

Peasedown St John Recreation and Children's Playground Charities

Trustee: Peasedown St John Parish Council

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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19th July 2023

To Councillors:

Gill Auld; Fiona Carr; Mandy Clarke; Richard Clarke; Jo Davis; Audrey Gillard-Sprake; Howard Hartley; Gavin Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson (Vice-Chair); John Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas; Daniel Walker.

You are hereby summoned to attend a meeting of the **Charity Trustee for the Peasedown St John Recreation and Children's Playground Charities** at Beacon Hall on **Tuesday 25th July 2023 at 6.30pm** for the purpose of transacting the business detailed below.



Tanya West
Parish Clerk & RFO

AGENDA

Meeting of the Charity Trustees

6.30pm

Please be aware that this meeting may be recorded with the aim of facilitating the production of the minutes.

CT001 – 25/07/2023	Attendance Roll Call and Apologies for Absence To action the attendance register and to receive and approve, if necessary, any apologies for absence.	2 min 6.32pm
CT002 – 25/07/2023	Minutes i. To consider and approve the minutes of the meeting of the Charity Trustee held on 26 th July 2022. ii. To review updated copy of the Actions Register.	2 min 6.34pm
CT003 – 25/07/2023	Updates from CISWO and SDMWT To receive any updates from the Coal Industry Social Welfare Organisation (CISWO) and the Somerset District Miners' Welfare Trust (SDMWT), both organisations being linked to the Miners' Welfare Recreation Ground in Peasedown St John.	10 min 6.44pm
CT004 – 25/07/2023	Review of Current Finances & Annual Return To receive update on finances to date for the 2023/24 financial year and to formally adopt the end of year return for the 2022/23 financial year.	5 min 6.49pm

<p>CT005 – 25/07/2023 Asset Register & Insurance To review and formally adopt the Asset Register of the Peasedown St John Recreation and Children’s Playground Charities. To confirm arrangements for insurance cover. To include update on the maintenance and annual checks of assets.</p>	<p>4 min 6.53pm</p>
<p>CT006 – 25/07/2023 Hire of Recreation Field To review the current charges and terms of hire and to determine any amendments, including whether any larger hirers will be permitted in future years.</p>	<p>5 min 6.58pm</p>
<p>CT007 – 25/07/2023 Scout Group Storage To receive update regarding the storage garage on the Recreation Ground for the Scout Group to include an update on the current status of the User Agreement for this facility and any subsequent proposed amendments by the Scout Group (if available). To consider formally delegating to the Parish Council, the arrangements regarding this facility on the Recreation Ground for 2023-24.</p>	<p>5 min 7.03pm</p>
<p>CT008 – 25/07/2023 Football Facilities on the Recreation Ground To receive update from the Football Club Liaison Advisory Panel regarding the football facilities on the Recreation Ground. To review the Football Team User Agreement for these facilities and to consider any recommended amendments to this document. To consider formally delegating to the Parish Council, the arrangements regarding the Football Facilities on the Recreation Ground for the 2023-24 season, including the Football Team User Agreements (should any further amendments be deemed necessary).</p>	<p>5 min 7.08pm</p>
<p>CT009 – 25/07/2023 Canteen Unit and Accessible Toilet To receive update on the canteen and accessible toilet unit installed on the Recreation Ground. To review the user agreement for these facilities and to consider any suggested amendments to this document. To consider formally delegating to the Parish Council, the arrangements regarding these facilities on the Recreation Ground for 2023-24.</p>	<p>5 min 7.13pm</p>
<p>CT010 – 25/07/2023 Pathways and Access Gates Now the project is complete, to receive a final update regarding the improvement works to the pathways, pedestrian access points and designated parking area at the Recreation Ground.</p>	<p>2 min 7.15pm</p>
<p>CT011 – 25/07/2023 Play Equipment To receive an update regarding the play equipment located on the Recreation Ground and any associated works required.</p>	<p>2 min 7.17pm</p>
<p>CT012 – 25/07/2023 Signage Project To receive an update regarding Peasedown St John Heritage Trail Project and to consider a request from the Advisory Panel for an alternative site for the heritage interpretation board to be located at the Recreation Ground.</p>	<p>5 min 7.22pm</p>
<p>CT013 – 25/07/2023 Information on Recreation Ground & Charity Trustee To receive update on the information regarding the Recreation Ground and the associated charities publicly available via the Parish Council website.</p>	<p>2 min 7.24pm</p>
<p>CT014 – 25/07/2023 Maintenance To consider formally delegating that the day-to-day operations and decisions are taken by the Parish Council for the forthcoming year and to determine whether any donation be awarded. To receive a report from the Parish Council on their expenditure on the Recreation Ground throughout the 2022/23 financial year.</p>	<p>5 min 7.29pm</p>
<p>CT015 – 25/07/2023 Date & Time of Next Meeting & Future Agenda Items The date of the next Trustees meeting for the Peasedown St John Recreation and Children’s Playground Charities is to be determined.</p>	<p>1 min 7.30pm</p>