



## PEASEDOWN ST JOHN PARISH COUNCIL

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20<sup>TH</sup> May 2025

### To Councillors:

Fiona Carr (Vice-Chair); Audrey Gillard-Sprake; Gavin Heathcote; Les Sprake; Kathy Thomas (Chair).

You are hereby summoned to attend a meeting of the **Amenities & Facilities Committee** of Peasedown St John Parish Council to be held at Beacon Hall on **Tuesday 27th May 2025 at 7.00pm** for the purpose of transacting the business detailed below.

### CC Councillors:

Andy Larcombe as an invited councilor, Simon Freear, GAMM

Conor Ogilvie-Davidson; Jonathan Rich as ex-officio members of the Committee – Please advise, by return, if you will be attending this meeting.

Debbie Parish  
Administration Officer

## AGENDA

### Meeting of the Amenities & Facilities Sub-Committee

7.00pm

**Public Session** - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason.

Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

Please be aware that this Parish Council meeting may be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

### **A&F094 – 27/05/2025**

### **Attendance Roll Call and Declarations of Interest**

To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.

**Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.**

### **A&F095 – 27/05/2025**

### **Apologies for Absence**

To receive and approve, if necessary, any apologies for absence.

### **A&F096 – 27/05/2025**

### **Minutes & Actions**

To consider and approve the minutes of the Amenities & Facilities Committee meeting held on 4<sup>th</sup> March 2025.

**A&F097 – 27/05/2025 Items for Urgent Report**

Items which, in the opinion of the Chair, should be reported on as a matter of urgency.

**A&F098 – 27/05/2025****Review of Finances 2024/25**

- i. To review of Finances 2025/26 – A&F Committee and make associated decisions
- ii. To review the budget for 2025/26 and consider a process for unplanned expenditure
- iii. To resolve to purchase the items for use by caretaking team as identified by the GAMM up to £6000 as approved at Full Council.
- iv. To note the council's response to a request to fund contractors to work on the estate including the collection of bins.
- v. To consider and make recommendations for funding essential maintenance to play equipment as identified by GAMM - Awaiting quotation from Dragon Play to undertake repairs to the single point swing and install closure on the gates and bearings as recommended in the Annual Inspection 2024.
- vi. To report on the condition of the wet pour and tarmac surface of the children's play area at the recreation ground as identified in the Annual Inspection 2024.
- vii. To report on the insurance claim for the vandalised play equipment at the Recreation Ground, and to consider quotations to replace the equipment.
- viii. To confirm that the essential repair work to the drains on the Recreation Ground is funded from operation funds as per quotation from Roman Rod Option 2 – Dual Patch Discount Offer of £900 plus VAT will be completed by June 2025.

**A&F099 – 27/05/2025****Beacon Hall**

- i. To note that County Windows has replaced the faulty windowpanes in Beacon Hall.
- ii. To receive an update on the kitchen equipment to include the gas cooker, dishwasher and large refrigerator, all of which are not working optimally.
- iii. To receive a report on the repair of flooring in the passageway.
- iv. To receive a report on the loss of a key hirer.
- v. To report on the use of Beacon Hall and Facebook page and note that the web site has been taken down.

**A&F100 – 27/05/2025****Beacon Field & Jubilee Garden**

- i. To consider preparing a specification for replacing the pathways on Beacon Field and to improve the entrance to the Dog Exercise Area in anticipation of funding being available.
- ii. To note that the Jubilee Garden continues to be maintained by a volunteer.

**A&F101 – 27/05/2025****Braysdown Allotments**

- i. To note that J M Tree Services have completed the work to close the second gateway at Braysdown Allotments.
- ii. To receive a report following the allotment inspection held in April 2025.
- iii. To receive a report following the meeting on Friday 16<sup>th</sup> May 2025 of allotment holders at Beacon Hall.
- iv. To consider management of the land during the next six months.

**A&F102 – 27/05/2025****Ecewiche Green**

- i. To receive update on the wildlife pond project and planting of trees on Beacon Field.
- ii. To report on the proposed fencing along the boundary between Ecewiche Green and Faulkland View as it is too shaded for planting.

**A&F103 – 27/05/2025****Persimmon Land, Village Greens, PROW, Roundabouts**

- i. To receive an update on the sponsorship of the roundabouts.
- ii. To resolve that invitations are issued to Arborists to quote for remedial work based on the tree survey undertaken in March 2025 by Scott Watson of Wildwood and to include additional work at the boundary between the bund and Westbury View.

**A&F104 – 27/05/2025****Recreation Ground**

- I. To consider maintenance work on the pitch and on buildings and to note that the caretaking staff are unlikely to have space in their schedule to undertake the work so it is suggested that quotations are obtained from builders.
- II. To note that the GAMM will obtain quotations for work on the goal mouths and Verti drain at the football ground.
- III. To note that the general maintenance of hedges and grounds is being monitored by GAMM.

**A&F105 – 27/05/2025****Ashgrove Cemetery**

- i. To identify and consider support for the caretaking team following the retirement of a member of staff to include the opening and closing of Ashgrove Cemetery, to consider the long-term plan for keeping the main gates closed other than for funerals and council purposes.
- ii. To recommend that the toilet at Ashgrove Cemetery is only accessed by council staff, volunteers and members of the public attending internments. At all other times it remains locked.
- iii. To note that the gardens are being maintained by volunteers.
- iv. To note that the GAMM considers that the roof space in the cemetery building could be utilized.
- v. Clearing of debris from the lower car park.

**A&F105 – 13/05/2025****Review of the rubbish and winter salt storage bins**

To consider the necessity of the various storage and rubbish bins around the estate.

**A&F106 – 13/05/2025****Date and Time of Next Meeting & Future Agenda Items**

The next meeting of the Amenities & Facilities Committee: **Tuesday 22<sup>nd</sup> July 2025.**