



PEASEDOWN ST JOHN PARISH COUNCIL

Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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Minutes of the Burial Sub-Committee Meeting held on Tuesday 28th July 2015 at 6.30pm at the Beacon Hall, French Close, Peasedown St John

Present:

Councillors: Jo Davis, Stephen Goodwin, Andy Larcombe, Lesley Mansell, Dave Walker

In attendance:

Tanya West – Parish Clerk

Public Session: One member of the public was present; Peter Provest. Peter thanked the councillors (past and current) and the Clerk and Caretaker for the assistance and support he received in working towards the recent scattering ceremony held at the Garden of Remembrance at Ashgrove Cemetery for his late wife, Tini. Peter explained the process the ceremony followed, which included the utilisation of the three access pathways along with the mown paths allowing access directly into the centre of the meadow. Peter had requested donations in lieu of floral tributes, which he put some additional money towards and so presented the Council with a further donation of £500 to be spent on trees and shrubs for the Garden of Remembrance. Peter advised that since the ceremony he had visited the cemetery several times and unfortunately bird droppings were always present on the memorial bench seat; he expressed concern about the affect this was having on the plaque.

Peter was sincerely thanked for his donations and advised the next phase of the Garden of Remembrance development would be considered at the Finance & Amenities Committee meeting in September.

Minute Ref.	Agenda Item	Action
BSC009 – 28/07/2015	Election of Chair Cllr. Andy Larcombe was elected to Chair the meeting.	
BSC010 - 28/07/2015	Apologies for Absence Apologies were received from Cllr. Andrew Fraser who was absent due to attending a community survey meeting. Apologies were also received from Cllr. Kathy Thomas who was away on holiday. These apologies were duly noted.	
BSC011 – 28/07/2015	Declarations of Interest No additional interests, to those already disclosed to the Monitoring Officer, were declared.	
BSC012 – 28/07/2015	Minutes i. The minutes of the Burial Sub-Committee meeting held on 23 rd September 2014 were not yet available so their approval would be deferred until the next meeting. ii. The minutes of the Burial Sub-Committee meeting held on 3 rd March 2015 were not yet available so their approval would be deferred until the next meeting. iii. The minutes of the Burial Sub-Committee meeting held on 30 th June 2015 were not yet available so their approval would be deferred until the next meeting. iv. The actions register was not yet available but a verbal update was provided at the meeting summarised below: a. The pop-up shelter/gazebo had been ordered but the black canopy is	Clerk Clerk Clerk

	<p>out of stock and is now due to be delivered in September.</p> <p>b. The modifications to the cemetery pedestrian gates to allow locks to be fitted are still outstanding; the Caretaker to action as soon as possible.</p> <p>c. Quotations for gates are still pending they have however been painted by the Caretaker and labour as an interim measure.</p> <p>d. The actions register will be updated and issued with the minutes.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
BSC013 – 28/07/2015	Items for Urgent Report There were no items for urgent report.	
BSC014 – 28/07/2015	Update & Decision – Interments and Memorials <p>i. Since the last meeting on 30th June 2015 two interments had taken place at Ashgrove Cemetery; Provest (scattering on 10/07/2015), Barresi (full burial on 16/07/2015). Since the last meeting, none of the previously agreed memorial installations had taken place.</p> <p>ii. There was no further information regarding the enquiry for a consecrated cremated remains plot within the Garden of Remembrance.</p> <p>iii. Since the last meeting on 30th June 2015 two applications for new memorials (Brimson and Harrington) and one application for a memorial bench seat (Young) had been received. They were considered individually and it was unanimously agreed to accept them all. The Clerk to liaise with the applicants accordingly.</p> <p>iv. Feedback on the first scattering ceremony held at the Garden of Remembrance had been received during the public session. The Caretaker had suggested rather than mowing pathways through the wildflowers chamomile seeds be sown to create a lawn pathway through the flowers which would be more aesthetically pleasing. The Clerk to investigate into pricing and practicalities. It was considered if the scattering meadow should be an all-year-round facility. It was agreed that although the scattering meadow would not be in flower, any applications for autumn/winter scatterings should be accommodated.</p>	<p>Clerk</p> <p>Clerk</p>
BSC015 – 28/07/2015	Date and Time of Next Meeting & Future Agenda Items The date of the next meeting of the Burial Sub-Committee is to be determined.	

Meeting closed at 6.48pm

Signed.....

Date.....