



PEASEDOWN ST JOHN PARISH COUNCIL

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
Tel: 01761 433686 E-mail: clerk@peasedownstjohnparishcouncil.gov.uk
www.peasedownstjohnparishcouncil.gov.uk

12th January 2022

To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Adi Davis; Jo Davis; Andrew Fraser; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas (Vice-Chair).

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at **Beacon Hall** on **Tuesday 18th January 2022 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk & RFO

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

Please be aware that this Parish Council meeting may be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made [particularly in order to satisfy the protection of children, the vulnerable and other members of the public who actively object to being filmed].

C180 – 18/01/2022	Attendance Roll Call and Declarations of Interest	3 min
To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.		7.13pm
C181 – 18/01/2022	Attendance and Apologies for Absence	2 min
To note the update on councillor meeting attendance throughout the 2021-22 Council year. To receive and note any apologies for absence for this meeting.		7.15pm

<p>C182 – 18/01/2022 Minutes</p> <p>i. To resolve to approve the minutes of the Full Council meeting held on 14th December 2021.</p> <p>ii. To resolve to approve the minutes of the Executive Committee meeting held on 1st June 2021.</p> <p>iii. To resolve to approve the minutes of the Finance & Amenities Committee meeting held on 12th October 2021.</p> <p>iv. To sign the above listed minutes.</p>	<p>6 min 7.21pm</p>
<p>C183 – 18/01/2022 Clerk’s Report</p> <p>To receive, for information, a report from the Clerk on any outstanding actions from the last meeting, or items of particular note or feedback requested via Planner.</p>	<p>4 min 7.25pm</p>
<p>C184 – 18/01/2022 Items for Urgent Report</p> <p>Items which have been brought to the attention of the Chair, prior to the meeting, and that, in their opinion, should be reported on as a matter of urgency.</p>	<p>2 min 7.27pm</p>
<p>C185 – 18/01/2022 Planning Related Matters</p> <p>A. To resolve to determine the Parish Council’s official response regarding the following planning applications:</p> <p>i. Reference: <u>21/04993/FUL</u> Address: Football Ground, Recreation Ground, Church Road, Peasedown St. John, Bath, BA2 8AA Proposal: Siting of 10m x 7m concrete slab and the erection of 10m x 4m Anti-Vandal container comprising a small kitchen with electrics and plumbing and a disabled toilet. Applicant: Mr Simon Smith</p> <p>ii. Reference: <u>21/05622/FUL</u> Address: 36 Naishes Avenue, Peasedown St. John, Bath, BA2 8TW. Proposal: Erection of a two-storey side extension and single storey rear extension (Resubmission). Applicant: Mr Daniel Hillier</p> <p>iii. Reference: <u>21/05711/FUL</u> Address: 9 Eckweek Lane, Peasedown St. John, Bath, BA2 8PW Proposal: Erection of detached self-contained annexe. Applicant: Mr & Mrs Workman.</p> <p>B. To receive a report on the following:</p> <p>i. Planning decisions issued by B&NES Council.</p> <p>ii. Planning enforcement matters.</p> <p>iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes.</p> <p>iv. Progress on the Greenlands Road development of 89 dwellings.</p> <p>C. Local Planning Policy</p> <p>To receive an update on the B&NES Council Local Plan Partial Update to Regulation 19 (publication) on the proposed changes to parts of the Core Strategy and Placemaking Plan. Also, of the three Supplementary Planning documents (on Houses in Multiple Occupancy; retrofitting energy efficiency measures to buildings; and Transport & Development).</p>	<p>20 min 7.47pm</p>
<p>C186 – 18/01/2022 Financial Matters & Schedule of Payments</p> <p>In accordance with the Financial Regulations and Standing Orders:</p> <p>i. To review and resolve to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31st March 2022.</p> <p>ii. To review the summary of General and Ear Marked Reserves and Committed Expenditure. Also, of Community Infrastructure Levy. To include consideration of the following recommendations from the Finance & Amenities Committee:</p> <p>a. To resolve that the remaining £1,202.87 from the Street Lighting Upgrade project be moved from Committed Expenditure back to General Reserve.</p>	<p>8 min 7.55pm</p>

<ul style="list-style-type: none"> b. To resolve that the remaining £4.73 from the Braysdown Allotments Boundary Fence Repairs project be moved from Committed Expenditure back to General Reserve. c. To resolve that the £1,730.54 CIL money, already awarded to the Parish Council, it allocated to the Jubilee Garden Project (formerly known as the Philosopher's Area). <p>iii. To consider the following recommendations from the Executive Committee Advisory Panel:</p> <ul style="list-style-type: none"> a. To resolve that any remaining balance from the Covid19 Related Matters allocated budget is moved from Committed Expenditure back to General Reserve. b. To resolve that a staged payment is made to Northavon Group Ltd. for works carried out on the Recreation Ground, less the costs associated with the grass matting which are not yet complete. <p>iv. To receive update on financial spend against budget for the third quarter of the 2021/22 financial year, in accordance with Standing Order 17c.</p>	
<p>C187 – 18/01/2022 Operational Budget for 2022/23</p> <p>To receive presentation by Cllr. Andrew Larcombe on the operational budget for the forthcoming financial year. To agree the operational budget as reviewed and discussed at the Finance & Amenities Advisory Panel meeting on 7th December 2021 and the Finance & Amenities Committee meeting on 4th January 2022.</p>	<p>5 min 8.00pm</p>
<p>C188 – 18/01/2022 Precept for 2022/23</p> <p>After discussions under the previous agenda items on budget and finance related items, the following motion was raised at the Finance & Amenities Committee for consideration/vote: <i>To resolve to set the Precept at £251,452 for the 2022/23 financial year, which is a freeze of the precept on the previous year, to allocate £40,000 to operational Ear Marked Reserves and that any underspend from the 2021/22 financial year be allocated to future projects.</i> <i>Proposed by: Cllr Adi Davis</i> <i>Seconded by: Cllr Simon Kidd</i></p>	<p>5 min 8.05pm</p>
<p>C189 – 18/01/2022 Order of Known Business, Project Budgets and EMR</p> <p>To note the report on progress and the expenditure in relation to the Order of Known Business for the 2020-21 council year and the 2021-22 council year. Also, of the previously agreed larger operational projects. Cllr. Andrew Larcombe to present the proposals from the Finance & Amenities Committee for current projects and the Order of Known Business for the 2022/23 financial year budget and beyond.</p>	<p>5 min 8.10pm</p>
<p>C190 – 18/01/2022 Precept Demand Leaflet</p> <p>To review and modify/accept draft leaflet prepared in anticipation of precept demand; for eventual distribution by B&NES Council and in the Parish Council newsletter.</p>	<p>5 min 8.15pm</p>
<p>C191 – 18/01/2022 Council Committee Updates</p> <p>To receive updates from the following Committees which have met since the last Full Council meeting: Finance & Amenities Committee - meeting held on 4th January 2022. Personnel Committee – meeting held on 21st December 2021.</p> <p>Following a recent resignation to consider the nominations and to appoint a member to fill the vacancy on the Finance & Amenities Committee and the vacancy on the Personnel Committee.</p>	<p>5 min 8.20pm</p>
<p>The meeting will be adjourned for a 10-minute comfort break.</p>	
<p>C192 – 18/01/2022 Community Grants</p> <p>To receive update on the Community Grant awards for 2021/22 and to consider the application from Peasedown Residents Association, previously agreed subject to conditions.</p>	<p>5 min 8.35pm</p>
<p>C193 – 18/01/2022 Floral displays</p> <p>To receive an update regarding the floral displays for 2021 and to consider recommendations and make associated decisions for the summer 2022 display.</p>	<p>3 min 8.38pm</p>

<p>C194 – 18/01/2022 Advisory Panel Updates</p> <p>A. To note the summary report of Advisory Panel meetings held in the current Council year along with attendance numbers.</p> <p>B. To note the reports from the following Advisory Panels - any recommendations or motions raised requiring resolution are specified below:</p> <ul style="list-style-type: none"> i. Beacon Hall Coronavirus Secure Advisory Panel – Meeting held on Monday 10th January 2022 at 7.00pm. To consider recommendations regarding continuing monitoring of Beacon Hall under Covid regulations. ii. Beacon Philosophers Area Advisory Panel – Meeting held on Friday 14th January 2022 at 6.30pm. To consider recommendations following the review of the quotations and tender documents for awarding the contract for the ground works of this project. To include formalisation of amendment of the name to Jubilee Garden Advisory Panel. iii. Clerk Liaison Panel – Meeting held on Thursday 13th January 2022 at 6.00pm. Meeting held after agenda issued so any recommendations will be in the pre-reading or presented at the meeting. iv. Climate & Environment Advisory Panel – Meeting held on Thursday 28th October 2021 at 8.00pm. To consider recommendation to send a letter to B&NES Council regarding mowing of verges. v. Executive Committee Advisory Panel – Meeting held on Tuesday 11th January 2022 at 7.00pm. To consider recommendations regarding project and workload priorities. vi. Persimmon Land Transfer Advisory Panel – No meeting held but an update on the progress of the project will be provided. vii. Recreation Ground Improvements Advisory Panel – No meeting held but an update on the progress of the project will be provided. viii. Streetlighting Advisory Panel – No meeting held but an update will be provided. <p>C. To note the scheduled forthcoming meetings for the following Advisory Panels:</p> <ul style="list-style-type: none"> i. Beacon Hall Coronavirus Secure Advisory Panel – Monday 7th January 2022 at 7.00pm. ii. Civic Events Advisory Panel – Tuesday 25th January 2022 at 7.30pm iii. Clerk Liaison Panel – Early February – date tbc. iv. Council Structure Review Advisory Panel – Monday 24th January 2022 at 7.00pm. v. Executive Committee Advisory Panel – Tuesday 1st February 2022 at 8.00pm. vi. Parish Map and Signage Project Advisory Panel – Tuesday 25th January 2022 at 6.30pm vii. Persimmon Land Transfer Advisory Panel – Tuesday 1st February 2022 at 7.00pm. 	<p>25 min 9.03pm</p>
<p>C195 – 18/01/2022 Policies & Strategic Documents</p> <p>To consider recommendations from the Finance & Amenities Committee following the review of policies at their meetings and to determine the following new and amended policies for adoption or ratification:</p> <p>Tree and Hedge Management Policy. Memorial Trees and Benches Policy</p>	<p>5 min 9.08pm</p>
<p>C196 – 18/01/2022 Correspondence, Complaints & Issues</p> <p>To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information and possible future action. To include:</p> <ul style="list-style-type: none"> ➤ Traffic Regulation Orders within the Parish received since the last meeting. To cover the ratification of the submission of comments for the 4 proposed TROs on Ashgrove, Camvale and Old England Way. ➤ Requests for various tree works to trees located on Parish Council owned or managed land. ➤ Request for a memorial tree/s to be located on the Recreation Ground. ➤ Request from Circus Ginnett to visit Peasedown St John in 2022. ➤ Ratification of letter to B&NES Council regarding A367. 	<p>5 min 9.13pm</p>

C197 – 18/01/2022	Outside Bodies	2 min
To note the report on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting.		9.15pm
C198 – 18/01/2022	Ashgrove Cemetery	2 min
To receive a report on interment and memorial applications received since the last Full Council meeting.		9.17pm
C199 – 18/01/2022	Coronavirus Update	2 min
To receive update and make associated decisions following advice from the Government, Public Health and NALC guidelines regarding Coronavirus in relation to Parish Council facilities and services.		9.19pm
C200 – 18/01/2022	Resolution Relating to Confidential Nature	1 min
To pass a resolution that in accordance with Standing Order 3c in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw. Please note that members of the public will be asked to leave the meeting at this point.		9.20pm
C201 – 18/01/2022	Update - Staffing Matters	5 min
Opportunity to privately discuss staffing matters, if required.		9.25pm
C202 – 18/01/2022	Resolution to Revert to Public Session	1 min
To pass a resolution that the meeting is put back into public session.		9.26pm
C203 – 18/01/2022	Future Agenda Items & Cllr Questions	1 min
Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.		9.27pm
C204 – 18/01/2022	Review of New Actions	2 min
To review that any actions generated from the meeting have been correctly captured on the Actions Register.		9.29pm
C205 – 18/01/2022	Date and Time of Next Meeting	1 min
The next meeting of the Full Council is scheduled to be held on Tuesday 15 th February 2022 at 7pm at the Beacon Hall.		9.30pm