



PEASEDOWN ST JOHN PARISH COUNCIL

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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16th November 2022

To Councillors:

Gill Auld; Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Jo Davis; Andrew Fraser; Audrey Gillard-Sprake; Gavin Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas (Vice-Chair).

You are hereby summoned to attend the **Full Council** meeting of Peasedown St John Parish Council at **Beacon Hall** on **Tuesday 22nd November 2022 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk & RFO

AGENDA

Meeting of the Full Council

7.00pm

Please be aware that this Parish Council meeting may be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made [particularly in order to satisfy the protection of children, the vulnerable and other members of the public who actively object to being filmed].

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

C091 – 22/11/2022	Attendance Roll Call and Declarations of Interest	2 min
To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.		7.12pm
C092 – 22/11/2022	Attendance and Apologies for Absence	2 min
To note the update on councillor meeting attendance throughout the 2022-23 Council year. To receive and note any apologies for absence for this meeting.		7.14pm

<p>C093 – 22/11/2022 Parish Councillor Vacancy & Local Council Elections 2023 To receive updates on the current Casual Vacancy and on the local council elections due to take place in May 2023.</p>	<p>3 min 7.17pm</p>
<p>C094 – 22/11/2022 Minutes i. To resolve to approve the minutes of the Full Council meeting held on 27th September 2022. ii. To sign the above listed minutes.</p>	<p>2 min 7.19pm</p>
<p>C095 – 22/11/2022 Items for Urgent Report Items which have been brought to the attention of the Chair, prior to the meeting, and that, in their opinion, should be reported on as a matter of urgency.</p>	<p>2 min 7.21pm</p>
<p>C096 – 22/11/2022 Council Committee Updates To receive updates and make associated decisions on any recommendations raised at the following meetings, which have met since the last Full Council meeting. To also provide opportunity for councillors to raise questions and comments to the Chairs of the Standing Committees:</p> <p>Cemetery Committee – Meeting held on 18th October 2022. ➤ To ratify the updates to the Interment and Memorial Policy.</p> <p>Finance & Amenities Committee – Meeting held on 11th October 2022. ➤ Update on the preparations for the Senior Residents Christmas Tea Party. Councillors to confirm if they can help with the event. ➤ To consider the quotations for the works involved in felling the seven trees as detailed in the ash die back report and to determine a contractor and any associated budget. ➤ To consider the quotations to replace the existing wooden fence with bow top galvanised fence at the Recreation Ground play area and to determine a contractor and any associated budget.</p> <p>Planning Committee – Meeting held on Tuesday 4th October 2022 at 8.00pm and Tuesday 1st November 2022 at 8.00pm.</p> <p>Personnel Committee Advisory Panel – Meeting held on Tuesday 25th October 2022 at 7.00pm and at 7.45pm. ➤ To consider recommendation regarding budget funding for additional newsletter, if required.</p> <p>To note the forthcoming Standing Committee meetings: ➤ Cemetery Committee – Meeting scheduled to be held on 24th January 2023. ➤ Finance & Amenities Committee Advisory Panel – Meeting scheduled to be held on 13th December 2022. ➤ Finance & Amenities Committee – Meeting scheduled to be held on 10th January 2023. ➤ Planning Committee – Meeting scheduled to be held on 6th December 2022. ➤ Planning Committee – Meeting scheduled to be held on 3rd January 2023. ➤ Personnel Committee – Meeting scheduled to be held on 29th November 2022.</p> <p>To receive nominations for the vacancy on the Planning Committee and to elect a new member accordingly.</p>	<p>30 min 7.51pm</p>
<p>C097 – 22/11/2022 Financial Matters & Schedule of Payments In accordance with the Financial Regulations: i. To review and resolve to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31st March 2023. ii. To receive update on the income and expenditure against the budget for the second quarter of the 2022/23 financial year, in accordance with Standing Order 17c. iii. To review the report on General and Ear Marked Reserves and Committed Expenditure as part of the Order of Known Business for the 2022-23 council year document.</p>	<p>10 min 8.01pm</p>

iv. To receive a copy of the 2021/22 externally audited accounts and to acknowledge the Conclusion of Audit.	
C098 – 17/05/2022 Community Grants To receive update regarding the Parish Council Community Grant Scheme and to consider the recommendations raised at the Finance & Amenities Committee, to award £1,199.98 in Community Grants.	5 min 8.06pm
C099 – 22/11/2022 Charity Trustee & Charity Assets To receive update on those items delegated to the Parish Council at the last Trustee meeting. To include: Scout Garage - Consideration of draft User Agreement and payment for electrical installation works. Internet Provision – To receive update on installation of free internet provision at the Canteen by Truespeed. Canteen and Accessible Toilet – Consideration of Terms and Conditions of Hire.	14 min 8.20pm
C100 – 22/11/2022 Parliamentary Constituency Boundaries Consultation To review the final proposals from the Boundary Commission for England (BCE) regarding the changes to the Parliamentary constituency boundaries in England and to determine if the Parish Council is to make any official response.	5 min 8.25pm
The meeting will be adjourned for a 10-minute comfort break.	
C101 – 22/11/2022 Advisory Panel Updates A. To note the summary report of Advisory Panel meetings held in the current Council year along with attendance numbers. B. To note the reports from the following Advisory Panels - any recommendations or motions raised requiring resolution are specified below: i. Beacon Field Play Area Resurfacing Advisory Panel – Meeting held on Tuesday 15 th November 2022 at 2.30pm. To consider recommendations in relation to: a) repairs to the existing wet-pour play surfaces; b) funding for replacement of the existing carpeted play surfaces. ii. Braysdown Allotments Advisory Panel – Meeting held on Thursday 20 th October 2022 at 5.00pm. To consider recommendations in relation to: a) increase in plot fees for 2023; b) budget for additional raised beds to be created; c) prizes at annual BBQ; d) budget for the second gateway. iii. Civic Events Advisory Panel – Meeting held on Monday 10 th October 2022 at 7.00pm and Tuesday 15 th November 2022 at 7pm. To consider recommendations in relation to: a) the Parish Council hosted Commonwealth Day event; b) meeting to discuss a village wide programme of events and associated budget allocated for the Coronation of King Charles III; c) request for additional funding for a new event to be held in January if required. iv. Christmas Lights Advisory Panel – Meeting held on Friday 28 th October 2022 at 5.30pm. v. Digital Transformation Strategy Advisory Panel – Meeting held on Monday 10 th October 2022 at 1.00pm with a potential supplier. vi. Executive Committee Advisory Panel – Meetings held on Tuesday 4 th October 2022 at 7.00pm and Tuesday 1 st November 2022 at 7.00pm. To consider recommendations regarding project and workload priorities. vii. Persimmon Land Transfer Advisory Panel – Meeting held on Tuesday 11 th October 2022. viii. Recreation Ground Improvements Advisory Panel – Meeting held on Wednesday 16 th November 2022. To consider recommendations regarding the snagging list. ix. Streetlighting Advisory Panel – No meeting held but update on the current status to be provided. C. To note the scheduled forthcoming meetings for the following Advisory Panels: i. Executive Committee Advisory Panel – Tuesday 6 th December 2022 at 7.00pm.	30 min 9.05pm

ii. Executive Committee Advisory Panel – Tuesday 3 rd January 2022 at 7.00pm. iii. Operation London Bridge Advisory Panel – Monday 21 st November 2022 at 7.00pm.		
C102 – 12/04/2022	Snow Warden Scheme & Winter Measures To receive an update following the disbandment of the Snow Warden Scheme in April 2022 and consider proposals for any new scheme or alternative options.	10 min 9.15pm
C103 – 22/11/2022	Correspondence, Complaints & Issues To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information and possible future action. To include: <ul style="list-style-type: none"> ➤ Any updates/reports from B&NES Council Highway Department. ➤ To consider the Bath and West Community Energy (BWCE) renewable energy proposals in Peasedown St John and Wellow and determine any official response from the Parish Council. 	10 min 9.25pm
C104 – 22/11/2022	Future Agenda Items & Cllr Questions Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.	2 min 9.27pm
C105 – 22/11/2022	Review of New Actions To review that any actions generated from the meeting have been correctly captured on the Actions Register.	1 min 9.28pm
C106 – 22/11/2022	Date and Time of Next Meeting The next meeting of the Full Council is scheduled to be held on Tuesday 17 th January 2023 at 7pm at Beacon Hall.	1 min 9.29pm