



## PEASEDOWN ST JOHN PARISH COUNCIL

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN  
Tel: 01761 433686 E-mail: [clerk@peasedownstjohnparishcouncil.gov.uk](mailto:clerk@peasedownstjohnparishcouncil.gov.uk)  
[www.peasedownstjohnparishcouncil.gov.uk](http://www.peasedownstjohnparishcouncil.gov.uk)

21<sup>st</sup> January 2026

### To Councillors:

Fiona Carr; Mandy Clarke; Richard Clarke; Jo Davis; Audrey Gillard-Sprake; Gavin Heathcote; Simon Kidd; Andrew Larcombe; Conor Ogilvie-Davidson (Vice-Chair); John Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas; Hazel Champion; Hazel Farrow, David Barr and Thomas Corbett

You are hereby summoned to attend the **Full Council** meeting of Peasedown St John Parish Council at **Beacon Hall** on **Tuesday 27<sup>th</sup> January 2026 at 7.00pm** for the purpose of transacting the business detailed below.

Sam Nash  
Clerk

## AGENDA

### Meeting of the Full Council

**7.00pm**

Please be aware that this Parish Council meeting may be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made [particularly in order to satisfy the protection of children, the vulnerable and other members of the public who actively object to being filmed].

**Public Session** - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters raised are not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

Public Bodies (admissions to meetings) ACT 1960 s1 extended by LGA 1972 s1.

<b>C073 – 27/01/2026</b>	<b>Attendance Roll Call and Declarations of Interest</b>	<b>1 min</b>
To action the attendance register for this meeting		<b>7.31pm</b>
<b>Declarations of interest</b>		
Members to declare any interest they may have in agenda items that accord with the requirements of the relevant authorities (Disclosable Pecuniary Interests) Regulation 2012 (SI 2012/1464) (NB, this does not preclude any later declarations)		

<b>C074 – 27/01/2026</b>	<b>Yearly Meeting Attendance and Apologies for Absence</b>	
<b>Note</b> councillor meeting attendance throughout the 2025-26 council year.		
<b>Receive</b> and <b>note</b> apologies for absence submitted for this meeting.		
<b>C075 – 27/01/2026</b>	<b>Minutes</b>	<b>4 min</b> 7.37pm
i. To <b>resolve</b> to approve minutes of the <b>Full Council</b> meeting held on 25 <sup>th</sup> of November 2025. ii. To sign the above listed minutes.		
<b>C076 – 27/01/2026</b>	<b>Items for Urgent Report</b>	<b>2 min</b> 7.39pm
Items which have been brought to the attention of the Chair, prior to the meeting, and that, in their opinion, should be reported on as a matter of urgency.		
<b>C077 – 27/01/2026</b>	<b>Clerks Report</b>	<b>2 min</b>
To receive a report from the Parish Clerk outlining actions taken following the meeting held on Tuesday 25 <sup>th</sup> November 2025		
<b>C078 – 27/01/2026</b>	<b>Financial Matters &amp; Schedule of Payments</b>	<b>6 min</b> 8.06pm
In accordance with the Financial Regulations: i. To review and <b>resolve</b> to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31 <sup>st</sup> March 2025. To review the report on General and Ear Marked Reserves and Committed Expenditure as part of the Order of Known Business for the 2024-25 council year.		
<b>C079 – 28/01/2025</b>	<b>Project Proposals</b>	<b>3 min</b> 9.10pm
To receive a progress update on the projects (potential and agreed) and make any associated decisions. To include: Beacon Field Pathway resurfacing – Due to occur March 2026 Wildlife Pond at Ecwiche Green – Due to start week beginning 20 <sup>th</sup> April 2026 Heritage Boards and Stands - Due to be installed by end of March 2026 War Memorial update		

<p><b>080 – 27/01/2026 Council Committee Updates</b></p> <p>To receive updates and make associated decisions on any recommendations raised at the following meetings, which have met since the last Full Council meeting. To provide opportunity for councillors to raise questions and comments to the Chairs of the Standing Committees:</p> <p><b>Planning Committee</b> – Meetings held on 13<sup>th</sup> January 2026 and 10<sup>th</sup> December 2025. To receive an <b>update and consider recommendations</b></p> <ul style="list-style-type: none"> <li>➤ Ratify proposal for Mercedes Roundabout Signage to allow it to be submitted to Planning at Banes</li> </ul> <p><b>Staffing Committee</b> – Meeting held on 2<sup>nd</sup> of December 2025. To receive an <b>update and consider recommendations</b></p> <ul style="list-style-type: none"> <li>➤ Resolve to accept the quotes put forward by Clerk for renovations to Parish Office</li> </ul> <p><b>Finance and Governance Committee</b> – Meeting held on 20<sup>th</sup> of January 2026.</p> <ul style="list-style-type: none"> <li>➤ Resolve to consider the internal auditors' independence and, if satisfied, continue with her service as per the letter of engagement.</li> <li>➤ Resolve to approve a Precept of £385,368.00</li> </ul> <p><b>Amenities &amp; Facilities Committee</b> – Meeting held on the 6<sup>th</sup> and the 13<sup>th</sup> of January 2026. To receive an <b>update and consider recommendations</b></p> <ul style="list-style-type: none"> <li>➤ Propose that A&amp;F transfers £3000 from Beacon Hall improvements into committed expenditure to pay for the cooker</li> <li>➤ Recommend the option to purchase a compact John Deere Tractor from Hunt Forest on a hire purchase agreement at a cost of £84,000.00 for works around the estate.</li> <li>➤ Recommend the submitted plans from Somer Farm and Parish Council Planning Committee are put forward to BANES Planning for consideration.</li> </ul> <p>To note the forthcoming Standing Committee meetings:  <b>Finance and Governance Committee</b> - Meeting to be held on the 21<sup>st</sup> of April 2026.  <b>Planning Committee</b> – Meeting scheduled to be held on 10<sup>th</sup> of February 2026.  <b>Staffing Committee</b> – Meeting scheduled to be held on 3<sup>rd</sup> of February 2026.  <b>Amenities &amp; Facilities Committee</b> – Meeting scheduled to be held on 3<sup>rd</sup> of March 2026.</p>	<p><b>17 min</b> 8.00pm</p>
<p><b>C081 – 27/01/2026</b></p> <ul style="list-style-type: none"> <li>i. To receive a presentation from Cllr. Larcombe on the operational budget for the year ending 31<sup>st</sup> March 2026. <b>Resolve</b> to agree the operational budget as presented within the pre-read and previously discussed at the Finance and Governance Committee meeting held on the 20/01/2026.</li> <li>ii. Review and <b>resolve</b> to approve the budget for year ending 31<sup>st</sup> of March 2027.</li> <li>iii. <b>Resolve</b> to agree the Precept figure for the year ending 31<sup>st</sup> of March 2027.</li> <li>iv. <b>Review</b> the draft leaflet prepared in anticipation of the precept demand ready for distribution with the Parish Council Newsletter and for publication by B&amp;NES Council</li> <li>v. <b>Resolve</b> to agree any modifications required to Precept Leaflet ready to be sent to the distribution centre on Friday 30<sup>th</sup> January 2026.</li> </ul>	
<p><b>C082 – 27/01/2026 Advisory Panel</b></p> <ul style="list-style-type: none"> <li>A. <b>Clarify</b> the Councils position on advisory panels and specify where existing advisory panels sit and report in Council.</li> <li>B. Receive reports from Advisory Panels <ul style="list-style-type: none"> <li>1. Football Advisory Panel – Meeting held</li> <li>2. Parish Maps and Signage (Heritage Boards) 20/01/2026</li> <li>3. Beacon Field Hire Agreement</li> </ul> </li> </ul>	<p><b>10 min</b> 9.15pm</p>

<p><b>C083 – 27/01/2026 Correspondence, Complaints &amp; Issues</b></p> <p>To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information and possible future action.</p> <p>Some issues raised regarding the bund clearance at the back of Westbury View: Some residents have complained about the clearance accusing the council of having no regard for wild-life – although others have complained that the work has not gone far enough and would like to see further clearance due to interrupted light transmission into their properties or lack of view. Some residents complained that they were not fully informed and that the notice should have been more widely circulated. – this has been noted by the office for any future works.</p> <p>Complaint received regarding width of pavement outside 2 Bath Road. I have responded to resident explaining this is a matter for highways – resident feels Council should have a voice to represent Peasedown residents' interests.</p> <p>Complaint regarding the sparseness of Christmas lights and lack of impact. This is to be considered by the Christmas Tree lights group when planning the display for the next three years.</p> <p>Complaint regarding the placement of a Christmas motif. This was incorrectly placed by Volker, who were asked to move it and failed to do this.</p> <p>Streetlight C10 on Church Road is still not working despite Volker informing us twice they would come and sort it under warranty. Resident has complained that the lack of streetlight makes it difficult to pull out of drive at this time of year and difficult for older residents or people who may have a visual difficulty to use the pathway at this time of year.</p>	<p><b>10 min</b> 9.25pm</p>
<p><b>C084 – 27/01/2026 Future Agenda Items &amp; Cllr Questions</b></p> <p>Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.</p>	<p><b>3 min</b> 9.28pm</p>
<p><b>C085 – 27/01/2026 Date and Time of Next Meeting</b></p> <p>The next meeting of the Full Council is scheduled to be held on 24<sup>th</sup> of February 2026 at 7pm in the Beacon Hall.</p>	<p><b>2 min</b> 9.30pm</p>