absenteeism, to receive and note any apologies for absence for this meeting.</p>	<p>2 min 7.17pm</p>
<p>C584 – 22/04/2021 Minutes i. To resolve to approve the minutes of the Full Council meeting held on 16th March 2021. ii. To sign the minutes of the Full Council meeting held on 16th March 2021.</p>	<p>2 min 7.19pm</p>
<p>C585 – 22/04/2021 Clerk's Report To receive, for information, a report from the Clerk on any outstanding actions from the last meeting, or items of particular note or feedback requested via Planner.</p>	<p>3 min 7.22pm</p>
<p>C586 – 22/04/2021 Items for Urgent Report Items which have been brought to the attention of the Chair, prior to the meeting, and that, in her opinion, should be reported on as a matter of urgency.</p>	<p>2 min 7.24pm</p>
<p>C587 – 22/04/2021 Planning Related Matters A. Following feedback from councillors and public, to review the suggested comments for submission and to resolve to determine the Parish Council's official response regarding the following planning applications: i. Ref. <u>21/01019/FUL</u> - 15 Saxon Way, Peasedown St. John, Bath, BA2 8TR - Erection of garden studio – Mr & Mrs M and E Abolins. ii. Ref. <u>21/01428/FUL</u> - Land Between Stowborough Cottages And Highfield Road, Greenlands Road, Peasedown St. John, Bath - Erection of a pair of semi-detached bungalows – Mrs A Gould. iii. Ref. <u>21/01699/OUT</u> – Skylark Farm, Braysdown Lane, Peasedown St. John, Bath, BA2 8NL – Outline application for an agricultural worker dwelling at Skylark Farm – Partons Poulets Ltd. iv. Ref. <u>21/01743/FUL</u> – 10A Bath Road, Peasedown St. John, Bath, BA2 8DW – Erection of single storey side extension with dormer windows to provide annex accommodation – Mr Edwin Cox. B. To receive a report on the following: i. Planning decisions issued by B&NES Council. ii. Planning enforcement matters. iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes. iv. Progress on the Greenlands Road development of 89 dwellings. C. To note the Parish Council's submission to the B&NES Rural Landscape Character Assessment Review and Landscape Strategy Stakeholder Consultation.</p>	<p>30 min 7.54pm</p>

<p>D. To receive update on the review of the B&NES Council planning policy documents with particular focus on the Local Plan Partial Update, Draft Plan and those Supplementary Planning Documents linking to climate and ecological emergencies. Also, to determine if the Parish Council is to have any comment/input prior to the formal public consultation due summer 2021.</p>	
<p>C588 – 22/04/2021 Financial Matters</p> <p>i. To review and resolve to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31st March 2021.</p> <p>ii. To review and resolve to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31st March 2022.</p> <p>iii. To review the report on General and Ear Marked Reserves and Committed Expenditure and make any associated decisions for the transfer of funds from Reserves for various projects to progress.</p> <p>iv. To consider subscription payments for various professional supporting bodies.</p>	<p>6 min 8.00pm</p>
<p>C589 – 22/04/2021 Larger Operational Projects</p> <p>To receive an update on the previously agreed larger operational projects.</p>	<p>3 min 8.03pm</p>
<p>C590 – 22/04/2021 Order of Known Business</p> <p>To note the report on progress and the expenditure in relation to the Order of Known Business for the 2020-21 council year and the 2021-22 council year.</p>	<p>3 min 8.06pm</p>
<p>C591 – 22/04/2021 Community Litter Picking Scheme</p> <p>To receive a report and to consider purchasing litter picking equipment for community litter picks to be run in the same format as the Snow Warden Scheme.</p>	<p>10 min 8.16pm</p>
<p>C592 – 22/04/2021 Coronavirus Update</p> <p>To receive update and make associated decisions following advice from the Government, Public Health and NALC guidelines regarding Coronavirus in relation to Parish Council facilities and services.</p> <p>To include:</p> <ul style="list-style-type: none"> ➤ An update on the High Court claim being brought by Lawyers in Local Government, the Association of Democratic Services Officers and Hertfordshire County Council over the ability of councils in England to hold remote meetings. The case is due to be heard on 21st April 2021. ➤ Consultation on the future of remote council meetings. Ministry of Housing, Communities and Local Government is seeking views on the use of current arrangements which have allowed parish councils to hold meetings remotely. The information will be used to help shape meetings and regulations in the future. Deadline for comment is 11.45pm on 17th June 2021. To determine if the Parish Council is to submit a formal response to this consultation. ➤ Confirmation from councillors that they are in agreement [or not] to resume face to face meetings for summonsed Council/Committee meetings. ➤ Consideration of the requirement to renew any temporary delegation to the Clerk Liaison Panel relating to emergency Covid-19 expenditure. 	<p>30 min 8.46pm</p>
<p>C593 – 22/04/2021 Ashgrove Cemetery</p> <p>To receive a report on interment and memorial applications received since the last Full Council meeting.</p>	<p>2 min 8.48pm</p>
<p>C594 – 22/04/2021 Outside Bodies</p> <p>To receive, for information, an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting.</p>	<p>2 min 8.50pm</p>
<p>C595 – 22/04/2021 Correspondence, Complaints & Issues</p> <p>To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information and possible future action. To include:</p> <ul style="list-style-type: none"> ➤ Peasedown Environment Group – Cycling Survey. ➤ Requests for the Parish Council to lobby B&NES Council Highways to improve the traffic calming measures on the A367 following recent fatalities. ➤ Somer Valley Rediscovered Landscape Project. 	<p>6 min 8.56pm</p>

<p>C596 – 22/04/2021 Advisory Panel Updates</p> <p>A. To note the summary report of Advisory Panel meetings held since the last Full Council meeting along with attendance numbers.</p> <p>B. To note the reports from the following Advisory Panels - any recommendations or motions raised requiring resolution are specified below:</p> <ul style="list-style-type: none"> i. Beacon Hall Coronavirus Secure Advisory Panel – Meeting held on Monday 19th April 2021 at 7.30pm. Any recommendations to be presented after this date. ii. Beacon Philosophers Area Advisory Panel – Meeting held on Thursday 15th April 2021 at 7.00pm. iii. Burial Committee Advisory Panel – Meeting held on Wednesday 24th March 2021 at 6.30pm. iv. Clerk Liaison Panel – Meeting held on Wednesday 7th April 2021 at 12.00noon. v. Digital Transformation Strategy Advisory Panel – Tuesday 23rd March 2021 at 7.00pm. vi. Executive Committee Advisory Panel – Meeting held on Tuesday 20th April 2021 at 7.00pm. vii. Operation London Bridge Advisory Panel – Emergency Meeting held on Friday 9th April 2021 at 12.45pm. viii. Recreation Ground Improvements Advisory Panel – No meeting held, but details established via MS Teams to sign off the specification for the tender document for the proposed plans to extend the existing pathways, a new parking surface and formalizing the entrance from Bath Road. <p>C. To note the scheduled forthcoming meetings for the following Advisory Panels:</p> <ul style="list-style-type: none"> i. Beacon Hall Coronavirus Secure Advisory Panel – To be determined. ii. Beacon Philosophers Area Advisory Panel – To be determined. iii. Christmas Lights Advisory Panel – To be determined. iv. Clerk Liaison Panel –Wednesday 5th May 2021 at 12.00noon. v. Climate and Environment Advisory Panel – Thursday 6th May 2021 at 7.30pm. vi. Digital Transformation Strategy Advisory Panel – Tuesday 25th May 2021 at 7.00pm. vii. Executive Committee Advisory Panel – Tuesday 4th May 2021 at 7.00pm. viii. Operation London Bridge – To be determined. ix. Parish Map and Signage Project – To be determined. x. Personnel Committee Advisory Panel – To be determined. xi. Recreation Ground Improvements Advisory Panel – To be determined. xii. Streetlighting Advisory Panel – To be determined. xiii. Tree Planting & Natural Environment Advisory Panel – To be determined. 	<p>15 min 9.11pm</p>
<p>C597 – 22/04/2021 Calendar of Meetings for the 2021-22 Council Year</p> <p>To review the proposed calendar of council meetings in preparation for adoption at the Annual Meeting of the Full Council in May 2021.</p>	<p>3 min 9.14pm</p>
<p>C598 – 22/04/2021 Annual Parish Council Meeting</p> <p>To receive update on the preparations for the Annual Meeting of the Parish Council due to be held on Tuesday 18th May 2021. To review the proposed 'Expression of Interest' form to aid with streamlining the meeting.</p>	<p>10 min 9.24pm</p>
<p>C599 – 22/04/2021 Annual Village Meeting</p> <p>To receive update on the Annual Village Meeting held on Tuesday 30th March 2021 and to review the draft minutes of this meeting in readiness for their approval at the 2022 meeting.</p>	<p>3 min 9.27pm</p>
<p>C600 – 22/04/2021 Future Agenda Items & Cllr Questions</p> <p>Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.</p>	<p>2 min 9.29pm</p>
<p>C601 – 22/04/2021 Date and Time of Next Meeting</p> <p>The next Full Council meeting will be the Annual Meeting of Council and is scheduled to be held on Tuesday 18th May 2021 at 7pm at Beacon Hall.</p>	<p>1 min 9.30pm</p>