



PEASEDOWN ST JOHN PARISH COUNCIL

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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14th July 2021

To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Adi Davis; Jo Davis; Andrew Fraser; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas (Vice-Chair).

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at **Beacon Hall on Tuesday 20th July 2021 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk & RFO

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general**. Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

Please be aware that this Parish Council meeting will be recorded, in accordance with the Openness of Local Government Bodies Regulations 2014.

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| C053 – 20/07/2021 | Attendance Roll Call and Declarations of Interest | 3 min |
| To action the attendance register and to receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting. | | 7.13pm |
| C054 – 20/07/2021 | Attendance and Apologies for Absence | 2 min |
| To note the update on councillor meeting attendance throughout the 2021-22 Council year. To receive and note any apologies for absence for this meeting. | | 7.15pm |
| C055 – 20/07/2021 | Minutes | 4 min |
| i. To resolve to approve the minutes of the Full Council meeting held on 18 th May 2021. ii. To resolve to approve the minutes of the Full Council meeting held on 15 th June 2021. iii. To sign the above listed minutes. | | 7.19pm |

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| <p>C056 – 20/07/2021 Clerk’s Report To receive, for information, a report from the Clerk on any outstanding actions from the last meeting, or items of particular note or feedback requested via Planner.</p> | <p>4 min 7.23pm</p> |
| <p>C057 – 20/07/2021 Items for Urgent Report Items which have been brought to the attention of the Chair, prior to the meeting, and that, in her opinion, should be reported on as a matter of urgency.</p> | <p>2 min 7.25pm</p> |
| <p>C058 – 20/07/2021 Planning Related Matters A. To resolve to determine the Parish Council’s official response regarding the following planning applications:</p> <ul style="list-style-type: none"> i. Reference: <u>21/02529/FUL</u> Address: Braysdown Manor, Woodborough Hill, Peasedown St. John, Bath, BA2 8LN Proposal: Erection of extension to existing double garage outbuilding to provide new swimming pool hall and associated facilities. Applicant: Mr Rob Young. ii. Reference: <u>21/02779/TCA</u> Address: Land To South Of Woodborough Hill Cottages, Woodborough Hill, Peasedown St. John, Bath. Proposal: Ash (T1 and T2) - Ash Dieback - Remove. Applicant: Ms Sue Appleby. iii. Reference: <u>21/03015/FUL</u> Address: 24 Braysdown Lane, Peasedown St. John, Bath, BA2 8HN Proposal: Erection of second storey rear extension Applicant: Mr Harry Hammond. iv. Reference: <u>21/03230/FUL</u> Address: 34 Laxton Way, Peasedown St. John, Bath, BA2 8TB. Proposal: Erection of two storey side extension to provide garage, kitchen extension and bedroom with en-suite. Applicant: Mr R. Harris. <p>B. To receive a report on the following:</p> <ul style="list-style-type: none"> i. Planning decisions issued by B&NES Council. ii. Planning enforcement matters. iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes. iv. Progress on the Greenlands Road development of 89 dwellings. | <p>20 min 7.45pm</p> |
| <p>C059 – 20/07/2021 Outside Bodies To note the report on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting.</p> | <p>2 min 7.47pm</p> |
| <p>C060 – 20/07/2021 Financial Matters & Schedule of Payments In accordance with the Financial Regulations and Standing Orders:</p> <ul style="list-style-type: none"> i. To review and resolve to approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31st March 2022. ii. To review on financial spend against budget for the first quarter of the 2021/22 financial year, in accordance with Standing Order 17c. iii. To review summary of General and Ear Marked Reserves and Committed Expenditure. | <p>10 min 7.57pm</p> |
| <p>C061 – 20/07/2021 Council Committee Updates To receive the minutes for the from the following Committees which have met since the last Full Council meeting: Burial Committee Meeting held on 22nd June 2021. Recommendation under minute BC010 – 22/06/2021 Review of Fees as detailed below: <i>To ratify the decision to increase the fees for Ashgrove Cemetery as detailed in the pre-reading.</i></p> <p>Motion under minute BC012 – 22/06/2021 Update & Decision – Garden of Remembrance:</p> | <p>8 min 8.05pm</p> |

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| <p><i>To resolve to move the £4,000 from Ear Marked Reserves to committed expenditure to allow the next phase of cremated remains plots to commence.</i></p> <p><i>Proposed by: Cllr Andy Larcombe</i></p> <p><i>Seconded by: Cllr Kathy Thomas</i></p> <p>Finance & Amenities Committee Meeting held on 6th July 2021.</p> <p>Motions under minute F&A010 – 06/07/2021 - Review of Committed Expenditure and Ear Marked Reserves</p> <p><i>To resolve to move the remaining streetlighting costs and spares to be taken from streetlighting upgrade committed expenditure budget.</i></p> <p><i>Proposed by: Cllr Andy Larcombe</i></p> <p><i>Seconded by: Cllr Andrew Fraser</i></p> <p><i>To resolve to take £5,000 from Ear Marked Reserve ‘3015- Beacon Hall Improvements’ and move it to ‘3100 – General Reserve’ to cover off the short fall in ‘3115 - Committed Expenditure’ that had been previously agreed to take from ‘3100 - General Reserve’.</i></p> <p><i>Proposed by: Cllr Andy Larcombe</i></p> <p><i>Seconded by: Cllr Simon Kidd</i></p> | |
| <p>C062 – 20/07/2021 Order of Known Business</p> <p>To note the report on progress and the expenditure in relation to the Order of Known Business for the 2020-21 council year and the 2021-22 council year. Also, of the previously agreed larger operational projects.</p> | <p>5 min 8.10pm</p> |
| <p>C063 – 20/07/2021 The Queen’s Platinum Jubilee June 2022</p> <p>To review the proposals for the celebrations for the Queen’s Platinum Jubilee weekend to be held on Thursday 2nd to Sunday 5th June 2022 and to determine any involvement by the Parish Council particularly with the national beacon lighting event.</p> | <p>10 min 8.20pm</p> |
| <p>C064 – 20/07/2021 Parliamentary Constituency Boundaries Consultation</p> <p>To review the proposals from the Boundary Commission for England (BCE) regarding the changes to the Parliamentary constituency boundaries in England and to determine if the Parish Council is to make any official response.</p> | <p>10 min 8.30pm</p> |
| <p>C065 – 20/07/2021 Advisory Panel Updates</p> <p>A. To note the summary report of Advisory Panel meetings held in the current Council year along with attendance numbers.</p> <p>B. To note the reports from the following Advisory Panels - any recommendations or motions raised requiring resolution are specified below:</p> <ol style="list-style-type: none"> i. Beacon Hall Coronavirus Secure Advisory Panel – Meeting held on Monday 12th July 2021 at 7.30pm. ii. Clerk Liaison Panel – Meeting held on Wednesday 7th July 2021 at 5.00pm. iii. Recreation Ground Improvements Advisory Panel – No meeting held but to receive update on tenders received etc. iv. VE Day Celebrations Advisory Panel – No meeting held but to consider proposals for an event in August 2021 to include purchasing of some commemorative Tommy soldier statues. <p>C. To note the scheduled forthcoming meetings for the following Advisory Panels:</p> <ol style="list-style-type: none"> i. Clerk Liaison Panel –Wednesday 4th August 2021 at 12.00noon. ii. Executive Committee Advisory Panel – Tuesday 3rd August 2021 at 7.30pm. iii. Persimmon Land Transfer Advisory Panel – Tuesday 3rd August 2021 at 7.00pm iv. Streetlighting Advisory Panel – Meeting held on Tuesday 13th July 2021 at 6.30pm. | <p>20 min 8.50pm</p> |
| <p>C066 – 20/07/2021 Correspondence, Complaints & Issues</p> <p>To review items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council’s attention for information and possible future action. To include:</p> | <p>5 min 8.55pm</p> |

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| <ul style="list-style-type: none"> ➤ Dressing of War Graves. ➤ Invitation to official opening of Peasedown School classroom block. | |
| C067 – 20/07/2021 Ashgrove Cemetery To receive a report on interment and memorial applications received since the last Full Council meeting. | 2 min 8.57pm |
| C068 – 20/07/2021 Coronavirus Update To receive update and make associated decisions following advice from the Government, Public Health and NALC guidelines regarding Coronavirus in relation to Parish Council facilities and services. | 3 min 9.00pm |
| C069 – 20/07/2021 Resolution Relating to Confidential Nature To pass a resolution that in accordance with Standing Order 3c in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw. Please note that members of the public will be asked to leave the meeting at this point. | 1 min 9.01pm |
| C070 – 20/07/2021 Update - Staffing Matters Opportunity to privately discuss staffing matters, if required. | 10 min 9.11pm |
| C071 – 20/07/2021 Resolution to Revert to Public Session To pass a resolution that the meeting is put back into public session. | 1 min 9.12pm |
| C072 – 20/07/2021 Future Agenda Items & Cllr Questions Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda. | 2 min 9.14pm |
| C073 – 20/07/2021 Date and Time of Next Meeting The next meeting of the Full Council is scheduled to be held on Tuesday 10 th August 2021 at 7pm at the Beacon Hall. | 1 min 9.15pm |