



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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14th October 2015

To Councillors:

Jo Davis; Andrew Fraser; Stephen Goodwin; Andrew Larcombe; Lesley Mansell; David Walker

You are hereby summoned to attend a meeting of the Burial Sub-Committee of Peasedown St John Parish Council at the Beacon Hall on **Tuesday 20th October 2015 at 6.30pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Burial Sub-Committee

6.30pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

****PLEASE REFRAIN FROM USING MOBILE TELEPHONES IN THE COUNCIL CHAMBER AND ENSURE THAT THEY ARE SET TO EITHER "SILENT" OR "OFF"****

Please be aware that the meeting may be recorded with the aim of facilitating the production of the minutes. This is subject to all present being happy to proceed. Any recording made will be deleted once the minutes are agreed.

BSC016 – 20/10/2015 Election of Chair

To receive nominations for and to elect a Chair of the Burial Sub-Committee.

BSC017 – 20/10/2015 Apologies for Absence

To receive and approve, if necessary, any apologies for absence.

BSC018 – 20/10/2015 Declarations of Interest

To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.

Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.

BSC019 – 20/10/2015 Minutes

- i. To consider and approve the minutes of the Burial Sub-Committee meeting held on 23rd September 2014 (pre-reading appendix Ai).
- ii. To consider and approve the minutes of the Burial Sub-Committee meeting held on 3rd March 2015 (pre-reading appendix Aii).
- iii. To consider and approve the minutes of the Burial Sub-Committee meeting held on 30th June 2015 (pre-reading appendix Aiii).
- iv. To consider and approve the minutes of the Burial Sub-Committee meeting held on 28th July 2015 (pre-reading appendix Aiv).
- v. To review updated copy of the actions register (pre-reading appendix B).

BSC020 – 20/10/2015 Items for Urgent Report

Items which, in the opinion of the Chair, should be reported on as a matter of urgency.

BSC021 – 20/10/2015 Update & Decision – Interments and Memorials

- i. To receive, for information, a list of interments and memorials undertaken at Ashgrove Cemetery since the meeting on 28th July 2015.
- ii. To consider enquiries for cremated remains interments at the Garden of Remembrance including possible pricing.
- iii. To consider requests for new memorials.

BSC022 – 20/10/2015 Update & Decision – Memorial Management and Checks

To receive update following training recently attended by Caretaker and Clerk and consider proposed schedule for undertaking memorial checks at Ashgrove Cemetery (pre-reading appendix C).

BSC023 – 20/10/2015 Date and Time of Next Meeting & Future Agenda Items

The date of the next Burial Sub-Committee meeting is to be determined.