



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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5th August 2020

To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Jo Davis; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Claire Parfitt; Jonathan Rich (Vice-Chair); Les Sprake; Kathy Thomas (Chair).

You are hereby summoned to attend the remote Full Council meeting of Peasedown St John Parish Council via MS Teams on **Tuesday 11th August 2020 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason.

Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

For members of the public wishing to observe the meeting or to raise a question/speak during the public session, you may join the meeting online or via the telephone – the hyperlink and details can be found on the Parish Council website.

We kindly ask that you please join the meeting 10-15 minutes early so then we can resolve any access issues before the meeting starts [please telephone 07583 091284 if you have problems accessing the meeting].

Please note, you will be prompted to download the MS Teams application and you will be temporarily held in a virtual 'lobby' before accessing the meeting.

Councillors are reminded that if they wish to speak this must be done through the Chair and by using the 'Raise your Hand' function. That does not necessarily mean you will be invited to speak. If you wish to raise a Point of Order, then please do this using the 'Chat' function rather than interrupting the meeting.

****PLEASE ENSURE THAT YOU MUTE YOUR MICROPHONE WHEN NOT SPEAKING****

Please be aware that this Parish Council meeting will be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014.

<p>C406 – 11/08/2020 Attendance Roll Call and Declarations of Interest To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</p>	<p>5 min 7.15pm</p>
<p>C407 – 11/08/2020 Apologies for Absence To receive an update on councillor absenteeism, to receive and note any apologies for absence for this meeting.</p>	<p>2 min 7.17pm</p>
<p>C408 – 11/08/2020 Minutes i. To resolve to approve the minutes of the Full Council meeting held on 16th June 2020. ii. To sign the minutes of the Full Council meeting held on 16th June 2020. iii. To resolve to approve the minutes of the Full Council meeting held on 21st July 2020. iv. To sign the minutes of the Full Council meeting held on 21st July 2020. v. To resolve to approve the minutes of the Executive Committee meeting held on 2nd June 2020. vi. To sign the minutes of the Executive Committee meeting held on 2nd June 2020. vii. To resolve to approve the minutes of the Burial Committee meeting held on 23rd June 2020. viii. To sign the minutes of the Burial Committee meeting held on 23rd June 2020.</p>	<p>6 min 7.23pm</p>
<p>C409 – 11/08/2020 Clerk's Report To receive, for information, a report from the Clerk on any outstanding actions from the last meeting, or items of particular note or feedback requested via Planner.</p>	<p>5 min 7.28pm</p>
<p>C410 – 11/08/2020 Items for Urgent Report Items which have been brought to the attention of the Chair, prior to the meeting, and that, in her opinion, should be reported on as a matter of urgency.</p>	<p>2 min 7.30pm</p>
<p>C411 – 11/08/2020 Planning Related Matters A. To resolve to determine the Parish Council's official response regarding the following planning applications (to include consideration of any feedback on the applications from members): i. Ref. <u>20/02465/FUL</u> - The Den, 65A Church Road, Peasedown St. John, Bath, BA2 8AB - Erection of detached garage and garden room - Mr L Denner. ii. Ref. <u>20/02480/FUL</u> - Knoll Farm, White Ox Mead Lane, Peasedown St. John, Bath, BA2 8PL - Erection of 3no agricultural buildings including Cattle Barn, Workshop/Feed Store, Farmyard Manure/Straw and Hay Shed along with associated yard areas and access track from Knoll Farmhouse, and other associated works - Knoll Farm LLP. iii. Ref. <u>20/02481/FUL</u> - Knoll Farm, White Ox Mead Lane, Peasedown St. John, Bath, BA2 8PL - Change of use of land to allow for an extension to the existing domestic garden, the laying out of an area of hardstanding for car parking purposes and improved biosecurity, along with the minor widening of the site access drive and erection of new and replacement/realigned stone walls and gates (part retrospective consent) - Knoll Farm LLP. B. To receive a report on the following: i. Planning decisions issued by B&NES Council. ii. Planning enforcement matters. iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes. The Chair to provide a verbal update on process change for applications from neighbouring parishes. iv. Progress on the Greenlands Road development of 89 dwellings.</p>	<p>15 min 7.45pm</p>

<p>C412 – 11/08/2020 Ashgrove Cemetery To resolve to approve recommendations from the Clerk regarding requests for new/amended memorials at Ashgrove Cemetery that are in line with Parish Council policy.</p>	<p>10 min 7.55pm</p>
<p>C413 – 11/08/2020 Correspondence, Complaints & Issues To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council’s attention for information and possible future action.</p>	<p>10 min 8.05pm</p>
<p>C414 – 11/08/2020 Outside Bodies i. To receive, for information, an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting. ii. To receive, for information, Police updates. Police Beat Surgeries have been temporarily suspended.</p>	<p>2 min 8.07pm</p>
<p>C415 – 11/08/2020 Financial Matters i. To review and resolve to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31st March 2021. ii. To review the report on General and Ear Marked Reserves and Committed Expenditure. To resolve to approve the recommendations to move funding to/from Reserves for those projects which are now complete.</p>	<p>6 min 8.13pm</p>
<p>C416 – 11/08/2020 School Crossing Patrol To receive, for information, a report on the School Crossing Patrol and to resolve to approve or reject to a request from the primary school for increased funding to extend the hours of operation to cover staggered school start/finish times during the Coronavirus pandemic. N.B. The full set of figures in relation to this item may not be received for publishing prior to the weekend as part of the pre-reading report; they will be issued as soon as they are received from B&NES Council.</p>	<p>10 min 8.23pm</p>
<p>C417 – 11/08/2020 Order of Known Business Document To receive, for information, update on progress of the Order of Known Business for the 2020-21 council year. To resolve to approve the recommendations regarding the Braysdown Allotments - Accessible Allotment Plot project.</p>	<p>10 min 8.33pm</p>
<p>C418 – 11/08/2020 Advisory Panel Updates A. To receive reports from the following Advisory Panels which have met since the last Full Council meeting. The reports are for information only, any recommendations raised by the Advisory Panel requiring resolution are specified below: i. Clerk Liaison Panel – Meeting held on 4th August 2020 at 4.00pm. ii. VE-Day 75th Year Anniversary Event Advisory Panel – Meeting held on 28th July 2020. iii. Executive Committee – Meeting held on 4th August 2020 at 7.00pm. For recommendation on the Code of Conduct consultation see item C420. iv. Football Club Liaison Advisory Panel – Meeting held on 28th July 2020. v. Beacon Hall Coronavirus Secure Advisory Panel – Meeting held on 5th August 2020 at 7.00pm. Recommendations from this Advisory Panel will be considered under item C419. B. To acknowledge the forthcoming meetings for the following Advisory Panels: i. Burial Advisory Panel – Date to be determined. ii. Clerk Liaison Panel – Meeting scheduled for Wednesday 9th September 2020. iii. Digital Transformation Strategy Advisory Panel – Meeting scheduled for 1st September 2020 at 7pm. iv. Executive Committee Advisory Panel – Meeting scheduled for Tuesday 8th September 2020. v. Persimmon Land Transfer Advisory Panel – Date to be determined. vi. Streetlighting Maintenance Advisory Panel – Date to be determined.</p>	<p>10 min 8.43pm</p>

<p>C419 – 11/08/2020 Coronavirus Update</p> <p>To receive update and make associated decisions following advice from the Government, Public Health and NALC guidelines regarding Coronavirus.</p> <p>i. To include a review of the access to areas of public open space [Ashgrove Cemetery; Beacon Field; Ecewiche Green; Recreation Ground].</p> <p>ii. To resolve to accept the recommendations from the Advisory Panel regarding the re-opening of Beacon Hall and the associated proposed documents and processes.</p>	<p>10 min 8.53pm</p>
<p>C420 – 11/08/2020 Code of Conduct</p> <p>To receive, for information, a report on the Local Government Association’s review and proposed draft of the new Model Code of Conduct.</p> <p>To resolve to accept the recommendation from the Executive Committee that councillors review the documentation and submit their comments online on an individual basis on the Code of Conduct consultation.</p>	<p>10 min 9.03pm</p>
<p>C421 – 11/08/2020 Council Committee Updates</p> <p>To receive updates from the following Committees which have met since the last Full Council meeting:</p> <p>i. Finance & Amenities – Meeting held on 7th July 2020.</p> <p>ii. Personnel Committee – Meeting held on 9th June 2020. To include resolution on the recommended changes to the use/maintaining of the Parish Council Facebook page.</p>	<p>5 min 9.08pm</p>
<p>C422 – 11/08/2020 Future Agenda Items & Cllr Questions</p> <p>Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.</p>	<p>2 min 9.10pm</p>
<p>C423 – 11/08/2020 Date and Time of Next Meeting</p> <p>The next meeting of the Full Council is scheduled to be held on Tuesday 15th September 2020 at 7pm.</p>	<p>1 min 9.11pm</p>