



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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14th March 2014

To Councillors:

John Bailey; Calvin Bird; Andrew Fraser; Kathy Thomas; Karen Walker

You are hereby summoned to attend a meeting of the Burial Sub-Committee of Peasedown St John Parish Council at the Beacon Hall on **Thursday 20th March 2014 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Burial Sub-Committee

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

****PLEASE REFRAIN FROM USING MOBILE TELEPHONES IN THE COUNCIL CHAMBER AND ENSURE THAT THEY ARE SET TO EITHER "SILENT" OR "OFF"*****

Please be aware that the meeting may be recorded with the aim of facilitating the production of the minutes. This is subject to all present being happy to proceed. Any recording made will be deleted once the minutes are agreed.

BSC001 – 20/03/2014 Apologies for Absence

To receive and approve, if necessary, any apologies for absence.

BSC002 – 20/03/2014 Election of Chair and Vice-Chair

To receive nominations and to elect a Chair and Vice-Chair of the Personnel Sub-Committee.

BSC003 – 20/03/2014 Declarations of Interest

To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.

Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and

how these interests impact on their involvement with discussions and voting.

BSC004 – 20/03/2014 Items for Urgent Report

Items which, in the opinion of the Chair, should be reported on as a matter of urgency.

BSC005 – 20/03/2014 Burial Board Regulations

To familiarise and discuss the legal framework under which the Burial Sub-Committee must operate in line with various Burial Acts, the Local Government Act 1972 and the Local Authorities Cemeteries Order 1977 (pre-reading appendix A).

BSC006 – 20/03/2014 Garden of Remembrance

To receive update on the Garden of Remembrance and to discuss how it relates to the Terms of Reference of the Burial Sub-Committee.

BSC007 – 20/03/2014 Cemetery Layout and Plot Provision

To consider cemetery layout and provision for plots, including the provision for new ashes plots.

BSC008 – 20/03/2014 Cemetery Maintenance & Improvements

To receive update from the Clerk on recent maintenance works and consider any suggested improvements to the site.

BSC009 – 20/03/2014 Cemetery Fees

To review the fees for interments and memorials and make recommendations for any changes to the Finance & Amenities Committee (pre-reading appendix B).

BSC010 – 20/03/2014 Policy for Interments & Memorials

To consider establishing a Parish Council policy for interments and memorials, discussion to include reference to exclusive rights for both.

BSC011 – 20/03/2014 Cemetery Records

To receive update from the Clerk regarding cemetery records and plans, including proposals for their continued maintenance.

BSC012 – 20/03/2014 Date and Time of Next Meeting & Future Agenda Items

The date of the next Burial Sub-Committee is to be determined.