



## **PEASEDOWN ST. JOHN PARISH COUNCIL INTERNAL DISPUTE RESOLUTION POLICY**

Written: October 2012

Adopted: Full Council on 20<sup>th</sup> November 2012 (minute C302 – 20/11/2012 refers)

Last Reviewed: Executive Committee Advisory Panel on 06/08/2019 / Ratified at Full Council Min. C124 – 10/09/2019

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All councillors should behave and conduct themselves in accordance with their adopted Code of Conduct. This process in no way replaces the Council's adopted Code of Conduct.

If a councillor has a problem with the behaviour or conduct of another councillor, they should try to resolve their issues together.

If the matter remains unresolved, it should be reported to the Chair of the Council as soon as possible, or if the dispute involves the Chair, then to the Vice-Chair.

Details of the dispute shall be given in writing including supporting evidence.

The members of the Clerk Liaison Panel will act to facilitate mediation between the individuals.

The aim of the mediation will be to bring about a resolution that is satisfactory to all those involved and restore a proper working relationship between all councillors.

It is expected that all councillors will co-operate fully with the Panel in their efforts to achieve a resolution.

If the dispute relates to, or involves, the Chair, or another member of the Clerk Liaison Panel, then a councillor not involved in the matter, will be appointed to form a review panel with the remaining members of the Clerk Liaison Panel.

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The foregoing ***Internal Dispute Resolution Policy*** has been revised and amended to reflect the changes in the Council's working practices and the latest Government legislation. It was adopted by Peasedown St John Parish Council at a meeting held on 10<sup>th</sup> September 2019.

**Signed:**

**Chair: Cllr Kathleen Thomas**

**Date: 11<sup>th</sup> September 2019**

**Signed:**

**Clerk & RFO: Tanya West**

**Date: 11<sup>th</sup> September 2019**