



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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29th December 2020

To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Adi Davis; Jo Davis; Andrew Fraser; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Jonathan Rich (Vice-Chair); Les Sprake; Kathy Thomas (Chair).

You are hereby summoned to attend the remote **Extraordinary Meeting of the Full Council** of Peasedown St John Parish Council via MS Teams on **Tuesday 5th January 2021 at 6.30pm** for the purpose of transacting the business detailed below.

Cllr Kathy Thomas
Chair

AGENDA

Extraordinary Meeting of the Full Council

6.30pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason.

Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

For members of the public wishing to observe the meeting or to raise a question/speak during the public session, you may join the meeting online or via the telephone.

Learn how to join a meeting via a computer or mobile device

To join our meeting on your computer or mobile device the hyperlink and details can be found on the home page of the Parish Council website.

Or dial into our meeting using a telephone

- Phone: +44 20 3855 5887
- Meeting Conference ID: 962 729 660#

We kindly ask that you please join the meeting 10 minutes early so then we can resolve any access issues before the meeting starts [please telephone 07583 091284 if you have problems accessing the meeting].

Councillors are reminded that if they wish to speak this must be done through the Chair and by using the 'Raise your Hand' function.

****PLEASE ENSURE THAT YOU MUTE YOUR MICROPHONE WHEN NOT SPEAKING****

Please be aware that this Parish Council meeting will be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014.

C510 – 05/01/2021	Attendance Roll Call and Declarations of Interest To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	5 min 6.45pm
C511 – 05/01/2021	Apologies for Absence To receive an update on councillor absenteeism, to receive and note any apologies for absence for this meeting.	2 min 6.47pm
C512 – 05/01/2021	Items for Urgent Report Items which have been brought to the attention of the Chair, prior to the meeting, and that, in her opinion, should be reported on as a matter of urgency.	2 min 6.49pm
C513 – 05/01/2021	Financial Matters – Software License Renewals To consider quotations for MS365 license renewals and make associated decisions.	2 min 6.51pm
C514 – 05/01/2021	Council Committee Updates To consider nominations and undertake remote online voting to fill the member vacancy on each of the following Standing Committees: Burial Committee Finance & Amenities Committee Personnel Committee	8 min 6.59pm
C515 – 05/01/2021	Date and Time of Next Meeting The next meeting of the Full Council is scheduled to be held on Tuesday 19 th January 2021 at 7pm.	1 min 7.00pm