



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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4th November 2020

To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Adi Davis; Jo Davis; Andrew Fraser; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Jonathan Rich (Vice-Chair); Les Sprake; Kathy Thomas (Chair).

You are hereby summoned to attend the remote Full Council meeting of Peasedown St John Parish Council via MS Teams on **Tuesday 10th November 2020 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

For members of the public wishing to observe the meeting or to raise a question/speak during the public session, you may join the meeting online or via the telephone.

Learn how to join a meeting via a computer or mobile device

To join our meeting on your computer or mobile device the hyperlink and details can be found on the home page of the Parish Council website.

Or dial into our meeting using a telephone

- Phone: +44 20 3855 5887
- Meeting Conference ID: 661 468 274#

We kindly ask that you please join the meeting 10 minutes early so then we can resolve any access issues before the meeting starts [please telephone 07583 091284 if you have problems accessing the meeting].

Councillors are reminded that if they wish to speak this must be done through the Chair and by using the 'Raise your Hand' function.

****PLEASE ENSURE THAT YOU MUTE YOUR MICROPHONE WHEN NOT SPEAKING****

Please be aware that this Parish Council meeting will be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014.

<p>C467 – 10/11/2020 Attendance Roll Call and Declarations of Interest To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</p>	<p>5 min 7.15pm</p>
<p>C468 – 10/11/2020 Apologies for Absence To receive an update on councillor absenteeism, to receive and note any apologies for absence for this meeting.</p>	<p>2 min 7.17pm</p>
<p>C469 – 10/11/2020 Minutes i. To resolve to approve the minutes of the Full Council meeting held on 15th September 2020. ii. To sign the minutes of the Full Council meeting held on 15th September 2020. iii. To resolve to approve the minutes of the Full Council meeting held on 19th October 2020. iv. To sign the minutes of the Full Council meeting held on 19th October 2020. v. To resolve to approve the minutes of the Full Council meeting held on 20th October 2020. vi. To sign the minutes of the Full Council meeting held on 20th October 2020. vii. To resolve to approve the minutes of the Executive Committee meeting held on 2nd June 2020. viii. To sign the minutes of the Executive Committee meeting held on 2nd June 2020. ix. To resolve to approve the minutes of the Burial Committee meeting held on 23rd June 2020. x. To sign the minutes of the Burial Committee meeting held on 23rd June 2020.</p>	<p>10 min 7.27pm</p>
<p>C470 – 10/11/2020 Clerk's Report To receive, for information, a report from the Clerk on any outstanding actions from the last meeting, or items of particular note or feedback requested via Planner. To include an update on the Christmas related actions.</p>	<p>3 min 7.30pm</p>
<p>C471 – 10/11/2020 Items for Urgent Report Items which have been brought to the attention of the Chair, prior to the meeting, and that, in her opinion, should be reported on as a matter of urgency.</p>	<p>2 min 7.32pm</p>
<p>C472 – 10/11/2020 Planning Related Matters A. To resolve to determine the Parish Council's official response regarding the following planning applications (to include consideration of any feedback on the applications from members): i. Ref. <u>20/03591/FUL</u> – 64 Ashgrove, Peasedown St. John, Bath, BA2 8EF – Extension to existing drop kerb – Mr Royston Davis. B. To receive a report on the following: i. Planning decisions issued by B&NES Council. ii. Planning enforcement matters. iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes. iv. Progress on the Greenlands Road development of 89 dwellings.</p>	<p>30 min 8.02pm</p>

<p>C. To receive the video from the Headmaster of the Primary School and to resolve to accept the draft response from the Parish Council to the consultation on the plans to expand Peasedown St John Primary School from published admission number of 75 to 90 from September 2021, and the overall school capacity from 525 to 630 places, plus Nursery.</p>	
<p>C473 – 10/11/2020 Ashgrove Cemetery To resolve to approve recommendations from the Clerk regarding requests for new/amended memorials at Ashgrove Cemetery that are in line with Parish Council policy.</p>	<p>5 min 8.07pm</p>
<p>C474 – 10/11/2020 Correspondence, Complaints & Issues To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information and possible future action. To include notification of Temporary Road Closures for Braysdown Lane and updates on hedge cutting on Bloomfield Way.</p>	<p>10 min 8.17pm</p>
<p>C475 – 10/11/2020 Outside Bodies i. To receive, for information, an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting. ii. To receive, for information, Police updates. Police Beat Surgeries have been temporarily suspended.</p>	<p>5 min 8.22pm</p>
<p>C476 – 10/11/2020 Standards in Public Life Consultation To receive an update on the consultation being run by the Committee on Standards in Public Life as part of the review into the institutions, processes and structures in place to support high standards of conduct. NALC will be responding to the consultation and is asking for feedback regarding the new proposals. Deadline for comment submission is 4th December. To resolve whether to submit a formal response to this consultation from the Parish Council.</p>	<p>10 min 8.32pm</p>
<p>C477 – 10/11/2020 Financial Matters i. To review and resolve to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31st March 2021. ii. To review the report on General and Ear Marked Reserves and Committed Expenditure and make any associated decisions for the transfer of funds from Reserves for various projects to progress.</p>	<p>5 min 8.37pm</p>
<p>C478 – 10/11/2020 Chair's Report – Hybrid Meetings To receive a verbal report from the Chair of Council relating to the possibility of Hybrid Meetings in 2021 and beyond and the associated decisions that need to be considered by the Council prior to the budget and precept setting in January 2021.</p>	<p>3 min 8.40pm</p>
<p>C479 – 10/11/2020 Order of Known Business To receive update on progress regarding the Order of Known Business. In preparation for the Finance & Amenities Advisory Panel budget review meeting scheduled for 8th December 2020, to receive an update on:</p> <ul style="list-style-type: none"> ➤ the Tax Base; ➤ Outstanding projects and feedback on the top three projects that councillors wish to put forward for consideration to undertake during 2021. ➤ Any new projects for consideration. 	<p>10 min 8.50pm</p>
<p>C480 – 10/11/2020 Ellis Whittam HR & H&S Support To receive an update on Ellis Whittam being acquired by Marlowe Plc. To resolve to approve the recommendation from the Executive Committee regarding access levels to the Ellis Whittam portal for councillors and staff.</p>	<p>5 min 8.55pm</p>
<p>C481 – 10/11/2020 Advisory Panel Updates A. To receive reports from the following Advisory Panels which have met since the last Full Council meeting. The reports are for information only, any recommendations raised by the Advisory Panel requiring resolution are specified below:</p> <ul style="list-style-type: none"> i. Beacon Hall Coronavirus Secure Advisory Panel – Meeting held on 5th November 2020 at 7.00pm. ii. Clerk Liaison Panel – Meeting held on 4th November 2020 at 4.00pm. 	<p>10 min 9.05pm</p>

<ul style="list-style-type: none"> ➤ To resolve to undertake the Clerk's appraisal in December 2020. The date to be agreed with the Chair of Personnel and members of the CLP. iii. Digital Transformation Strategy Advisory Panel – Meeting held on 3rd November 2020 at 7.00pm. iv. Executive Committee – Meeting held on 27th October 2020 at 7.00pm. <ul style="list-style-type: none"> ➤ To consider recommendation that the establishment of the Advisory Panel tasked with reviewing the Standing Orders and the Terms of Reference is delayed until February 2021 in the hope that by then more information will be available regarding remote meetings being permitted after May 2021. v. Recreation Ground Tree Planting Advisory Panel – Meeting held on 29th October 2020 at 7.00pm. To note that subsequent to this meeting the tree planting has been deferred due to Coronavirus restrictions. <p>B. To acknowledge the forthcoming meetings for the following Advisory Panels:</p> <ul style="list-style-type: none"> i. Clerk Liaison Panel – Meeting scheduled for Wednesday 9th December 2020 at 4.00pm. ii. Finance & Amenities Committee Advisory Panel – Meeting scheduled for Tuesday 17th November 2020. iii. Finance & Amenities Committee Advisory Panel – Meeting scheduled for Tuesday 8th December 2020. iv. Streetlighting Advisory Panel – Meeting scheduled for Thursday 26th November 2020. 	
<p>C482 – 10/11/2020 Council Committee Updates</p> <p>To consider nominations and undertake remote online voting to fill the member vacancy on each of the following Standing Committees:</p> <p>Burial Committee Finance & Amenities Committee Personnel Committee</p>	<p>15 min 9.20pm</p>
<p>C483 – 10/11/2020 Coronavirus Update</p> <p>To receive update and make associated decisions following advice from the Government, Public Health and NALC guidelines regarding Coronavirus in relation to Parish Council facilities and services.</p>	<p>5 min 9.25pm</p>
<p>C484 – 10/11/2020 Future Agenda Items & Cllr Questions</p> <p>Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.</p>	<p>2 min 9.27pm</p>
<p>C485 – 10/11/2020 Date and Time of Next Meeting</p> <p>The next meeting of the Full Council is scheduled to be held on Tuesday 15th December 2020 at 7pm.</p>	<p>1 min 9.28pm</p>