



PEASEDOWN ST JOHN PARISH COUNCIL

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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9th February 2022

To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Adi Davis; Jo Davis; Andrew Fraser; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas (Vice-Chair).

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at **Beacon Hall on Tuesday 15th February 2022 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk & RFO

AGENDA

Meeting of the Full Council

7.00pm

Please be aware that this Parish Council meeting may be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made [particularly in order to satisfy the protection of children, the vulnerable and other members of the public who actively object to being filmed].

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason.

Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

C206 – 15/02/2022	Attendance Roll Call and Declarations of Interest	3 min
To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.		7.13pm
C207 – 15/02/2022	Attendance and Apologies for Absence	2 min
To note the update on councillor meeting attendance throughout the 2021-22 Council year. To receive and note any apologies for absence for this meeting.		7.15pm

<p>C208 – 15/02/2022 Minutes</p> <p>i. To resolve to approve the minutes of the Full Council meeting held on 14th December 2021.</p> <p>ii. To resolve to approve the minutes of the Full Council meeting held on 18th January 2022.</p> <p>iii. To sign the above listed minutes.</p>	<p>4 min 7.19pm</p>
<p>C209 – 15/02/2022 Clerk’s Report</p> <p>To receive, for information, a report from the Clerk on any outstanding actions from the last meeting, or items of particular note or feedback requested via Planner.</p>	<p>4 min 7.23pm</p>
<p>C210 – 15/02/2022 Items for Urgent Report</p> <p>Items which have been brought to the attention of the Chair, prior to the meeting, and that, in their opinion, should be reported on as a matter of urgency.</p>	<p>2 min 7.25pm</p>
<p>C211 – 15/02/2022 Planning Related Matters</p> <p>A. To resolve to determine the Parish Council’s official response regarding the following planning applications:</p> <p>i. Reference: <u>22/00290/TPO</u> Address: 48 Westbury View, Peasedown St John, Bath, BA2 8TZ Proposal: Ash (T5) - Repeat crown reduction by pruning back to the previous points. Reduce any new branches by 2-3m to create a balanced crown with an aerodynamic profile. Due to fungus and basal trunk decay. Applicant: Mrs Margaret Hopkins.</p> <p>B. To receive a report on the following:</p> <p>i. Planning decisions issued by B&NES Council.</p> <p>ii. Planning enforcement matters.</p> <p>iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes.</p> <p>iv. Progress on the Greenlands Road development of 89 dwellings.</p> <p>C. Local Planning Policy To receive an update on the plans for the new B&NES Local Plan by way of a briefing to be held on 1st March 2022.</p>	<p>10 min 7.35pm</p>
<p>C212 – 15/02/2022 ‘Journey to Net Zero’ Transport Planning Consultation</p> <p>To review the documents for B&NES Council’s plan: ‘Journey to Net Zero: Reducing the Environmental Impact of Transport in Bath’. The plan is a strategic overview of the policies and projects being pursued, to deliver more sustainable transport choices for the people of B&NES. To determine whether the Parish Council submits a formal response to this consultation.</p>	<p>5 min 7.40pm</p>
<p>C213 – 15/02/2022 Avon Fire & Rescue Service Plan Consultation</p> <p>To review the Service Plan Proposals 2022-25 for Avon Fire & Rescue Service. The Proposals outline the vision for the future of Avon Fire & Rescue Service in preventing, protecting, and responding to the fire and rescue related risks and needs of our local communities. To determine whether the Parish Council submits a formal response to this consultation.</p>	<p>5 min 7.45pm</p>
<p>C214 – 15/02/2022 Financial Matters & Schedule of Payments</p> <p>In accordance with the Financial Regulations and Standing Orders:</p> <p>i. To review and resolve to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31st March 2022.</p> <p>ii. To review the summary of General and Ear Marked Reserves and Committed Expenditure.</p> <p>iii. To vote on the following motion raised at the Finance & Amenities Committee Advisory Panel meeting:</p> <p>a. <i>Following accepted accounting practices, to resolve that £9,769.46, of the budget allocated to ‘602900 – Infrequent Operational Expenditure’, and £6,000.00, of the budget allocated to ‘604005 – Contracted Amenities Works’, is moved to ‘608903 -</i></p>	<p>7 min 7.52pm</p>

<p><i>BF Project - Jubilee Garden' to provide the necessary budget required to undertake this project in accordance with minute C194 – 18/01/2022.</i> <i>Proposed by: Cllr. Simon Kidd</i> <i>Seconded by: Cllr. Jo Davis.</i></p> <p>iv. To receive update on the payment made to Northavon Group Ltd. for works carried out on the Recreation Ground and make any associated decisions.</p> <p>v. To consider subscription payments for various professional supporting bodies.</p>	
<p>C215 – 15/02/2022 Precept Demand Leaflet To ratify the amended precept leaflet for distribution in the Parish Council newsletter.</p>	<p>2 min 7.54pm</p>
<p>C216 – 15/02/2022 Order of Known Business, Project Budgets and EMR To note the report on progress and the expenditure in relation to the Order of Known Business for the 2020-21 council year and the 2021-22 council year. Also, of the previously agreed larger operational projects.</p>	<p>3 min 7.57pm</p>
<p>C217 – 15/02/2022 Trustee and Council Committee Updates To receive updates, and make associated decisions on recommendations raised at the following meetings, which have met since the last Full Council meeting: Trustee – meeting held on 15th February 2022 (no pre-reading verbal report to be provided). Finance & Amenities Committee – Advisory Panel meeting held on 8th February 2022.</p> <ul style="list-style-type: none"> ➤ Recommendation on proposed amendment to the Financial Regulations. ➤ Recommendation on proposed amendments to the Beacon Hall hire fees. ➤ Update on the football facilities including the proposed tea hut/toilet. 	<p>5 min 8.02pm</p>
<p>The meeting will be adjourned for a 10-minute comfort break.</p>	
<p>C218 – 15/02/2022 Advisory Panel Updates</p> <p>A. To note the summary report of Advisory Panel meetings held in the current Council year along with attendance numbers.</p> <p>B. To note the reports from the following Advisory Panels - any recommendations or motions raised requiring resolution are specified below:</p> <ol style="list-style-type: none"> i. Beacon Hall Coronavirus Secure Advisory Panel – Meeting held on Monday 7th February 2022 at 7.00pm. To consider recommendations regarding continuing monitoring of Beacon Hall under Covid regulations. ii. Burial Committee Advisory Panel – Site meeting held on Saturday 22nd January 2022 at 11.00am and general meeting held on Thursday 3rd February 2022 at 7.00pm. To receive an update on works being undertaken at Ashgrove Cemetery. iii. Civic Events Advisory Panel – Meeting held on Tuesday 25th January 2022 at 7.00pm. To consider recommendations regarding Parish Council events to celebrate Commonwealth Day on 14th March 2022 and the Queen’s Platinum Jubilee on 2nd June 2022. iv. Clerk Liaison Panel – Meeting held on Wednesday 2nd February 2022 at 6.00pm. To receive update on current workload, staff objectives and training. v. Climate & Environment Advisory Panel – Meeting held on Thursday 28th October 2021 at 8.00pm. vi. Council Structure Review Advisory Panel – Meeting held on Monday 24th January 2022 at 7.00pm. To consider recommendations regarding the committee structure of the Council with a view to implementation in the new council year in May 2022. Also, to receive update on responses regarding the regular council meeting day. vii. Executive Committee Advisory Panel – Meeting held on Tuesday 1st February 2022 at 7.30pm. To consider recommendations regarding project and workload priorities. viii. Jubilee Garden Advisory Panel – Meeting held on Friday 28th January 2022 at 5.30pm. To receive update on the awarding of the contract for the ground works of this project including summary breakdown on how the decision was achieved. ix. Parish Map and Signage Project Advisory Panel – Meeting held on Monday 7th February 2022 at 7.30pm. To consider recommendations regarding the project. x. Persimmon Land Transfer Advisory Panel – Meeting held on Tuesday 1st February 2022 at 7.00pm. To receive an update on the progress of the project. 	<p>30 min 8.43pm</p>

<p>Also, to vote on the following motion: <i>In furtherance of minute C083 – 10/08/2021, it is resolved that the Persimmon land marked in green and blue on the parish map, and extra parcels / adopted parts of existing titles (marked in pink & yellow respectively) are to be transferred to Peasedown St John Parish Council. The sum to be received for legal costs and ongoing maintenance will be £70,000, with all titles being transferred absolutely and without any restrictions.</i> Proposed by: Cllr. Simon Kidd Seconded by: Cllr. Kathy Thomas</p> <p>xi. Recreation Ground Improvements Advisory Panel – Site meetings held on Saturday 22nd January 2022 at 10.00am and on Thursday 3rd February at 10.00am (the latter with the contractor in attendance). To receive an update on the remaining snagging items prior to the completion of the project.</p> <p>C. To note the scheduled forthcoming meetings for the following Advisory Panels:</p> <p>i. Beacon Hall Coronavirus Secure Advisory Panel – Monday 7th March 2022 at 7.00pm.</p> <p>ii. Burial Committee Advisory Panel – Thursday 17th March 2022 at 7.30pm.</p> <p>iii. Civic Events Advisory Panel – Monday 21st February 2022 at 7.00pm.</p> <p>iv. Clerk Liaison Panel – Wednesday 2nd March 2022 at 6.00pm.</p> <p>v. Executive Committee Advisory Panel – Tuesday 8th March 2022 at 7.00pm.</p>	
<p>C219 – 15/02/2022 Memorial Trees and Benches Policy To review and to determine the draft Memorial Trees and Benches Policy for adoption. To include consideration of request for a memorial tree to be located on the Recreation Ground.</p>	<p>6 min 8.50pm</p>
<p>C220 – 15/02/2022 Correspondence, Complaints & Issues To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information and possible future action. To include:</p> <ul style="list-style-type: none"> ➤ Traffic Regulation Orders within the Parish received since the last meeting. ➤ Request for Cllr Larcombe to represent the Parish Council with regular updates on Somer Valley FM. ➤ Notification of reinstallation of tarmac on Dunkerton Hill by Prince of Wales Village Green. ➤ Various tree works to trees located on Parish Council owned or managed land. ➤ Ratification of letter to B&NES Council regarding A367. 	<p>5 min 8.55pm</p>
<p>C221 – 15/02/2022 Outside Bodies To note the report on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting.</p>	<p>2 min 8.57pm</p>
<p>C222 – 15/02/2022 Ashgrove Cemetery To receive a report on interment and memorial applications received since the last Full Council meeting.</p>	<p>2 min 8.59pm</p>
<p>C223 – 15/02/2022 Coronavirus Update To receive update and make associated decisions following advice from the Government, Public Health and NALC guidelines regarding Coronavirus in relation to Parish Council facilities and services.</p>	<p>2 min 9.01pm</p>
<p>C224 – 15/02/2022 Annual Village Meeting To receive update on the Annual Village Meeting due to be held on Tuesday 29th March 2022.</p>	<p>3 min 9.04pm</p>
<p>C225 – 15/02/2022 Future Agenda Items & Cllr Questions Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.</p>	<p>1 min 9.05pm</p>
<p>C226 – 15/02/2022 Review of New Actions To review that any actions generated from the meeting have been correctly captured on the Actions Register.</p>	<p>2 min 9.07pm</p>
<p>C227 – 15/02/2022 Date and Time of Next Meeting The next meeting of the Full Council is scheduled to be held on Tuesday 15th March 2022 at 7pm at the Beacon Hall.</p>	<p>1 min 9.08pm</p>