



PEASEDOWN ST JOHN PARISH COUNCIL

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
Tel: 01761 433686 E-mail: clerk@peasedownstjohnparishcouncil.gov.uk
www.peasedownstjohnparishcouncil.gov.uk

21st February 2024

To Councillors:

Gill Auld; Fiona Carr; Mandy Clarke; Richard Clarke; Jo Davis; Audrey Gillard-Sprake; Howard Hartley; Gavin Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson (Vice-Chair); John Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas; Daniel Walker.

You are hereby summoned to attend the **Full Council** meeting of Peasedown St John Parish Council at **Beacon Hall** on **Tuesday 27th February 2024 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk & RFO

AGENDA

Meeting of the Full Council

7.00pm

Please be aware that this Parish Council meeting may be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made [particularly in order to satisfy the protection of children, the vulnerable and other members of the public who actively object to being filmed].

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

To include a 30-minute session for:

A question-and-answer session with McLoughlin Planning and Vistry Group PLC regarding their proposals for land south-west of Peasedown St John and the proposals as included within the B&NES Council Local Plan Options document.

C102 – 27/02/2024	Attendance Roll Call and Declarations of Interest	1 min
To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.		7.31pm

<p>Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</p>	
<p>C103 – 27/02/2024 Attendance and Apologies for Absence To note the update on councillor meeting attendance throughout the 2023-24 Council year. To receive and note any apologies for absence for this meeting.</p>	<p>2 min 7.33pm</p>
<p>C104 – 27/02/2024 Minutes i. To resolve to approve the minutes of the Full Council meeting held on 30th January 2024. ii. To sign the above listed minutes.</p>	<p>2 min 7.35pm</p>
<p>C105 – 27/02/2024 Items for Urgent Report Items which have been brought to the attention of the Chair, prior to the meeting, and that, in their opinion, should be reported on as a matter of urgency.</p>	<p>2 min 7.37pm</p>
<p>C106 – 27/02/2024 Council Committee Updates To receive updates and make associated decisions on any recommendations raised at the following meetings, which have met since the last Full Council meeting. To also provide opportunity for councillors to raise questions and comments to the Chairs of the Standing Committees:</p> <p>Cemetery Committee – Meeting held on Tuesday 13th February 2024 at 8.00pm. ➤ To receive updates on the replacement and extension to the pathways at the Garden of Remembrance, the topple testing, the amendments to the Interment and Memorial Policy, and the Trees for Climate hedgerow planting.</p> <p>Planning Committee – Meeting held on Tuesday 6th February 2024 at 8.00pm. ➤ To receive an update regarding planning applications and the Construction Management Plan for the development at Greenlands Road.</p> <p>Personnel Committee – Meeting held on Tuesday 20th February 2024 at 7.00pm. ➤ To consider recommendation to adopt the draft Volunteer Policy for the Parish Council. ➤ To receive an update on Parish Councillor surgery dates to be hosted to inform residents of the Local Plan Options document. ➤ To consider recommendation that the Clerk Liaison Panel is disbanded, and those duties are taken on by the new Staffing Committee under the proposed new structure, to take effect from the Annual Parish Council meeting in May 2024.</p> <p>To note the forthcoming Standing Committee meetings: ➤ Cemetery Committee – Meeting scheduled to be held on 16th April 2024. ➤ Finance & Amenities Committee – Meeting scheduled to be held on 30th April 2024. ➤ Finance & Amenities Committee Advisory Panel – Meeting scheduled to be held on 12th March 2024. ➤ Personnel Committee – Meeting date to be determined. ➤ Planning Committee – Meeting scheduled to be held on 5th March 2024. ➤ Planning Committee – Meeting scheduled to be held on 9th April 2024.</p>	<p>10 min 7.47pm</p>
<p>C107 – 27/02/2024 Local Plan Options Document To review the B&NES Council <u>Local Plan Options</u> document and to consider any feedback from councillors, with particular reference to discussion held in the public session. To consider the suggestion that the Parish Council submits a formal response to this consultation, following feedback from residents gained from Parish Councillor surgeries. Consultation deadline 8th April 2024.</p>	<p>5 min 7.52pm</p>
<p>C108 – 27/02/2024 Financial Matters & Schedule of Payments In accordance with the Financial Regulations: i. To review and resolve to approve the schedule of payments and ratify those already made in relation to the accounts for the year ending 31st March 2024.</p>	<p>3 min 7.55pm</p>

ii. To review the report on General and Ear Marked Reserves and Committed Expenditure as part of the Order of Known Business for the 2023-24 council year.	
C109 – 27/02/2024 Mowing Contracts To receive a report on the mowing contracts for Beacon Field and the Recreation Ground, and to make associated decisions.	5 min 8.00pm
C110 – 27/02/2024 Risk Register To receive an update on the works undertaken throughout the year and associated updates to the Risk Register document, to review these amendments and determine formal approval of the changes.	5 min 8.05pm
C111 – 27/02/2024 Parish Council Meetings and Events Calendar To receive update on the proposed summonsed Parish Council meetings and events calendar for the 2024-25 council year in readiness for the adoption at the Annual Meeting in May.	5 min 8.10pm
C112 – 27/02/2024 Proposed Project - Wildlife Pond To receive an update from Cllr Howard Hartley on the suggested wildlife pond project at Ecewiche Green and to consider whether the Parish Council is supportive of taking this project further with a view to obtaining further quotations from a set specification.	10 min 8.20pm
C113 – 27/02/2024 Annual Village Meeting To receive an update on the Annual Village Meeting due to be held on Tuesday 26th March 2024 and make any associated decisions.	5 min 8.25pm
C114 – 27/02/2024 Advisory Panel Updates A. To note the summary report of known Advisory Panel meetings held in the current Council year along with attendance numbers. B. To note the reports from the following Advisory Panels - any recommendations or motions raised requiring resolution are specified below: i. Climate & Environment Advisory Panel – No meeting held but to receive updates on the grant application for the UK Shared Prosperity Fund for the installation of solar panels, insulation, and remote heating controls at Beacon Hall. ii. Clerk Liaison Panel – Meeting held on Thursday 1 st February 2024 at 5.30pm. To receive an update on Clerk’s workload and any associated issues. iii. Executive Advisory Panel – Meeting held on Tuesday 6 th February 2024 at 7.00pm. To consider recommendations regarding project and workload priorities. iv. Parish Map and Signage Advisory Panel – Meeting held on Tuesday 13 th February 2024 at 7.00pm. To receive update on progress of the project and associated planning application. v. Persimmon Land Transfer Advisory Panel – Meeting held on Monday 26 th February 2024 at 4.30pm. To receive update on progress of land transfer and recent tree works. C. To note the scheduled forthcoming meetings for the following Advisory Panels: i. Civic Events Advisory Panel – To be confirmed. ii. Clerk Liaison Panel – Thursday 7 th March 2024 at 5.30pm. iii. Climate & Environment Advisory Panel – March 2024. iv. Council Structure Review Advisory Panel – To be confirmed. v. Executive Advisory Panel – Tuesday 5 th March 2024 at 7.00pm. vi. Parish Map and Signage Advisory Panel – To be confirmed.	10 min 8.35pm
C115 – 27/02/2024 Correspondence, Complaints & Issues To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council’s attention for information and possible future action.	5 min 8.40pm
C116 – 27/02/2024 Future Agenda Items & Cllr Questions Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.	2 min 8.42pm
C117 – 27/02/2024 Date and Time of Next Meeting The next meeting of the Full Council is scheduled to be held on Tuesday 23 rd April 2024 at 7pm at Beacon Hall.	1 min 8.43pm