



## PEASEDOWN ST JOHN PARISH COUNCIL

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN  
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9<sup>th</sup> March 2022

### To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Adi Davis; Jo Davis; Andrew Fraser; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas (Vice-Chair).

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at **Beacon Hall** on **Tuesday 15<sup>th</sup> March 2022 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West  
Parish Clerk & RFO

## AGENDA

### Meeting of the Full Council

7.00pm

Please be aware that this Parish Council meeting may be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made [particularly in order to satisfy the protection of children, the vulnerable and other members of the public who actively object to being filmed].

**Public Session** - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason.

Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

<b>C228 – 15/03/2022</b>	<b>Attendance Roll Call and Declarations of Interest</b>	<b>3 min</b>
To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. <b>Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</b>		7.13pm
<b>C229 – 15/03/2022</b>	<b>Attendance and Apologies for Absence</b>	<b>2 min</b>
To note the update on councillor meeting attendance throughout the 2021-22 Council year. To receive and note any apologies for absence for this meeting.		7.15pm

<p><b>C230 – 15/03/2022 Minutes</b></p> <p>i. To <b>resolve</b> to approve the minutes of the <b>Full Council</b> meeting held on 15<sup>th</sup> February 2022.</p> <p>ii. To sign the above listed minutes.</p>	<p><b>2 min</b> 7.17pm</p>
<p><b>C231 – 15/03/2022 Clerk’s Report</b></p> <p>To receive, for information, a report from the Clerk on any outstanding actions from the last meeting, or items of particular note or feedback requested via Planner.</p>	<p><b>4 min</b> 7.21pm</p>
<p><b>C232 – 15/03/2022 Items for Urgent Report</b></p> <p>Items which have been brought to the attention of the Chair, prior to the meeting, and that, in their opinion, should be reported on as a matter of urgency.</p>	<p><b>2 min</b> 7.23pm</p>
<p><b>C233 – 15/03/2022 Planning Related Matters</b></p> <p>A. To <b>resolve</b> to determine the Parish Council’s official response regarding the following planning applications:</p> <p>i. Reference: <b><u>22/00849/FUL</u></b> Address: <b>76 Frederick Avenue</b>, Peasedown St John, Bath, BA2 8JA Proposal: Construction of driveway to front of dwelling Applicant: Mrs Jolanta Zahora</p> <p>ii. Reference: <b><u>22/00895/FUL</u></b> Address: <b>Sulis Hospital Bath</b>, Foxcote Avenue, Peasedown St John, Bath, BA2 8SQ Proposal: Erection of lower ground floor single storey extension comprising a new CT scanner and ancillary control room with external plant enclosures. Applicant: Royal United Hospitals Bath NHS Foundation Trust</p> <p>iii. Reference: <b><u>22/00904/FUL</u></b> Address: <b>17 Wellow Lane</b>, Peasedown St John, Bath, BA2 8JQ Proposal: Erection of single storey orangery Applicant: Mr Jones</p> <p>iv. Reference: <b><u>21/05622/FUL</u></b> Address: <b>36 Naishes Avenue</b>, Peasedown St. John, Bath, BA2 8TW. Proposal: Erection of a two-storey side extension and single storey rear extension (Resubmission). Revised plans. Applicant: Mr Daniel Hillier</p> <p>B. To receive a report on the following:</p> <p>i. Planning decisions issued by B&amp;NES Council.</p> <p>ii. Planning enforcement matters.</p> <p>iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes.</p> <p>iv. Progress on the Greenlands Road development of 89 dwellings.</p> <p>C. <b>Local Planning Policy</b> To receive an update on the new B&amp;NES Local Plan including the presentation slides from the briefing held on 1<sup>st</sup> March 2022 attended by Cllr Rich and the Clerk.</p> <p>D. <b>A37 / A367 Bus, Walking &amp; Cycling Study</b> To receive an update on an engagement update on the A37/A367 bus, walking and cycling study in relation to the Somer Valley links to Bristol and Bath following a briefing session held on 10<sup>th</sup> March 2022 attended by Cllr Rich and the Clerk.</p> <p>E. <b>Public Rights of Way</b> To receive the decision regarding the change to the Public Rights of Way network in respect of Public Footpath BA19/22, at Skylark Farm, in the Parish of Peasedown St John.</p>	<p><b>20 min</b> 7.43pm</p>
<p><b>C234 – 15/03/2022 Memorial Trees and Benches Policy</b></p> <p>To review and to determine the draft Memorial Trees and Benches Policy for adoption. To include consideration of request for a memorial tree to be located on the Recreation Ground.</p>	<p><b>5 min</b> 7.48pm</p>

<p><b>C235 – 15/03/2022 Financial Matters &amp; Schedule of Payments</b></p> <p>In accordance with the Financial Regulations and Standing Orders:</p> <ol style="list-style-type: none"> <li>i. To review and <b>resolve</b> to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31<sup>st</sup> March 2022.</li> <li>ii. To review the summary of General and Ear Marked Reserves and Committed Expenditure.</li> <li>iii. To consider subscription payments for various professional supporting bodies.</li> <li>iv. To ratify the emergency expenditure on tree works from damage due to recent storms. To receive update on those tree works and any associated insurance claims.</li> </ol>	<p><b>8 min</b> 7.56pm</p>
<p><b>C236 – 15/03/2022 Order of Known Business, Project Budgets and EMR</b></p> <p>To note the report on progress and the expenditure in relation to the Order of Known Business for the 2020-21 council year and the 2021-22 council year. Also, of the previously agreed larger operational projects.</p>	<p><b>4 min</b> 8.00pm</p>
<p><b>C237 – 15/03/2022 Council Committee Updates</b></p> <p>To receive updates, and make associated decisions on recommendations raised at the following meetings, which have met since the last Full Council meeting:</p> <p><b>Finance &amp; Amenities Committee</b> – Advisory Panel meeting held on 1<sup>st</sup> March 2022.</p> <ul style="list-style-type: none"> <li>➤ Recommendation on the football facilities including the proposed tea hut/toilet. To include consideration of formally granting permission for Cllr Andy Larcombe to talk/liaise with the container and ground works contractors relating to the proposed tea hut/toilet project.</li> </ul> <p><b>Personnel Committee</b> – Committee meeting held on 22<sup>nd</sup> February 2022.</p>	<p><b>15 min</b> 8.15pm</p>
<p><b>The meeting will be adjourned for a 10-minute comfort break.</b></p>	
<p><b>C238 – 15/03/2022 Advisory Panel Updates</b></p> <p>A. To note the summary report of Advisory Panel meetings held in the current Council year along with attendance numbers.</p> <p>B. To note the reports from the following Advisory Panels - any recommendations or motions raised requiring resolution are specified below:</p> <ol style="list-style-type: none"> <li>i. <b>Beacon Hall Coronavirus Secure Advisory Panel</b> – No meeting held but an update will be provided.</li> <li>ii. <b>Civic Events Advisory Panel</b> – Meeting held on Thursday 3<sup>rd</sup> March 2022 at 7.30pm. To consider recommendations regarding Parish Council events to celebrate the Queen’s Platinum Jubilee on 2<sup>nd</sup> June 2022.</li> <li>iii. <b>Clerk Liaison Panel</b> – Meeting held on Wednesday 2<sup>nd</sup> March 2022 at 6.00pm. To receive update on current workload, staff objectives and training.</li> <li>iv. <b>Digital Transformation Strategy Advisory Panel</b> – Meeting held on Thursday 3<sup>rd</sup> March 2022 at 6.30pm. To receive update on the trials for delegate microphones for use at council meetings.</li> <li>v. <b>Executive Committee Advisory Panel</b> – Meeting held on Tuesday 8<sup>th</sup> March 2022 at 7.30pm. To consider recommendations regarding project and workload priorities.</li> <li>vi. <b>Jubilee Garden Advisory Panel</b> – No meeting held but an update on the progress of the project to be provided.</li> <li>vii. <b>Parish Map and Signage Project Advisory Panel</b> – No meeting held but an update on the progress of the project to be provided.</li> <li>viii. <b>Persimmon Land Transfer Advisory Panel</b> – No meeting held but an update on the progress of the project to be provided.</li> <li>ix. <b>Recreation Ground Improvements Advisory Panel</b> – No meeting held but an update on the progress of the project to be provided.</li> </ol> <p>C. To note the scheduled forthcoming meetings for the following Advisory Panels:</p> <ol style="list-style-type: none"> <li>i. <b>Burial Committee Advisory Panel</b> – Thursday 17<sup>th</sup> March 2022 at 7.30pm.</li> <li>ii. <b>Civic Events Advisory Panel</b> – Thursday 31<sup>st</sup> March 2022 at 7.30pm.</li> <li>iii. <b>Clerk Liaison Panel</b> – Wednesday 6<sup>th</sup> April 2022 at 6.00pm.</li> <li>iv. <b>Executive Committee Advisory Panel</b> – Tuesday 5<sup>th</sup> April 2022 at 7.00pm.</li> </ol>	<p><b>20 min</b> 8.45pm</p>

<p><b>C239 – 15/03/2022 Meeting Numbers and Day</b> To receive update on the proposed summonsed Parish Council meetings for the 2022-23 council year and to review councillor responses regarding appetite for any change to the usual meeting day.</p>	<p><b>5 min</b> 8.50pm</p>
<p><b>C240 – 15/03/2022 Correspondence, Complaints &amp; Issues</b> To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information and possible future action. To include: ➤ Traffic Regulation Orders within the Parish received since the last meeting to include: a. THTTC2804 Temporary electric scooter trial. b. THTTC2812 White Ox Mead Lane, Peasedown St John c. THTTC2791 BANES maintenance programme.</p>	<p><b>5 min</b> 8.55pm</p>
<p><b>C241 – 15/03/2022 Outside Bodies</b> To note the report on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting. To include approval for Peasedown St John Parish Council being the first parish to 'showcase their parish' at the next Parish Liaison meeting.</p>	<p><b>5 min</b> 9.00pm</p>
<p><b>C242 – 15/03/2022 Ashgrove Cemetery</b> To receive a report on interment and memorial applications received since the last Full Council meeting.</p>	<p><b>2 min</b> 9.02pm</p>
<p><b>C243 – 15/03/2022 Coronavirus Update</b> To receive update and make associated decisions following advice from the Government, Public Health and NALC guidelines regarding Coronavirus in relation to Parish Council facilities and services.</p>	<p><b>2 min</b> 9.04pm</p>
<p><b>C244 – 15/03/2022 Annual Village Meeting</b> To receive update on the Annual Village Meeting due to be held on Tuesday 29<sup>th</sup> March 2022.</p>	<p><b>2 min</b> 9.06pm</p>
<p><b>C245 – 15/03/2022 Ukraine Crisis</b> To receive update on how the crisis in Ukraine impacts on Parish Council activities and what the Parish Council is able to do under legal powers. Also, to receive an update on any associated local fundraising events or activities and whether the Parish Council is able to be involved in them.</p>	<p><b>5 min</b> 9.11pm</p>
<p><b>C246 – 15/03/2022 Future Agenda Items &amp; Cllr Questions</b> Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda. To include review of snow warden scheme.</p>	<p><b>1 min</b> 9.12pm</p>
<p><b>C247 – 15/03/2022 Review of New Actions</b> To review that any actions generated from the meeting have been correctly captured on the Actions Register.</p>	<p><b>2 min</b> 9.14pm</p>
<p><b>C248 – 15/03/2022 Date and Time of Next Meeting</b> The next meeting of the Full Council is scheduled to be held on Tuesday 12<sup>th</sup> April 2022 at 7pm at the Beacon Hall.</p>	<p><b>1 min</b> 9.15pm</p>