



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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17th July 2024

To Councillors:

Fiona Carr; Audrey Gillard-Sprake; Howard Hartley; Les Sprake; Kathy Thomas (Chair); Daniel Walker.

You are hereby summoned to attend a meeting of the **Amenities & Facilities Committee** of Peasedown St John Parish Council to be held at Beacon Hall on **Tuesday 23rd July 2024 at 7.00pm** for the purpose of transacting the business detailed below.

CC Councillors:

Conor Ogilvie-Davidson; Jonathan Rich as ex-officio members of the Committee – Please advise, by return, if you will be attending this meeting.

Tanya West
Parish Clerk & RFO

AGENDA

Meeting of the Amenities & Facilities Committee

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason.

Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

Please be aware that this Parish Council meeting may be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

A&F015 – 23/07/2024

Attendance Roll Call and Declarations of Interest

To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.

Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.

A&F016 – 23/07/2024

Apologies for Absence

To receive and approve, if necessary, any apologies for absence.

A&F017 – 23/07/2024 **Minutes & Actions**

- i. To consider and approve the minutes of the Amenities & Facilities Committee meeting held on 11th June 2024.
- ii. To review updated copy of the Actions Register on Planner.

A&F018 – 23/07/2024 **Items for Urgent Report**

Items which, in the opinion of the Chair, should be reported on as a matter of urgency.

A&F019 – 23/07/2024 **Amenities & Facilities Advisory Panel**

To consider suggested dates for future Advisory Panel meetings, along with proposed topics for discussion at those meetings including review of policies, fees, and the Risk Register.

To receive the notes from the Amenities & Facilities Advisory Panel meeting held on Wednesday 3rd July 2024 at 5.30pm as a site inspection of Braysdown Allotments. Recommendations from this meeting to be included under the next agenda item.

A&F020 – 23/07/2024 **Asset Summary & ‘Lead Councillor’ Reports**

To receive reports on the Parish Council land and associated assets. To discuss the content and any proposals and make associated decisions. Reports will include details on operational works as per the Annual Governance Cycle, any current issues, and any agreed or proposed project works. Items to be covered in the reports are listed below (not exhaustive):

- **Ashgrove Cemetery** – Repairs to the new pathway at the Garden of Remembrance; hedge and tree works; Avon Wildlife Trust Ecology Management Plan; volunteering works; clearance of waste in lower car park.
- **Beacon Field & Jubilee Garden** – Repairs to play equipment and hedge cutting. Update on issues with pathways.
- **Beacon Hall** – Project works include solar panels, insulation, hall lighting, improvements to flooring. Sunday bookings and suggestion for alternative uses.
- **Braysdown Allotments** – Works for blocking up of the second gateway; replacement row and plot markers; suggestions for improvements to plot 18C; suggestions for general tidy-up with skip or scrap metal collection.
- **Ecewiche Green** – Fly tipping; vegetation cutting back. To also consider options and quotations regarding the proposed wildlife pond project with a view to making recommendations or a motion to Full Council.
- **Persimmon Land** – To consider which areas to focus on for initial improvement works; suggestions for mowing along the highway and bund; possible project for extending of public right of way.
- **Prince of Wales & Tump Village Greens** – Mowing; refurbishment of street furniture.
- **Public Rights of Way** – Strimming and other improvements.
- **Recreation Ground** – Repairs to spectator stand; maintenance works to the football facilities. Repairs to signage and play equipment.

A&F021 – 23/07/2024 **Service Level Agreements for Amenity Land**

To discuss the suggestion for signage to be installed at areas of public open space detailing what service level agreements residents should expect from the Parish Council.

A&F022 – 23/07/2024 **Review of Finances 2024/25**

To consider income and expenditure reports for the 2024/25 financial year for those budgets specifically linked to the Amenities & Facilities Committee. To include a discussion on budgets for contracted amenities works and caretaker salaries.

A&F023 – 23/07/2024 **Tree Surveys**

To review the quotations to undertake the tree surveys on Parish Council land in 2024 and to appoint a contractor and make any associated decisions.

A&F024 – 23/07/2024**Sponsorship of Roundabouts**

To receive an update on the sponsorship of the roundabout on the A367 and to consider a new request for the sponsorship of the roundabout at Dunkerton Hill.

F&A025 – 23/07/2024**Date and Time of Next Meeting & Future Agenda Items**

The next meeting of the Amenities & Facilities Committee is scheduled to be held on Tuesday 17th September 2024 at 7pm at Beacon Hall.