



PEASEDOWN ST JOHN PARISH COUNCIL

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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8th September 2021

To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Adi Davis; Jo Davis; Andrew Fraser; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas (Vice-Chair).

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at **Beacon Hall** on **Tuesday 14th September 2021 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk & RFO

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

Please be aware that this Parish Council meeting will be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014.

C094 – 14/09/2021	Attendance Roll Call and Declarations of Interest	3 min
To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.		7.13pm
C095 – 14/09/2021	Attendance and Apologies for Absence	2 min
To note the update on councillor meeting attendance throughout the 2021-22 Council year. To receive and note any apologies for absence for this meeting.		7.15pm
C096 – 14/09/2021	Minutes	4 min
i. To resolve to approve the minutes of the Full Council meeting held on 20 th July 2021. ii. To resolve to approve the minutes of the Full Council meeting held on 10 th August 2021. iii. To sign the above listed minutes.		7.19pm

<p>C097 – 14/09/2021 Clerk’s Report To receive, for information, a report from the Clerk on any outstanding actions from the last meeting, or items of particular note or feedback requested via Planner.</p>	<p>4 min 7.23pm</p>
<p>C098 – 14/09/2021 Items for Urgent Report Items which have been brought to the attention of the Chair, prior to the meeting, and that, in their opinion, should be reported on as a matter of urgency.</p>	<p>2 min 7.25pm</p>
<p>C099 – 14/09/2021 Planning Related Matters</p> <p>A. To resolve to determine the Parish Council’s official response regarding the following planning applications:</p> <p>i. Reference: <u>21/03687/CLEU</u> Address: 64 Carlingcott, Bath, BA2 8AP Proposal: Conversion of pool house to independent dwelling. Applicant: Mr Colin Galpin</p> <p>ii. Reference: <u>21/03886/CONSLT</u> Address: Wellow Lane Roundabout, Peasedown St John By-pass, Peasedown St. John, Bath Proposal: Proposed telecommunications installation: Proposed 15.0m Phase 8 Monopole C/W wrapround Cabinet at base and associated ancillary works. Applicant: WHP Telecoms Ltd.</p> <p>iii. Reference: <u>21/03943/TEL</u> Address: Wellow Lane Roundabout, Peasedown St John By-pass, Peasedown St. John, Bath Proposal: Proposed 15.0m Phase 8 Monopole C/W wrapround Cabinet at base and associated ancillary works. Applicant: CK Hutchison Networks (UK) Ltd.</p> <p>B. To receive a report on the following:</p> <p>i. Planning decisions issued by B&NES Council.</p> <p>ii. Planning enforcement matters.</p> <p>iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes. To include an update on the application discussed at the August Full Council meeting ref. <u>21/03642/OUT</u>, 33 Carlingcott Lane, Carlingcott, Bath, BA2 8AW. Progress on the Greenlands Road development of 89 dwellings.</p> <p>C. Local Planning Policy Consultation To note that B&NES Council has progressed the Local Plan Partial Update to Regulation 19 (publication). This details the proposed changes to parts of the Core Strategy and Placemaking Plan. It also includes three Supplementary Planning documents. The updates are to address changes in circumstances and national policy and legislation since our Core Strategy was adopted in 2014 and B&NES Council’s declaration of a Climate Emergency and Ecological Emergency. To consider whether to submit a formal response from the Parish Council to this consultation [expiry date is 8th October 2021].</p> <p>D. Somer Valley Enterprise Zone Consultation To receive an update on the emerging plans for a Local Development Order on land at the Somer Valley Enterprise Zone located at the Old Mills site in Paulton. All in preparation as to whether to submit a formal response from the Parish Council to this consultation [due to be determined at the October 2021 Full Council meeting].</p>	<p>20 min 7.45pm</p>
<p>C100 – 14/09/2021 Financial Matters & Schedule of Payments In accordance with the Financial Regulations and Standing Orders:</p> <p>i. To review and resolve to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31st March 2022.</p>	<p>5 min 7.50pm</p>

ii. To review the summary of General and Ear Marked Reserves and Committed Expenditure.	
C101 – 14/09/2021 Insurance Policy and Schedule To receive, for information, update on the insurance policy and schedule for Peasedown St John Parish Council & Peasedown St John Recreation & Childrens Playground Charities. Also, to resolve to accept and make any associated decisions regarding the renewal for 2021-22 as which is the third year of the 3-year contract.	5 min 7.55pm
C102 – 14/09/2021 Order of Known Business To note the report on progress and the expenditure in relation to the Order of Known Business for the 2020-21 council year and the 2021-22 council year. Also, of the previously agreed larger operational projects.	5 min 8.00pm
C103 – 14/09/2021 Advisory Panel Updates A. To note the summary report of Advisory Panel meetings held in the current Council year along with attendance numbers. B. To note the reports from the following Advisory Panels - any recommendations or motions raised requiring resolution are specified below: <ol style="list-style-type: none"> i. Beacon Hall Coronavirus Secure Advisory Panel – Meeting held on Monday 6th September 2021 at 7.30pm. No recommendations report only. ii. Burial Committee Advisory Panel – Meeting held on Tuesday 17th August 2021 at 7.00pm. Recommendations included in the pre-reading in relation to works due at the cemetery and associated priorities. iii. Clerk Liaison Panel – Meeting held on Wednesday 8th September 2021 at 5.30pm. Meeting held after agenda issued so any recommendations will be in the pre-reading or presented at the meeting. iv. Executive Committee Advisory Panel – Meeting held on Tuesday 7th September 2021 at 8.00pm. Recommendations included in the pre-reading in relation to project priorities on the Order of Known Business – to cover allocated funding for allotment boundary fence. v. Persimmon Land Transfer Advisory Panel – Tuesday 7th September 2021 at 7.00pm. No recommendations report only. vi. Parish Map & Signage Advisory Panel – Thursday 12th August 2021 at 7.00pm. Recommendations included in the pre-reading in relation to number of signage boards etc. vii. Recreation Ground Improvements Advisory Panel – Meeting held on Thursday 2nd September 2021 at 1.00pm. Recommendations included in the pre-reading in relation publicising the progress of the project and named contacts. C. To note the scheduled forthcoming meetings for the following Advisory Panels: <ol style="list-style-type: none"> i. Beacon Hall Coronavirus Secure Advisory Panel – Monday 4th October 2021 at 7.30pm. ii. Braysdown Allotments Advisory Panel – Friday 17th September 2021 at 5.30pm. iii. Clerk Liaison Panel – Wednesday 6th October 2021 at 5.30pm. iv. Executive Committee Advisory Panel – Tuesday 5th October 2021 at 8.00pm. v. Persimmon Land Transfer Advisory Panel – Tuesday 5th October 2021 at 7.00pm. 	30 min 8.30pm
C104 – 14/09/2021 Correspondence, Complaints & Issues To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information and possible future action. To include: <ul style="list-style-type: none"> ➤ Review of Peasedown Community Trust Environment Survey 2021 report and associated draft response. ➤ Consideration and determination of repairs to play area surface. 	10 min 8.40pm
C105 – 14/09/2021 Outside Bodies To note the report on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting.	5 min 8.45pm

C106 – 14/09/2021	Ashgrove Cemetery	2 min
To receive a report on interment and memorial applications received since the last Full Council meeting.		8.47pm
C107 – 14/09/2021	Remembrance Event 2021	5 min
To review and adopt the Terms of Reference for the Remembrance Event Advisory Panel in order to progress the organization of the secular Remembrance Day event due agreed to be held on Sunday 14 th November 2021.		8.52pm
C108 – 14/09/2021	Senior Residents Christmas Tea Party 2021	10 min
To determine whether to proceed with the senior residents Christmas Tea Party in December 2021 or whether to provide an alternative option and any associated organisation.		9.02pm
C109 – 14/09/2021	Coronavirus Update	3 min
To receive update and make associated decisions following advice from the Government, Public Health and NALC guidelines regarding Coronavirus in relation to Parish Council facilities and services.		9.05pm
C110 – 14/09/2021	Resolution Relating to Confidential Nature	1 min
To pass a resolution that in accordance with Standing Order 3c in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw. Please note that members of the public will be asked to leave the meeting at this point.		9.06pm
C111 – 14/09/2021	Update - Staffing Matters	5 min
Opportunity to privately discuss staffing matters, if required.		9.11pm
C112 – 14/09/2021	Resolution to Revert to Public Session	1 min
To pass a resolution that the meeting is put back into public session.		9.12pm
C113 – 14/09/2021	Future Agenda Items & Cllr Questions	2 min
Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.		9.14pm
C114 – 14/09/2021	Date and Time of Next Meeting	1 min
The next meeting of the Full Council is scheduled to be held on Tuesday 19 th October 2021 at 7pm at the Beacon Hall.		9.15pm