



## PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN  
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### **Minutes of the Full Council Meeting held on Tuesday 27<sup>th</sup> February 2024 at 7.00pm held at Beacon Hall, French Close, Peasedown St John**

#### **Present:**

#### **Councillors:**

Fiona Carr; Mandy Clarke; Richard Clarke; Jo Davis; Audrey Gillard-Sprake; Howard Hartley; Gavin Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson (Vice-Chair); John Ogilvie-Davidson; Jonathan Rich (Chair); Les Sprake; Kathy Thomas; Daniel Walker.

#### **In attendance:**

Tanya West – Parish Clerk & RFO

#### **Public Session**

There were two members of the public present at the meeting.

Also present at the meeting was a Director from **McLoughlin Planning and the Associate Strategic Planning Director from Vistry Group plc**. Councillors undertook a **question-and-answer session** with these company representatives regarding their **proposals for land south-west of Peasedown St John** and the proposals as included within the B&NES Council Local Plan Options document.

- Vistry began by acknowledging some differences between their initial proposal and the current Local Plan option put forward by B&NES Council. They expressed a willingness to collaborate with all parties to align with the Local Plan process.
- Concerns were raised regarding an investigation into a breach of the Commons Act and allegations that the company had been involved in price fixing on new build homes. Vistry responded by stating that this issue involved a number of different companies nationally, and the investigation was still ongoing. As the issue did not relate directly to what they had come to talk about, it was agreed to move on.
- Regarding the proposed solar farm and local mobility hub, it was clarified that these initiatives fall under the jurisdiction of B&NES Council, along with plans for cycle storage, potential EV charging, and a bus stop, which had been put forward by Somer Valley Links. Vistry were focusing solely on housing aspects at this stage.
- Concerns were raised about the adequacy of the infrastructure, particularly regarding health services, for the proposed housing development. It was noted the Local Plan Options states there is sufficient space at the primary school to accommodate an additional 200 houses.
- Questions were also raised about the management and adoption of green spaces within proposed housing areas. Vistry indicated that at this stage they were unsure what could be provided because they would need to amend their original plans to link to the Local Plan proposals. They had noted that the site backs onto ancient woodland.
- Queries were made about the status of plans for a Special Needs school and whether this could still be provided as it was included in their original plans. Vistry commented that this is still an initial proposal, and they are still open minded about what can be included, although the Local Plan Options indicate development on a smaller scale.
- It was speculated that 200 houses might be the cut-off point below which B&NES Council have no obligation to provide additional services. It was further commented that there is a national housing crisis which leads to higher house prices, and the bottom line is that more housing is needed and needs to be built somewhere.

- It was noted that the Local Plan covered the whole of the B&NES Council area, but Vistry (as housing providers) are looking at Peasedown St John and Radstock only at the moment.
- Clarification was requested on what an affordable home actually is. It was felt that more affordable homes are needed to get younger people onto the property ladder. Vistry commented that “affordable” covers a number of different options including social rented housing and shared ownership. Some of the options include special rates for first time buyers. Their policy is to include a set percentage of houses that will come under this umbrella. Vistry will work with the local council and will look at the evidence about what the market needs in this area.
- It was commented that the Parish Council should be looking at the whole of the local plan and councillors should become familiar with the whole of the plan and only put forward comments when they have the wider context.
- The potential sites were put forward by landowners following a call by B&NES Council for possible development sites, and this site has been selected by B&NES Council as a potentially suitable option. It should be remembered that this Local Plan document is in the early stages and there is a housing quota for the whole of B&NES and they are looking now at how to meet the quota and using this call for sites to identify suitable development options in the area. Housing from these options currently exceeds the quota that they need to find.

A proposal was made to hold an Extraordinary Full Council meeting (after councillors had considered the Local Plan in more detail) to formalize the Parish Council's response on the matter. This could be determined under agenda item C107 – 27/02/2024. The Clerk agreed to update McLoughlin Planning and Vistry on how the Parish Council decides to proceed.

7.37pm - The representatives from McLoughlin Planning and Vistry and members of the public left the meeting.

<b>C102 – 27/02/2024</b>	<b>Attendance Roll Call and Declarations of Interest</b>
An attendance roll call was undertaken and those present are detailed above. No further interests to those already disclosed to the Monitoring Officer were declared.	
<b>C103 – 27/02/2024</b>	<b>Attendance and Apologies for Absence</b>
A report on councillor meeting attendance throughout the 2023-24 Council year had been circulated as pre-reading. Apologies for absence had been received from Cllr Gill Auld, no reason was provided. This apology was duly noted.	
<b>C104 – 27/02/2024</b>	<b>Minutes</b>
The minutes of the Full Council meeting held on 30 <sup>th</sup> January 2024 had been circulated in advance of the meeting; with an addition to minute C094 – 30/01/2024 noting that a recorded vote was called for the vote on the precept, it was <b>resolved</b> that they be accepted as a true and correct record of that meeting and were signed by the Chair accordingly.	
<b>C105 – 27/02/2024</b>	<b>Items for Urgent Report</b>
There were no items for urgent report.	
<b>C106 – 27/02/2024</b>	<b>Council Committee Updates</b>
Three meetings had been held since the last Full Council meeting, the draft minutes, and notes from which had been circulated as pre-reading. Councillors were provided with the opportunity to raise questions or comments to the Chairs of the Standing Committees. Any matters raised and associated decisions on recommendations are detailed below.	
<b>Cemetery Committee</b> – Meeting held on Tuesday 13 <sup>th</sup> February 2024 at 8.00pm.	
<ul style="list-style-type: none"> <li>➤ It was noted that the pathway works will commence in March, but the start date will be delayed slightly due to recent wet weather.</li> <li>➤ Topple testing will be carried out in March.</li> <li>➤ A recent query with a grave in Section E was being resolved by the Clerk and undertaker.</li> <li>➤ The scattering area would be fully planted-up this year. A volunteer group, led by Cllr Hartley, would be starting work on March 14<sup>th</sup> 2024, to help clear the beds and keep them free from weeds.</li> <li>➤ Planting of the whips from “Trees for Climate” would take place shortly, with the actual date still to be determined.</li> </ul>	

- With regards to completing the project to map the cemetery, Cllr Thomas suggested that it might be worth purchasing a Parish Council drone in the future – something that might also be used for other projects.

**Personnel Committee** – Meeting held on Tuesday 20<sup>th</sup> February 2024 at 7.00pm.

- It was hoped that the revised draft Volunteer Policy had been finalised in order to adopt at the meeting, however, this unfortunately had not been completed. It was noted that the policy would be required for the commencement of the cemetery volunteers, so it was agreed for the Clerk to circulate the revised draft to councillor for comment, for the draft to be used for the volunteers and for the document to be ratified at a future meeting.
- It was reported that Parish Councillor surgeries, to inform residents of the Local Plan Options document, have been arranged for Monday 18<sup>th</sup> and Saturday 23<sup>rd</sup> March. The Clerk was asked to share the dates and times and any councillors wishing to attend to let the Clerk know.
- Cllr Kidd explained that a discussion was held on the function and future of the Clerk Liaison Panel, and it was considered that the Panel had now served its purpose and the support provided to the Clerk would be better provided by any councillors available from the Committee, rather than three councillors (all of whom work full time). It was **resolved** to agree the recommendation that the Clerk Liaison Panel is disbanded, and those duties are taken on by the new Staffing Committee under the proposed new structure, to take effect from the Annual Parish Council meeting in May 2024.

**Planning Committee** – Meeting held on Tuesday 6<sup>th</sup> February 2024 at 8.00pm.

- The Construction Management Plan (CRP) for the development at Greenlands Road was raised for discussion. Cllr Gavin Heathcote advised that he had received an email update from Curo on the matter which he had forwarded to the Clerk for circulation to Parish Councillors. Any further comments on the CRP should be sent to the Clerk in order to pass onto the B&NES Council Planning Officer.

The forthcoming Standing Committee meetings were noted:

- **Cemetery Committee** – Meeting scheduled to be held on 16<sup>th</sup> April 2024.
- **Finance & Amenities Committee** – Meeting scheduled to be held on 30<sup>th</sup> April 2024.
- **Finance & Amenities Committee Advisory Panel** – Meeting scheduled to be held on 12<sup>th</sup> March 2024.
- **Personnel Committee** – Meeting date to be determined.
- **Planning Committee** – Meeting scheduled to be held on 5<sup>th</sup> March 2024.
- **Planning Committee** – Meeting scheduled to be held on 9<sup>th</sup> April 2024.

**C107 – 27/02/2024 Local Plan Options Document**

Councillors reviewed the B&NES Council Local Plan Options document and considered any feedback from councillors, with particular reference to discussion held in the public session. Consideration was also given the suggestion that the Parish Council submits a formal response to this consultation, following feedback from residents gained from Parish Councillor surgeries planned for 18<sup>th</sup> and 23<sup>rd</sup> March 2024. It was noted that the consultation deadline was 8<sup>th</sup> April 2024.

Cllr Daniel Walker suggested that it would be helpful if the document were broken down into an easy-to-read guide, which could then be posted on social media. He offered to try to collate some of this key information in preparation.

Cllr Kathy Thomas said that she would be working on getting items prepared for the forthcoming councillor surgeries and commented that it would be useful to have a map/plan available for these. It was suggested that there could also be a display at the Annual Village Meeting on this topic.

Following discussion, it was **resolved** to hold an Extraordinary Full Council meeting on 2<sup>nd</sup> April 2024 at 7pm, with the aim of preparing the Parish Council's formal response to the consultation.

It was further noted that the owner of the Old Quarry Site had been in touch requesting support from the Parish Council to put forward an amendment to the Housing Development Boundary, so that this site could be incorporated within the boundary to enable it to be built on. He has been advised to attend one of the councillor surgeries and to also get in touch with the Ward Councillors.

**C108 – 27/02/2024 Financial Matters & Schedule of Payments**

- Councillors reviewed the **schedule of payments** raised since the Full Council meeting on 30<sup>th</sup> January 2024 in relation to the accounts for year ending 31<sup>st</sup> March 2024 (appendix C108i refers). It was **resolved** to approve the insurance cover and associated invoice for £1,802.57 to Gallaghers for the renewal of the commercial motor insurance for the Isuzu D-Max for 2024/25.

It was **resolved** to ratify all the other payments on this schedule.

Cllr Andy Larcombe thanked the office staff for raising the payments on a more regular basis and the councillor signatories for getting them approved in a timely manner.

- ii. Councillors received the report on General and Ear Marked Reserves and Committed Expenditure as part of the Order of Known Business for the 2023-24 council year. It was noted that following the decision at the last meeting, the remaining balance of £4,262.27 from the Recreation Ground projects had been returned to General Reserve.

It was raised about whether the £20k allocated to the Beacon Hall audio visual equipment would be spent. It was reported the Cllr Kidd was yet to produce his report on the proposals required. It was suggested this be included for discussion at the Finance & Amenities Committee Advisory Panel meeting on 12<sup>th</sup> March, with recommendations being made to the next Full Council meeting.

**C109 – 27/02/2024 Mowing Contracts**

Councillors received a report on the mowing contracts for Beacon Field and the Recreation Ground. The pre-reading report provided details on the quotations obtained with a comparison to rates for the previous year and the operational budgets allocated for the 2024/25 financial year.

It was noted that GreenSward Sports Consultancy Ltd. had been sold by the original owner and is now under new management. Also, that the mowing of the Recreation Ground must be more flexible with cuts due to the number of football matches being played and the weather etc.

It was **resolved** to appoint B&NES Council to mow Beacon Field and surrounding areas during 2024 for a total cost of £2,351.70+VAT.

It was **resolved** to appoint GreenSward to mow the Recreation Ground, including the football pitch, during 2024/25, for a total cost of no more than £4,300+VAT (based on 26 cuts per year; weather dependent).

**C110 – 27/02/2024 Risk Register**

Councillors received an update on the works undertaken throughout the year and associated updates to the Risk Register document. The minutes from the various meetings that this document had been considered were shown at the meeting. The Clerk reported that the updates are still being added to the overall Risk Register document. This work is taking longer than expected as the software is not compatible with Windows 11 and so can only be updated on the Windows 10 machine which can be quite slow. As the fully updated final document was unavailable in the pre-reading it was unable to be signed off and so it was agreed to include as an agenda item at the Extraordinary Full Council meeting on 2<sup>nd</sup> April 2024. In the longer term, alternative council specific risk software will be investigated and reported back to a future meeting in order to maintain this register via the cloud and all PCs.

Whilst undertaking works for the Persimmon land transfer, it had been noted that not all the Parish Council owned land is fully and accurately recorded with the Land Registry; some land being recorded at the address of a previous clerk for example. The solicitor appointed by the Parish Council to undertake the Persimmon land transfers has been contacted for advice and a quotation to finalise with the Land Registry all the Parish Council owned land to get everything in order and up to date prior to passing on the responsibility of maintaining the Asset Register to the new RFO. The solicitor had advised to allow at least 5 hours' work initially (up to £1,325 plus VAT) which will be mainly investigative work, but they had suggested to meet with the Clerk to review the existing plans and documents in order to provide a more accurate price.

It was **resolved** for the Clerk to work with Thatcher & Hallam solicitors to investigate into works required to ensure all Parish Council land is registered correctly with the Land Registry, to approve these works to proceed up to a value of £3,000+VAT to be deducted from the Infrequent Operational Expenditure budget.

**C111 – 27/02/2024 Parish Council Meetings and Events Calendar**

The Clerk reported she was currently working on the amended Terms of Reference and Delegations for the new committee structure proposed for May and alongside this a proposed calendar for summonsed Parish Council meetings and events for the 2024-25 council year. It was suggested that once the draft is complete, an online meeting of the Council Structure Review Advisory Panel be held to review the documents.

**C112 – 27/02/2024 Proposed Project - Wildlife Pond**

Councillors received an update from Cllr Howard Hartley on the suggested wildlife pond project at Ecewiche Green and considered whether the Parish Council is supportive of taking this project further, with a view to obtaining further quotations from a set specification. Cllr Hartley drew attention to the

B&NES Parish & Town Nature Action Plans Guidance Document and advised that the village pond project would address all three of the areas listed in this document. A specification and quotation had been provided by Froglife, a leading organization in the creation of wildlife ponds. A local landscaper had also provided a quotation based on the same specification which was of a similar value. The cost of the project would be in the region of £20k, but it should be noted that this is for a much larger pond than initially suggested, based on feedback from councillors at a previous meeting. Further quotations could be obtained for the same (or similar) specification, if there was support for taking the project forward.

It was suggested that because councillors had not fully considered any of the other project ideas that received support from at least 75% of councillors, there should be an opportunity for these to be presented at the next Full Council meeting. They would not have to be fully costed, but a reasonable idea of cost provided, so that a decision could be made on which to take forward.

#### **C113 – 27/02/2024 Annual Village Meeting**

Councillors received an update on the Annual Village Meeting due to be held on Tuesday 26<sup>th</sup> March 2024. A draft agenda had been circulated as pre-reading, along with the suggestion that some of the councillor and grant presentations be pre-recorded as videos and other media to make the meeting more interesting rather than just a series of PowerPoint presentations.

It was requested to include an agenda item on the Local Plan Options document as there will still be time for residents to respond to the consultation. Also, to ask the Ward Councillors if they would like an agenda item. It was **resolved** for the Clerk and the Chair to finalise the draft agenda and for it to be published as soon as possible along with the issuing of invitations.

#### **C114 – 27/02/2024 Advisory Panel Updates**

A. The summary report of known Advisory Panel meetings held in the current Council year along with attendance numbers is still being finalised and will be published for the next meeting.

B. Councillors received reports and considered recommendations from the following Advisory Panels which have met since the last Full Council meeting, the notes from which had been circulated as pre-reading:

- i. **Clerk Liaison Panel** – Meetings held on Thursday 1<sup>st</sup> February 2024 at 5.30pm at which Clerk's workload and associated issues were discussed. No comments were raised.
- ii. **Climate & Environment Advisory Panel** – No meeting held but it was updated that the **grant application** form for the installation of solar panels and insulation at Beacon Hall as part of the **UK Shared Prosperity Fund** had been submitted. It was noted that the earliest date to hear on the outcome of the grant is Friday 22<sup>nd</sup> March 2024. Cllr Simon Kidd challenged the installation of solar panels raising concerns that solar panels cause more carbon dioxide emissions than they save and would not want the Parish Council to be accused of greenwashing. The Clerk replied that much information was included in the application form that had been circulated as pre-reading at the last meeting, but Cllr Gill Auld would be asked to provide additional information. It was also commented that perhaps such concerns should have been raised prior to the application being submitted.
- iii. **Executive Advisory Panel** – Meeting held on Tuesday 6<sup>th</sup> February 2024 at 7.00pm. The workload priorities identified from these meetings and subsequent updates from the Clerk were circulated as pre-reading. It was **resolved** to accept the priorities as listed in the pre-reading.
- iv. **Parish Map and Signage Advisory Panel** – Meeting held on Tuesday 13<sup>th</sup> February 2024 at 7.00pm. The notes from this meeting had been circulated and detailed the progress of the project and the associated planning application. No comments were raised.
- v. **Persimmon Land Transfer Advisory Panel** – Meeting held on Monday 26<sup>th</sup> February 2024 at 4.30pm. The notes from this meeting had been circulated as pre-reading. Cllr Thomas reported that following confirmation of the drainage and highways searches, Persimmon Homes are satisfied that all areas are suitably adopted and so are happy to remove the reserved rights on the transfer documents. It was therefore hoped the transfer would take place before the end of March 2024.

Councillors unanimously **resolved** that, subject to final checks by the Parish Council's solicitor, the final Land Registry transfer documents for the transfer of Persimmon land to Peasedown St John Parish Council, could be signed by the Parish Clerk, on behalf of Peasedown St John Parish Council, in her capacity as the Proper Officer of the Council.

Cllr Andy Larcombe commented that the legal advice received from the Parish Council's solicitor had been very sound. The Chair thanked all those involved for their hard work on this project. Tree works have been ongoing and, weather permitting, it was hoped that they would be completed by the end of this week. A date of 14<sup>th</sup> March 2024 had been agreed with Persimmon's Adoption Manager to document the condition of the land, prior to the handover.

C. The scheduled forthcoming meetings for the following Advisory Panels were noted:

- i. **Civic Events Advisory Panel** – To be confirmed.
- ii. **Clerk Liaison Panel** – Thursday 7<sup>th</sup> March 2024 at 5.30pm.
- iii. **Climate & Environment Advisory Panel** – March 2024.
- iv. **Council Structure Review Advisory Panel** – To be confirmed.
- v. **Executive Advisory Panel** – Tuesday 5<sup>th</sup> March 2024 at 7.00pm.
- vi. **Parish Map and Signage Advisory Panel** – To be confirmed.

**8.54pm – Cllr Ray Love left the meeting.**

**C115 – 27/02/2024 Correspondence, Complaints & Issues**

Councillors reviewed any new queries, correspondence, issues, and complaints raised since the last meeting. Items of significance brought to the Council's attention and their resultant decisions included:

- The Clerk advised she had been contacted by a resident asking for help in getting Curo to fix some streetlights on their land which had not been working for some considerable time. The Clerk had passed this onto their Communications Manager who had confirmed she would follow up internally and respond to the resident.

**C116 – 27/02/2024 Future Agenda Items & Cllr Questions**

Councillors had an opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.

- It was queried when the advertisement for the Responsible Finance Officer role would be advertised. The Clerk advised that she would circulate the advert for comment shortly, prior to issuing it.
- It was queried how much time the office staff had spent on the WECA grant application, when some items on the agenda pre-reading had not been completed and the application was not included on the priority list. The Clerk replied the application had to be submitted by the deadline and so needed to be completed. Cllr Rich confirmed he would pick up this matter with the Clerk after the meeting.
- Cllr Gavin Heathcote raised, for information, forthcoming changes to the policies at B&NES Recycling Centres.
- Cllr Howard Hartley advised that he would be attending a joint Councillor Surgery with the Ward Councillors on Saturday 6<sup>th</sup> April 2024, at The Meeting Place. It was hoped to hold one of these joint surgeries quarterly.

**C117 – 27/02/2024 Date and Time of Next Meeting**

The next meeting of the Full Council is scheduled to be held on Tuesday 23<sup>rd</sup> April 2024 at 7pm at Beacon Hall.

The meeting closed at 9.03pm.

Signed..... Date.....

**Appendix C108i - Schedule of payments made since the Full Council meeting on 30<sup>th</sup> January 2024 in relation to the accounts for the year ending 31<sup>st</sup> March 2024.**

<b>Date of Invoice</b>	<b>Supplier Name</b>	<b>Details</b>	<b>Associated Minute/Regulation</b>	<b>Net Amount</b>	<b>VAT Amount</b>	<b>Payment Type</b>
15/01/2024	Winchester Garden Machinery Ltd.	1x Stihl KM111R Strimmer engine	Fin. Regs. 4.1	£388.33	£77.67	Credit Card
26/01/2024	DCK Payroll Solutions Ltd.	Payroll Processing Fees - January 2024	PC031 - 13/07/2023	£102.80	£20.56	BACS
27/01/2024	Amazon EU S.a.r.l. UK Branch	Steel toe cap safety boot for Cllr Hartley for Chap 8 Train	Fin. Regs. 4.1	£29.99	£6.00	Credit Card
29/01/2024	DSG Retail Limited	ACER Aspire 5, 14" laptop SSD, 512 FB Core i5 - DP	Fin. Regs. 4.1	£415.83	£83.17	Credit Card
29/01/2024	The Safe Shop Ltd.	Phoenix key safe for spare keys for canteen & toilet	F&A069 - 23/01/2024	£19.17	£3.83	Credit Card
30/01/2024	TQ Exel Ltd	C&G NRSWA Unit 102 Course for Cllr Howard Hartley	Fin. Regs. 4.1	£205.00	£41.00	BACS
30/01/2024	TQ Exel Ltd	C&G NRSWA Unit 102 Course for Roger Dix (volunteer)	Fin. Regs. 4.1	£205.00	£41.00	BACS
31/01/2024	Allstar Business Solutions Ltd.	Fuel Card - January 2024	C017 - 23/05/2023	£67.69	£13.54	Direct Debit
31/01/2024	Avon Trailer Towbar Centre Ltd.	Repair to & service of the bowser trailer - floor & partition	F&A068 - 23/01/2024	£876.00	£175.20	BACS
31/01/2024	Hopes Grove Nurseries Ltd.	25x Japanese Holly plants for Gdn of Rem hedge	Fin. Regs. 4.1	£109.70	£21.94	Credit Card
31/01/2024	Hopes Grove Nurseries Ltd.	4x Callicarpa Profusion shrubs for Scattering Area	Fin. Regs. 4.1	£27.00	£5.40	Credit Card
31/01/2024	Hopes Grove Nurseries Ltd.	15x Beech Hedging plants - green - for Jubilee Gdn.	Fin. Regs. 4.1	£14.07	£2.81	Credit Card
31/01/2024	Hopes Grove Nurseries Ltd.	15x Beech Hedging plants - purple - for Jubilee Gdn.	Fin. Regs. 4.1	£33.16	£6.63	Credit Card
31/01/2024	Hopes Grove Nurseries Ltd.	Carriage on the above plants	Fin. Regs. 4.1	£9.95	£1.99	Credit Card
01/02/2024	Bath & North East Somerset Council	AC Business Rates - Apr 2023 to Mar 2024	C017 - 23/05/2023	£164.00	£0.00	Direct Debit
01/02/2024	Bath & North East Somerset Council	BH Business Rates - Apr 2023 to Mar 2024	C017 - 23/05/2023	£301.00	£0.00	Direct Debit
01/02/2024	Lex Autolease Ltd. / Isuzu Contract Hire	Lease Rental on Isuzu D-Max - Feb 2024	C109 -20/12/2022	£356.92	£71.38	Direct Debit
01/02/2024	Lex Autolease Ltd. / Isuzu Contract Hire	Service Rental on Isuzu D-Max - Feb 2024	C109 -20/12/2022	£41.29	£8.26	Direct Debit
01/02/2024	Sage (UK) Limited	Online Subscription to Sage 50 Accounts - February 2024	Fin. Regs. 4.1	£41.00	£8.20	Direct Debit
01/02/2024	SumUp Payments Ltd.	Transactions Fees for SumUp Card Payments - Jan 2024	Fin. Regs. 4.1	£5.66	£0.00	Auto.
02/02/2024	Yu Energy Retail Limited	Streetlighting Electric - 01/01/24 to 31/01/24	C017 - 23/05/2023	£193.01	£9.65	Direct Debit
02/02/2024	Yu Energy Retail Limited	Standing Charge for Christmas Lights - January 2024	C017 - 23/05/2023	£6.54	£0.33	Direct Debit
02/02/2024	Yu Energy Retail Limited	BH Electricity - 01/01/24 to 31/01/24	C017 - 23/05/2023	£172.90	£8.64	Direct Debit
02/02/2024	Yu Energy Retail Limited	AC Electricity - 01/01/24 to 31/01/24	C017 - 23/05/2023	£92.42	£4.62	Direct Debit
02/02/2024	Yu Energy Retail Limited	RG Changing Rooms - 01/01/24 to 31/01/24	C017 - 23/05/2023	£153.21	£7.66	Direct Debit
03/02/2024	TalkTalk Business Direct Limited	PO Telephone & Broadband - 02/02/24 to 01/03/24	C083 - 19/12/2023	£26.95	£5.39	Direct Debit
03/02/2024	TalkTalk Business Direct Limited	BH Telephone & Broadband - 02/02/24 to 01/03/24	C083 - 19/12/2023	£26.95	£5.39	Direct Debit

Date of Invoice	Supplier Name	Details	Associated Minute/Regulation	Net Amount	VAT Amount	Payment Type
03/02/2024	TalkTalk Business Direct Limited	Paper Billing Fee	C083 - 19/12/2023	£2.00	£0.40	Direct Debit
03/02/2024	TalkTalk Business Direct Limited	Paper Billing Fee	C083 - 19/12/2023	£2.00	£0.40	Direct Debit
04/02/2024	Yu Energy Retail Limited	BH Gas - 01/01/24 to 31/01/24	C017 - 23/05/2023	£427.17	£85.43	Direct Debit
05/02/2024	B E Services Limited	Supply & install 1x strip light in Chngng Rms replace broke	Fin. Regs. 4.1	£155.00	£31.00	BACS
05/02/2024	B E Services Limited	Supply & install 2x floodlights outside CngRms replace broke	Fin. Regs. 4.1	£203.50	£40.70	BACS
05/02/2024	Gallagher	Increase of fidelity insurance cover to £400k as IA Advice	F&A072 - 23/01/2024	£78.08	£0.00	BACS
07/02/2024	Centurion Travel Ltd.	Community Grant - Tnsprt to Police Training Cent-Mini Police	C030 - 27/06/2023	£181.00	£0.00	BACS
08/02/2024	Royal Mail Group Ltd.	Delivery of the Spring 2024 Newsletter	C017 - 23/05/2023	£253.36	£50.67	Credit Card
08/02/2024	Royal Mail Group Ltd.	Delivery of the Spring 2024 Newsletter	C017 - 23/05/2023	£0.76	£0.00	Credit Card
12/02/2024	HM Land Registry	Title Plan - Heritage Board Location Related - 33 Ashgrove	Fin. Regs. 4.1	£3.00	£0.00	Credit Card
13/02/2024	A.J. Charlton & Sons Ltd.	Timber to repair gap in hedge at Recreation Ground	Fin. Regs. 4.1	£24.32	£4.86	BACS
13/02/2024	A.J. Charlton & Sons Ltd.	Timber, fixings & Postcrete to repair gap in hedge at RecGnd	Fin. Regs. 4.1	£56.16	£11.23	BACS
13/02/2024	Screwfix Direct Ltd. & B&Q	Briton 121ce Door Closer for Parish Office	Fin. Regs. 4.1	£24.99	£5.00	BACS
15/02/2024	JEM Heating Services Ltd	Plumber call out to repair leaking radiator in main hall	Fin. Regs. 4.1	£40.00	£8.00	BACS
20/02/2024	Hedge Nursery Ltd.	Mixed native hedging pack 50 whips to fill gap hedge at Rec	Fin. Regs. 4.1	£59.15	£11.83	Credit Card
22/02/2024	Chagos Consulting Ltd.	Parish Online Training - Assets & Geosphere - TW	Fin. Regs. 4.1	£15.00	£0.00	BACS
23/02/2024	DCK Payroll Solutions Ltd.	Admin Staff Salaries	C017 - 23/05/2023	£5,445.04	£0.00	Standing Order
23/02/2024	DCK Payroll Solutions Ltd.	Employers NI Contribution - February 2024	C017 - 23/05/2023	£699.66	£0.00	Standing Order
23/02/2024	DCK Payroll Solutions Ltd.	Caretakers Salaries - February 2024	C017 - 23/05/2023	£4,170.23	£0.00	Standing Order
23/02/2024	DCK Payroll Solutions Ltd.	Employers Pension Contribution - February 2024	C017 - 23/05/2023	£1,642.21	£0.00	Standing Order
23/02/2024	DCK Payroll Solutions Ltd.	Mileage - February 2024	C017 - 23/05/2023	£30.41	£0.00	Standing Order
29/02/2024	Softcat Plc	MS Office 365, Conf Call, Visio & Exchange Online - Jan 2024	C116 - 20/12/2022	£436.17	£87.24	BACS
01/03/2024	Gallagher	Commercial Motor Insurance for Isuzu 03/03/24 to 02/03/25	C108 - 27/02/2024	£1,802.57	£0.00	BACS

**£19,837.32    £967.02**