



## PEASEDOWN ST JOHN PARISH COUNCIL

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN  
Tel: 01761 433686 E-mail: clerk@peasedownstjohnparishcouncil.gov.uk  
www.peasedownstjohnparishcouncil.gov.uk

13<sup>th</sup> October 2021

### To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Adi Davis; Jo Davis; Andrew Fraser; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas (Vice-Chair).

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at **Beacon Hall** on **Tuesday 19<sup>th</sup> October 2021 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West  
Parish Clerk & RFO

## AGENDA

### Meeting of the Full Council

7.00pm

**Public Session** - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

Please be aware that this Parish Council meeting may be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

<b>C115 – 19/10/2021</b>	<b>Attendance Roll Call and Declarations of Interest</b>	<b>3 min</b>
To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. <b>Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</b>		7.13pm
<b>C116 – 19/10/2021</b>	<b>Attendance and Apologies for Absence</b>	<b>2 min</b>
To note the update on councillor meeting attendance throughout the 2021-22 Council year. To receive and note any apologies for absence for this meeting.		7.15pm
<b>C117 – 19/10/2021</b>	<b>Minutes</b>	<b>4 min</b>
i. To <b>resolve</b> to approve the minutes of the <b>Full Council</b> meeting held on 10 <sup>th</sup> August 2021.		7.19pm

<p>ii. To <b>resolve</b> to approve the minutes of the <b>Full Council</b> meeting held on 14<sup>th</sup> September 2021.</p> <p>iii. To sign the above listed minutes.</p>	
<p><b>C118 – 19/10/2021 Clerk’s Report</b></p> <p>To receive, for information, a report from the Clerk on any outstanding actions from the last meeting, or items of particular note or feedback requested via Planner.</p>	<p><b>4 min</b> 7.23pm</p>
<p><b>C119 – 19/10/2021 Items for Urgent Report</b></p> <p>Items which have been brought to the attention of the Chair, prior to the meeting, and that, in their opinion, should be reported on as a matter of urgency.</p>	<p><b>2 min</b> 7.25pm</p>
<p><b>C120 – 19/10/2021 Planning Related Matters</b></p> <p>A. To <b>resolve</b> to determine the Parish Council’s official response regarding the following planning applications:</p> <p>i. There are no planning applications for review or consideration.</p> <p>B. To receive a report on the following:</p> <p>i. Planning decisions issued by B&amp;NES Council.</p> <p>ii. Planning enforcement matters.</p> <p>iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes. Progress on the Greenlands Road development of 89 dwellings.</p> <p><b>C. Local Planning Policy Consultation</b></p> <p>To receive update on the B&amp;NES Council Local Plan Partial Update to Regulation 19 (publication) on the proposed changes to parts of the Core Strategy and Placemaking Plan. Also, of the three Supplementary Planning documents (on Houses in Multiple Occupancy; retrofitting energy efficiency measures to buildings; and Transport &amp; Development).</p> <p><b>D. Somer Valley Enterprise Zone Consultation</b></p> <p>To receive an update on the emerging plans for a Local Development Order on land at the Somer Valley Enterprise Zone located at the Old Mills site in Paulton. To consider whether to submit a formal response from the Parish Council to this consultation.</p>	<p><b>15 min</b> 7.40pm</p>
<p><b>C121 – 19/10/2021 Financial Matters &amp; Schedule of Payments</b></p> <p>In accordance with the Financial Regulations and Standing Orders:</p> <p>i. To review and <b>resolve</b> to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31<sup>st</sup> March 2022.</p> <p>ii. To review the summary of General and Ear Marked Reserves and Committed Expenditure.</p> <p>iii. To receive update on financial spend against budget for the second quarter of the 2021/22 financial year, in accordance with Standing Order 17c.</p> <p>iv. To receive a copy of the 2020/21 externally audited accounts and to acknowledge the Conclusion of Audit.</p>	<p><b>8 min</b> 7.48pm</p>
<p><b>C122 – 19/10/2021 Community Grants</b></p> <p>To receive an update regarding the Parish Council Community Grant Scheme and to consider the recommendations raised by the Finance &amp; Amenities Committee regarding awarding a second phase of community grants during this financial year.</p>	<p><b>5 min</b> 7.53pm</p>
<p><b>C123 – 19/10/2021 Order of Known Business</b></p> <p>To note the report on progress and the expenditure in relation to the Order of Known Business for the 2020-21 council year and the 2021-22 council year. Also, of the previously agreed larger operational projects.</p>	<p><b>5 min</b> 7.58pm</p>
<p><b>C124 – 19/10/2021 Future Project List</b></p> <p>An opportunity to raise suggested future projects prior to them being reviewed and considered at the Finance &amp; Amenities Advisory Panel meeting on 7<sup>th</sup> December 2021 as part of the 2022/23 budget and precept planning process.</p>	<p><b>5 min</b> 8.03pm</p>

<p><b>C125 – 19/10/2021 Council Committee Updates</b></p> <p>To receive updates from the following Committees which have met since the last Full Council meeting:</p> <p><b>Finance &amp; Amenities Committee</b> (meeting held on 12<sup>th</sup> October 2021).</p> <ul style="list-style-type: none"> <li>➤ To consider the recommendation to allocate the Community Infrastructure Levy money to the Beacon Philosophers Area project (minute F&amp;A029 – 12/10/2021 refers).</li> <li>➤ Update on Christmas related activities.</li> </ul> <p><b>Personnel Committee</b> (meeting held on 21<sup>st</sup> September 2021).</p>	<p><b>7 min</b> 8.10pm</p>
<p><b>C126 – 19/10/2021 Advisory Panel Updates</b></p> <p>A. To note the summary report of Advisory Panel meetings held in the current Council year along with attendance numbers.</p> <p>B. To note the reports from the following Advisory Panels - any recommendations or motions raised requiring resolution are specified below:</p> <ol style="list-style-type: none"> <li>i. <b>Beacon Hall Coronavirus Secure Advisory Panel</b> – Meeting held on Monday 4<sup>th</sup> October 2021 at 7.00pm. No recommendations report only.</li> <li>ii. <b>Clerk Liaison Panel</b> – Meeting held on Thursday 14<sup>th</sup> October 2021 at 5.30pm. Meeting held after agenda issued so any recommendations will be in the pre-reading or presented at the meeting.</li> <li>iii. <b>Executive Committee Advisory Panel</b> – Meeting held on Tuesday 5<sup>th</sup> October 2021 at 8.00pm. No recommendations report only.</li> <li>iv. <b>Persimmon Land Transfer Advisory Panel</b> – Tuesday 5<sup>th</sup> October 2021 at 7.00pm. No recommendations report only.</li> <li>v. <b>Recreation Ground Improvements Advisory Panel</b> – Meeting held on Thursday 7<sup>th</sup> October 2021 at 4.00pm. <b>Recommendations</b> included in the pre-reading in relation to the progress of the project and finalisation of project details.</li> <li>vi. <b>Remembrance Event Advisory Panel</b> – Meeting held on Monday 4<sup>th</sup> October 2021 at 7.30pm. No recommendations report only on the planning progress of the secular Remembrance Day event to be held on Sunday 14<sup>th</sup> November 2021.</li> </ol> <p>C. To note the scheduled forthcoming meetings for the following Advisory Panels:</p> <ol style="list-style-type: none"> <li>i. <b>Beacon Hall Coronavirus Secure Advisory Panel</b> – Monday 1<sup>st</sup> November 2021 at 7.00pm.</li> <li>ii. <b>Clerk Liaison Panel</b> – Wednesday 3<sup>rd</sup> November 2021 at 5.30pm.</li> <li>iii. <b>Executive Committee Advisory Panel</b> – Tuesday 2<sup>nd</sup> November 2021 at 8.00pm.</li> <li>iv. <b>Persimmon Land Transfer Advisory Panel</b> – Tuesday 2<sup>nd</sup> November 2021 at 7.00pm.</li> </ol>	<p><b>30 min</b> 8.40pm</p>
<p><b>C127 – 19/10/2021 Correspondence, Complaints &amp; Issues</b></p> <p>To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council’s attention for information and possible future action. To include:</p> <ul style="list-style-type: none"> <li>➤ Traffic Regulation Orders within the Parish received since the last meeting.</li> <li>➤ Invitation to Open Day at The Hive.</li> <li>➤ Various communications regarding hedges; trees; cycle racks; etc.</li> </ul>	<p><b>10 min</b> 8.50pm</p>
<p><b>C128 – 19/10/2021 Outside Bodies</b></p> <p>To note the report on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting.</p>	<p><b>5 min</b> 8.55pm</p>
<p><b>C129 – 19/10/2021 Ashgrove Cemetery</b></p> <p>To receive a report on interment and memorial applications received since the last Full Council meeting.</p>	<p><b>2 min</b> 8.57pm</p>
<p><b>C130 – 19/10/2021 Policies &amp; Strategic Documents</b></p> <p>To consider recommendations from the Finance &amp; Amenities Committee following the review of policies at their meetings and to determine the following new and amended policies for adoption or ratification:</p> <ul style="list-style-type: none"> <li>➤ Financial Regulations</li> </ul>	<p><b>5 min</b> 9.02pm</p>

➤ Tree and Hedge Management Policy.	
<b>C131 – 19/10/2021 Somer Valley Rediscovered</b> To receive an update on <u>Somer Valley Rediscovered</u> (a strategic green infrastructure project). With specific reference to the work being undertaken with various organisations, including parish councils, in order to create a costed action plan, along with funding bids, to take forward the determined programme of projects.	<b>5 min</b> 9.07pm
<b>C132 – 19/10/2021 Coronavirus Update</b> To receive update and make associated decisions following advice from the Government, Public Health and NALC guidelines regarding Coronavirus in relation to Parish Council facilities and services.	<b>3 min</b> 9.10pm
<b>C133 – 19/10/2021 Resolution Relating to Confidential Nature</b> To pass a resolution that in accordance with Standing Order 3c in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw. Please note that members of the public will be asked to leave the meeting at this point.	<b>1 min</b> 9.11pm
<b>C134 – 19/10/2021 Update - Staffing Matters</b> Opportunity to privately discuss staffing matters, if required.	<b>5 min</b> 9.16pm
<b>C135 – 19/10/2021 Resolution to Revert to Public Session</b> To pass a resolution that the meeting is put back into public session.	<b>1 min</b> 9.17pm
<b>C136 – 19/10/2021 Future Agenda Items &amp; Cllr Questions</b> Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.	<b>2 min</b> 9.19pm
<b>C137 – 19/10/2021 Date and Time of Next Meeting</b> The next meeting of the Full Council is scheduled to be held on Tuesday 9 <sup>th</sup> November 2021 at 7pm at the Beacon Hall.	<b>1 min</b> 9.20pm