

Peasedown St John Recreation and Children's Playground Charities

Trustee: Peasedown St John Parish Council

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Minutes of a Meeting of the Charity Trustee for the Peasedown St John Recreation and Children's Playground Charities held at Beacon Hall, Peasedown St John on Tuesday 15th February 2022 at 6.30pm

Present:

Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Jo Davis; Andrew Fraser; Gavin Heathcote; Simon Kidd; Conor Ogilvie-Davidson; Jonathan Rich (Chair); Kathy Thomas (Vice-Chair).

In attendance:

Tanya West – Parish Clerk & RFO

Public

There were no members of the public present.

CT014 – 15/02/2022	Attendance Roll Call and Apologies for Absence
The attendance roll call was undertaken (those present are detailed above). Apologies for absence had been received from Cllr Adi Davis due to work commitments and Andy Larcombe due to being away on holiday. Cllrs Audrey Gillard-Sprake; Samantha Heathcote; Ray Love; Les Sprake were all absent with no apologies received.	
CT015 – 15/02/2022	Minutes
i. Having been circulated in advance of the meeting, it was resolved to accept the minutes of the Charity Trustee held on 29 th June 2021 as a true and correct record of that meeting and they were signed by the Chair accordingly. ii. The Actions Register on Planner was up to date, although a few tasks remained to be actioned, which would be completed over the coming weeks.	
CT016 – 15/02/2022	Scout Group Storage
An update was provided on the progress relating to the installation of the Scout Group storage garage on the Recreation Ground. Permission had been granted for their planning application (reference 20/02240/FUL) and the concrete base had been installed. The garage unit is due to be delivered to site on Thursday 3 rd March 2022. The electrical contractor for the Parish Council will attend site on 9 th March 2022 in order to provide advice/quotation for connecting the electricity supply to the garage from the existing electricity supply at the changing rooms.	
6.38pm – Cllr. Conor Ogilvie-Davidson arrived at the meeting.	
CT017 – 15/02/2022	Tree Planting
The Trustee received an update on a request from a resident for a memorial tree to be planted on the Recreation Ground in memory of his late wife. The tree was suggested to be planted in the 'triangle' created by the new pathways near to the entrance to the Recreation Ground from Church Road (opposite Vicarage Gardens). It was resolved that the Trustee authorises a memorial tree and associated plaque, tree guard etc. to be planted at the Recreation Ground. It was also resolved to formally delegate to the Parish Council, to agree the details and undertake the necessary arrangements to make this happen.	
CT018 – 15/02/2022	Pathways and Access Gates
An update was provided on the improved pathways and access project, as agreed at the last meeting (minute CT010 – 29/06/2021 refers). The creation of an area suitable for parking vehicles for use	

during events held on the Recreation Ground has not yet commenced due to the inclement weather. The pathways and new and improved access points have been actioned, although some snagging items are still to be completed. Once the remaining snagging is actioned, the Advisory Panel, appointed by the Parish Council, will undertake another site inspection.

CT019 – 15/02/2022 Football Facilities on the Recreation Ground

An update was provided on the football facilities at the Recreation Ground, which included details of a proposed tea hut/toilet to be located at the site. It was reported that the Football Club had submitted a planning application for a converted container to provide this facility (reference 21/04993/FUL) and that the Planning Department had granted permission for the application earlier that day.

The usage of this facility was discussed and whether it would be available to all, or exclusively to the Football Club under some form of lease or agreement. The details of this were not yet known and there were several factors to consider. Whatever the outcome, it was noted it would have to be in accordance with the Charity Commission Scheme Document.

It was **resolved** that the Trustee authorises a tea hut/toilet to be located at the Recreation Ground. It was also **resolved** to formally delegate to the Parish Council, to agree the details and undertake the necessary administration involved with this, all in compliance with the Charity Commission Scheme Document.

A proposed sign for the Changing Room building was reviewed at the meeting. It was considered there was too much text on the sign and so it would not be readable from a distance. It was also stated that the word 'All' should be removed from the sentence: 'All facilities on the Recreation Ground are maintained by the Parish Council' as the maintenance situation for the tea hut was not yet known. It was felt that the Parish Map and Signage Project Advisory Panel may be best placed to review this sign and come up with an alternative for consideration as there is some cross over with the work they are currently undertaking.

It was **resolved** that the Trustee agrees in principle for a replacement sign on the Changing Room building at the Recreation Ground.

It was also **resolved** to formally delegate to the Parish Council, to agree the wording and final design and to undertake the necessary arrangements for the replacement sign to be made and installed.

CT020 – 15/02/2022 Date & Time of Next Meeting & Future Agenda Items

The date of the next Trustee meeting for the Peasedown St John Recreation and Children's Playground Charities is to be determined.

An item on general signage on the Recreation Ground, with particular reference to the Parish Map and Signage Project, should be included on the agenda for the next meeting.

The meeting closed at 7.00pm

Signed.....

Date.....