



## PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN  
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27<sup>th</sup> August 2025

**To Councillors:** Jo Davis; Simon Kidd (Chair); Andy Larcombe; Conor Ogilvie-Davidson (Vice-Chair); Gavin Heathcote

You are hereby summoned to attend a meeting of the Staffing Committee of Peasedown St John Parish Council at **Beacon Hall on Tuesday 2<sup>nd</sup> September 2025 at 7.00pm** for the purpose of transacting the business detailed below.

**CC Councillor:**

Jonathan Rich as ex-officio members of the Committee – Please advise, by return, if you will be attending this meeting.

Sam Nash, Clerk

### AGENDA

#### Meeting of the Staffing Committee

7:00pm

**Public Session** - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason.

Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in confidential session – see item SC-250902-04).

Please be aware that this Parish Council meeting may be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014 (until item 250902-04). We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made [particularly to satisfy the protection of children, the vulnerable and other members of the public who actively object to being filmed].

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| • SC-250902-01  | Attendance Roll Call and Declarations of Interest (Chair) |
| • SC-250902-02  | Apologies for Absence (Chair)                             |
| • SC-250902-03  | Items for Urgent Report (Chair)                           |
| • SC-250902-04  | Resolution Relating to Confidential Nature (Chair)        |
| <i>To pass a resolution that in accordance with Standing Order 3c to put the meeting into confidential session and remove the public.</i> |   |
| • SC-250902-05  | Minutes and Agendas                                       |
| • SC-250902-06  | Business Continuity                                       |
| • SC-250902-07  | Staffing costs and budgets                                |
| • SC-250902-08  | Staff Issues  |
| • SC-250902-09  | Staff Appraisals, training and development                |
| • SC-250902-10  | Staff Recruitment and retention                           |
| • SC-250902-11  | Remodeling of the Parish Office space                     |
| • SC-250902-12  | Resolution to Revert to Public Session                    |

*Return to public session.*

- SC-250902-12 Date and Time of next meeting