

Peasedown St John Recreation and Children's Playground Charities

Trustee: Peasedown St John Parish Council

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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www.peasedownstjohnparishcouncil.gov.uk

24th July 2024

To Councillors:

Gill Auld; Fiona Carr; Mandy Clarke; Richard Clarke; Jo Davis; Audrey Gillard-Sprake; Howard Hartley; Gavin Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson (Vice-Chair); John Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas; Daniel Walker.

You are hereby summoned to attend a meeting of the **Charity Trustee for the Peasedown St John Recreation and Children's Playground Charities** at Beacon Hall on **Tuesday 30th July 2024 at 7.00pm** for the purpose of transacting the business detailed below.



Tanya West
Parish Clerk & RFO

AGENDA

Meeting of the Charity Trustee

7.00pm

Please be aware that this meeting may be recorded with the aim of facilitating the production of the minutes.

CT001 – 30/07/2024	Attendance Roll Call and Apologies for Absence	2 min
To action the attendance register and to receive and approve, if necessary, any apologies for absence.		7.02pm
CT002 – 30/07/2024	Minutes	2 min
i. To consider and approve the minutes of the meeting of the Charity Trustee held on 27 th February 2024.		7.04pm
ii. To review updated copy of the Actions Register.		
CT003 – 30/07/2024	Updates from CISWO and SDMWT	10 min
To receive any updates from the Coal Industry Social Welfare Organisation (CISWO) and the Somerset District Miners' Welfare Trust (SDMWT), both organisations being linked to the Miners' Welfare Recreation Ground in Peasedown St John.		7.14pm
CT004 – 30/07/2024	Review of Current Finances & Annual Return	5 min
To receive update on finances to date for the 2024/25 financial year and to formally adopt the end of year return for the 2023/24 financial year.		7.19pm

CT005 – 30/07/2024 Asset Register & Insurance To review and formally adopt the Asset Register of the Peasedown St John Recreation and Children's Playground Charities. To confirm arrangements for insurance cover. To include update on the maintenance and annual checks of assets.	10 min 7.29pm
CT006 – 30/07/2024 Hire of Recreation Field To review the current charges and terms of hire and to determine any amendments, including whether any larger hirers will be permitted in future years.	5 min 7.34pm
CT007 – 30/07/2024 Scout Group Storage To receive update regarding the storage garage on the Recreation Ground for the Scout Group and make any associated decisions. To consider formally delegating to the Parish Council, the arrangements regarding this facility on the Recreation Ground for 2024-25.	5 min 7.39pm
CT008 – 30/07/2024 Football Facilities on the Recreation Ground To receive update from the Football Club Liaison Advisory Panel regarding the football facilities on the Recreation Ground. To include an update on repairs to the spectator stand and consider proposals for new signage and any associated planning permission required. To review the Football Team User Agreement for these facilities and to consider any recommended amendments to this document. To consider formally delegating to the Parish Council, the arrangements regarding the Football Facilities on the Recreation Ground for the 2024-25 season, including the Football Team User Agreements (should any further amendments be deemed necessary).	15 min 7.54pm
CT009 – 30/07/2024 Canteen Unit and Accessible Toilet To receive update on the canteen and accessible toilet unit installed on the Recreation Ground. To review the user agreement for these facilities and to consider any amendments to this document. To consider formally delegating to the Parish Council, the arrangements regarding these facilities on the Recreation Ground for 2024-25.	5 min 7.59pm
CT010 – 30/07/2024 Signage, Projects & Other Matters To receive an update regarding new signage due to be made and installed at the Recreation Ground, especially for the car parking area. To receive an update on outstanding projects due to take place at the Recreation Ground. To receive an update regarding other outstanding issues such as graffiti and hedges.	10 min 8.09pm
CT011 – 30/07/2024 Play Equipment To receive an update regarding the play equipment located on the Recreation Ground and any associated works required.	2 min 8.11pm
CT012 – 30/07/2024 Information on Recreation Ground & Charity Trustee To receive update on the information regarding the Recreation Ground and the associated charities publicly available via the Parish Council website.	2 min 8.13pm
CT013 – 30/07/2024 Maintenance To consider formally delegating that the day-to-day operations and decisions are taken by the Parish Council for the forthcoming year and to determine whether any donation be awarded. To receive a report from the Parish Council on their expenditure on the Recreation Ground throughout the 2023/24 financial year.	5 min 8.18pm
CT014 – 30/07/2024 Date & Time of Next Meeting & Future Agenda Items The date of the next Trustees meeting for the Peasedown St John Recreation and Children's Playground Charities is to be determined.	1 min 8.19pm