



## PEASEDOWN ST JOHN PARISH COUNCIL

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN  
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19th February 2025

### To Councillors:

Gill Auld; Fiona Carr; Mandy Clarke; Richard Clarke; Jo Davis; Audrey Gillard-Sprake; Gavin Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson (Vice-Chair); John Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas; Daniel Walker.

You are hereby summoned to attend the **Full Council** meeting of Peasedown St John Parish Council at **Beacon Hall** on **Tuesday 25<sup>th</sup> February 2025 at 7.00pm** for the purpose of transacting the business detailed below.

Joy Luxford  
Responsible Finance Officer

## AGENDA

### Meeting of the Full Council

7.00pm

Please be aware that this Parish Council meeting may be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made [particularly in order to satisfy the protection of children, the vulnerable and other members of the public who actively object to being filmed].

**Public Session** - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

We are expecting a presentation from Peasedown St John War Memorial Trust (pre-reading is included in the pack) and a question-and-answer session with McLoughlin Planning and Vistry Group PLC regarding their proposals for land south-west of Peasedown St John.

<b>C098 – 25/02/2025</b>	<b>Attendance Roll Call and Declarations of Interest</b>	<b>1 min</b>
To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.		<b>7.31pm</b>

<p><b>Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</b></p>	
<p><b>C099 – 25/02/2025 Attendance and Apologies for Absence</b> To note the update on councillor meeting attendance throughout the 2024-25 Council year. To receive and note any apologies for absence for this meeting.</p>	<p><b>2 min</b> 7.33pm</p>
<p><b>C100 – 25/02/2025 Minutes</b> i. To <b>resolve</b> to approve minutes of the <b>Full Council</b> meeting held on 28<sup>th</sup> January 2025. ii. To sign the above listed minutes.</p>	<p><b>4 min</b> 7.37pm</p>
<p><b>C101 – 25/02/2025 Items for Urgent Report</b> Items which have been brought to the attention of the Chair, prior to the meeting, and that, in their opinion, should be reported on as a matter of urgency.</p>	<p><b>2 min</b> 7.39pm</p>
<p><b>C102 – 25/02/2025 War Memorial</b> To consider the updates provided on the progress with the War Memorial during the public session and to offer an opinion prior to the Trustees meeting in July if there would be any objection to moving the memorial from the original offered site.</p>	<p><b>6 min</b> 7:45pm</p>
<p><b>C103 – 25/02/2025 CIL Funding</b> To note the 2 x £750 CIL funding received from B&amp;NES to Peasedown Parish Council in respect of application 23/04380/FUL 1 Bath Road, Peasedown.  To consider using the £1,500 levy to increase the capacity of existing infrastructure or to repair failing existing infrastructure, as necessary to support development.</p>	<p><b>2 min</b> 7:47pm</p>
<p><b>C104 – 25/02/2025 Adoption of two Defibrillators and Installation of Defibrillators/Bleedkit in Carlingcott</b> To consider the request from (1) B&amp;NES that Peasedown St John Parish Council consider adopting two defibrillators to ensure their ongoing availability and maintenance: • The Red Post Inn, Bath Down, Peasedown St John, Somerset, BA2 8JH • Peasedown St John Community Library, 33a St John's Close, Peasedown St John, Somerset, BA2 8JG The Red Post requires new pads, but it is otherwise operating well. The Peasedown St John Community Library location is in good condition. Both are currently registered and checks are reported on the WebNos system operated by Community Heartbeat Trust. (2) the public of installing a defibrillator and bleedkit in Carlingcott.</p>	<p><b>3 min</b> 7:50pm</p>
<p><b>C105 – 25/02/2025 Casual Vacancy</b> To receive an update on the current Casual Vacancy and to make any associated decisions regarding candidate interviews and the process for co-option.</p>	<p><b>2 min</b> 7.52pm</p>
<p><b>C106 – 25/02/2025 Council Committee Updates</b> To receive updates and make decisions on any recommendations raised at the following meetings, which have met since the last Full Council meeting. To also provide opportunity for councillors to raise questions and comments to the Chairs of the Standing Committees: <b>Amenities &amp; Facilities Committee</b> – Meeting held on 18<sup>th</sup> February 2025. ➤ To receive an <b>update and consider recommendations</b>  <b>Planning Committee</b> – Advisory Panel Meetings held on 11<sup>th</sup> February 2025. ➤ To receive an <b>update and consider recommendations</b>.  <b>Staffing Committee</b> – Meeting held on 21<sup>st</sup> January 2025 and 4<sup>th</sup> February 2025. ➤ To receive an <b>update and consider recommendations</b>.  To note the forthcoming Standing Committee meetings: ➤ <b>Amenities &amp; Facilities Committee</b> – Meeting scheduled to be held on 4<sup>th</sup> March 2025. ➤ <b>Finance &amp; Governance Committee</b> – Meeting scheduled to be held on 29<sup>th</sup> April 2025. ➤ <b>Planning Committee</b> – Meeting scheduled to be held on 11<sup>th</sup> March 2025. ➤ <b>Staffing Committee</b> – Meeting scheduled to be held TBC.</p>	<p><b>28 min</b> 8.20pm</p>

<p><b>C107 – 25/02/2025 Financial Matters &amp; Schedule of Payments</b>  In accordance with the Financial Regulations:</p> <ol style="list-style-type: none"> <li>i. To review and <b>resolve</b> to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31<sup>st</sup> March 2025.</li> <li>ii. To review the report on General and Ear Marked Reserves and Committed Expenditure as part of the Order of Known Business for the 2024-25 council year.</li> <li>iii. <b>To review and resolve</b> to approve and pay the vehicle insurance quote for the year starting 3rd March 2025. Quote: MS Amlin at £1,712.40 (budget £2,200, prior year £1,802.57).</li> </ol>	<p><b>5 min</b> 8.25pm</p>
<p><b>C108 – 25/02/2025 Solar Panels at Beacon Hall</b>  Update on the solar panel works at Beacon Hall delivered w/c 13<sup>th</sup> January 2025 and on the planned next steps to allow for export of energy to the grid to offset utility charges and potential to provide an income stream.</p>	<p><b>15 min</b> 8.40pm</p>
<p><b>The meeting will be adjourned for a 10-minute comfort break.</b></p>	
<p><b>C109 – 25/02/2025 Youth Council</b>  To consider an update from Cllr Heathcote on the plans for a Youth Council.</p>	<p><b>10 min</b> 9.00pm</p>
<p><b>C110 – 25/02/2025 Annual Village Meeting</b>  To receive an update and discuss plans for the Annual Village Meeting due to be held on Tuesday 25<sup>th</sup> March 2025 and make any associated decisions. To approve a budget of up to £1,000 for associated costs for the Annual Village Meeting.</p>	<p><b>5 min</b> 9.05pm</p>
<p><b>C111 – 25/02/2025 Parish Council Meetings and Events Calendar</b>  To receive update on the proposed summonsed Parish Council meetings and events calendar for the 2025-26 council year in readiness for the adoption at the Annual Meeting in May.</p>	<p><b>5 min</b> 9.10pm</p>
<p><b>C112 – 25/02/2025 Project Proposals</b>  To receive a progress update on the projects (potential and agreed) and make any associated decisions. To include:</p> <ul style="list-style-type: none"> <li>➤ <b>Strategic Plan</b> – Update with particular reference to the informal strategic meeting on 15<sup>th</sup> November 2024 and to consider any proposals and make any associated decisions for moving forward with a strategic plan for the Parish Council.</li> </ul>	<p><b>1 min</b> 9.11pm</p>
<p><b>C113 – 25/02/2025 Advisory Panel Updates</b></p> <ol style="list-style-type: none"> <li>A. To consider any new members to be appointed to the existing Advisory Panels.</li> <li>B. To note the summary report of Advisory Panel meetings held in the last Council year along with attendance numbers.</li> <li>C. To note the reports from the following Advisory Panels: <ol style="list-style-type: none"> <li>i. <b>Football Club Liaison Advisory Panel.</b></li> <li>ii. <b>Parish Map &amp; Signage Advisory Panel.</b></li> <li>iii. <b>Persimmon Land Transfer Advisory Panel.</b></li> <li>iv. <b>Seasonal Events Advisory Panel.</b></li> </ol> </li> <li>D. To note any scheduled forthcoming meetings for the Advisory Panels.</li> </ol>	<p><b>4 min</b> 9.15pm</p>
<p><b>C114 – 25/02/2025 Correspondence, Complaints &amp; Issues</b>  To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information and possible future action. To include:</p> <ul style="list-style-type: none"> <li>➤ Update on the items raised at the last meeting.</li> <li>➤ Reports on overgrown hedges, vegetation and trees at various locations in the parish.</li> </ul>	<p><b>5 min</b> 9.20pm</p>
<p><b>C115 – 25/02/2025 Future Agenda Items &amp; Cllr Questions</b>  Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.</p>	<p><b>5 min</b> 9.25pm</p>
<p><b>C116 – 25/02/2025 Date and Time of Next Meeting</b>  The next meeting of the Full Council is scheduled to be held on 8<sup>th</sup> April 2025 at 7pm at the Beacon Hall.</p>	<p><b>2 min</b> 9.27pm</p>