



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
Tel: 01761 433686 E-mail: clerk@peasedownstjohnparishcouncil.gov.uk
www.peasedownstjohnparishcouncil.gov.uk

12th February 2020

To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Jo Davis; Audrey Gillard-Sprake; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Claire Parfitt; Jonathan Rich (Vice-Chair); Les Sprake; Kathy Thomas (Chair).

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at the Beacon Hall on **Tuesday 18th February 2020 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda, they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

To receive information, if any, which ward councillors may wish to bring to the Parish Council's attention on any below-listed agenda items.

****PLEASE ENSURE THAT MOBILE TELEPHONES ARE SET TO 'SILENT' MODE IN THE COUNCIL CHAMBER****

Please be aware that Parish Council meetings may be recorded, subject to the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

C267 – 18/02/2020	Apologies for Absence & Casual Vacancy	2 min
To receive and approve, if necessary, any apologies for absence. To include an update on councillor absenteeism and on Casual Vacancy.		7.12pm

<p>C268 – 18/02/2020 Declarations of Interest To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</p>	<p>2 min 7.14pm</p>
<p>C269 – 18/02/2020 Extending the Length of the Meeting To consider extending the length of the meeting by 15 minutes, in anticipation of it taking longer than 2½ hours, thereby suspending Standing Order 3q.</p>	<p>2 min 7.16pm</p>
<p>C270 – 18/02/2020 Minutes i. To consider and approve the minutes of the Full Council meeting held on 21st January 2020 [click here to view a copy of the minutes]. ii. To consider and approve the minutes of the Executive Committee meeting held on 4th June 2019 [click here to view a copy of the minutes].</p>	<p>2 min 7.18pm</p>
<p>C271 – 18/02/2020 Update on Planner To receive update and review the Actions Register saved on Microsoft Planner. To be undertaken directly by councillors accessing online via electronic devices.</p>	<p>2 min 7.20pm</p>
<p>C272 – 18/02/2020 Items for Urgent Report Items which, in the opinion of the Chair, should be reported on as a matter of urgency.</p>	<p>2 min 7.22pm</p>
<p>C273 – 18/02/2020 Memorials at Ashgrove Cemetery To consider requests for new/amended memorials at Ashgrove Cemetery.</p>	<p>3 min 7.25pm</p>
<p>C274 – 18/02/2020 Chair's Report To receive a verbal report from the Chair.</p>	<p>2 min 7.27pm</p>
<p>C275 – 18/02/2020 Advisory Panel Updates A. To receive updates and consider recommendations from the following Advisory Panels which have met since the last Full Council meeting:</p> <ul style="list-style-type: none"> i. Council Structure Review Advisory Panel (10 mins) – Meeting scheduled for Thursday 30th January 2020 at 6pm at Beacon Hall. Cllr. Bailey to provide a presentation. ii. Clerk Liaison Panel (2 mins) – Meeting held on 6th February 2020. iii. Executive Committee Advisory Panel (2 mins) – Meeting held on 4th February 2020 at 7.30pm. iv. Finance & Amenities Committee Advisory Panel (6 mins) – Meeting held on 11th February 2020 at 7.00pm at which the following was raised: <ul style="list-style-type: none"> ➤ Motion – To resolve to not sponsor Party in the Park this year but instead to use the £500 to increase the budget to £3,000 that is allocated to Parish Council Community Grant Scheme. Proposed by: Cllr Simon Kidd Seconded by: Cllr Conor Ogilvie-Davidson ➤ Motion – To resolve to proceed with the creation of an Accessible Allotment Plot at Braysdown Allotments, with the design to be determined following feedback from an Occupational Therapist, also to advertise their availability in the Summer edition of the Parish Council newsletter. Proposed by: Cllr Claire Parfitt Seconded by Cllr Andy Larcombe v. Christmas Lights Advisory Panel (3 mins) – No meeting; discussions held via email. To consider the recommendations from the Christmas Lights Advisory Panel for the 2020 display. vi. Football Club Liaison Advisory Panel (3 mins) – Meeting held on 6th February 2020 at 6.30pm. vii. VE-Day 75th Year Anniversary Event Advisory Panel (10 mins) – Meeting scheduled for Tuesday 18th February 2020 at 6.00pm at Beacon Hall. 	<p>36 min 8.03pm</p>

<p>B. To acknowledge the forthcoming meetings for the following Advisory Panels and to consider additional membership from those councillors not in attendance at the last Full Council meeting:</p> <ul style="list-style-type: none"> i. Clerk Liaison Panel – Meeting scheduled for 5th March 2020. ii. Digital Transformation Strategy Advisory Panel – Meeting scheduled for Friday 21st February 2020 at 6.00pm at Beacon Hall. iii. Executive Committee Advisory Panel – Meeting scheduled for Thursday 12th March 2020 at 7.30pm. iv. Finance & Amenities Committee Advisory Panel – Meeting scheduled for Thursday 12th March 2020 at 6.30pm. v. Football Club Liaison Advisory Panel – Meeting held on 24th March 2020 at 7.00pm. vi. Signage Advisory Panel – Meeting scheduled for Thursday 5th March 2020. 	
<p>C276 – 18/02/2020 Outside Bodies</p> <ul style="list-style-type: none"> i. To receive an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting. ii. To receive Police updates. The dates of the next Police Beat Surgeries are: <ul style="list-style-type: none"> a. Saturday 22nd February 2020 from 10:00am to 11:00am at the Meeting Place, Bath Road, Peasedown St John; b. Monday 9th March 2020 from 10:00am to 11:00am at The Circle Hospital Café, Foxcote Avenue, Peasedown St John. 	<p>5 min 8.08pm</p>
<p>C277 – 18/02/2020 Commonwealth Flag Raising Day</p> <p>To consider suggestions for a Commonwealth Flag raising event to be held on Monday 9th March 2020 and make any associated decisions.</p>	<p>5 min 8.13pm</p>
<p>C278 – 18/02/2020 Annual Village Meeting</p> <p>Opportunity to raise suggestions for the format of the Annual Village Meeting and make any associated decisions.</p>	<p>5 min 8.18pm</p>
<p>C279 – 18/02/2020 CCTV at Beacon Hall</p> <p>To receive a report and consider recommendations regarding the installation of CCTV at Beacon Hall and to make associated decisions.</p>	<p>5 min 8.23pm</p>
<p>C280 – 18/02/2020 Streetlighting Maintenance</p> <p>To receive a report on the options presented for a joint-parishes proposal for tendering for the street lighting maintenance contract. To consider the details and make any associated decisions.</p>	<p>10 min 8.33pm</p>
<p>C281 – 18/02/2020 Risk Register</p> <p>To receive the updated Risk Register; to review the revised document and adopt accordingly.</p>	<p>2 min 8.35pm</p>
<p>C282 – 18/02/2020 Invitations and Representations</p> <ul style="list-style-type: none"> i. To review any invitations requesting representation from the Parish Council and determine attendance. ii. To receive a verbal report on any events attended since the last meeting. 	<p>1 min 8.36pm</p>
<p>C283 – 18/02/2020 Financial Matters</p> <ul style="list-style-type: none"> i. To review and approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31st March 2020. ii. To receive a report on General and Ear Marked Reserves and Committed Expenditure and make any associated decisions. 	<p>2 min 8.38pm</p>
<p>The meeting will be adjourned for a 10-minute comfort break.</p>	
<p>C284 – 18/02/2020 Planning Related Matters</p> <p>A. To decide on the Parish Council's official response regarding the following planning applications (to include consideration of any feedback on the applications from members):</p> <ul style="list-style-type: none"> i. Ref. <u>20/00386/FUL</u> – 17 Heritage Close, Peasedown St. John, Bath, BA2 8TJ – Erection of a single storey rear extension to provide sunroom – Mrs M. Boren. 	<p>5 min 8.53pm</p>

<p>B. To decide on the Parish Council's official response regarding the Mendip Local Plan Part II: Sites and Policies: Consultation on Proposed Main Modifications. The consultation closes at 5pm Monday 2nd March 2020 and full details can be found at https://www.mendip.gov.uk/pmm</p> <p>C. To receive a report on the following:</p> <ul style="list-style-type: none"> i. Planning decisions issued by B&NES Council. ii. Planning enforcement matters. iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes. 	
<p>C285 – 18/02/2020 West of England Combined Authority Consultations</p> <p>To consider the Parish Council's response to the following consultations:</p> <ul style="list-style-type: none"> i. The West of England Combined Authority Bus Strategy aiming to improve the bus network and set out how further growth in bus usage can be encouraged, including proposals to create better, faster, more reliable and more accessible services across Bath & north East Somerset, Bristol, North Somerset and South Gloucestershire. https://travelwest.info/projects/transport-consultations/west-of-england-bus-strategy ii. The West of England Combined Authority Local Cycling and Walking Infrastructure Plan is a detailed plan that identifies that over £400m of investment with the aim to provide high quality infrastructure to ensure the West of England is a region where cycling and walking are the preferred choice for shorter trips. https://travelwest.info/projects/transport-consultations/west-of-england-local-cycling-and-walking-infrastructure-plan 	<p>5 min 8.58pm</p>
<p>C286 – 18/02/2020 Recreation Ground Pathway Extension</p> <p>To review the draft specification for the Recreation Ground pathway extension to include various options and to amend or accept the document ready to publish on Contracts Finder.</p>	<p>5 min 9.03pm</p>
<p>C287 – 18/02/2020 Recreation Ground Equality Act Gate</p> <p>To review the proposed plan for the installation of the Equality Act Gate on the Bath Road/Church Road access point and to approve the application for submission to B&NES Council Highways for the lowering of the kerb in this location.</p>	<p>5 min 9.08pm</p>
<p>C288 – 18/02/2020 Policies & Strategic Documents</p> <p>To consider recommendations from the Finance & Amenities Committee following the review of policies at their meetings and to determine the following new and amended policies for adoption:</p> <ul style="list-style-type: none"> ➤ Financial Regulations – Amended. 	<p>3 min 9.11pm</p>
<p>C289 – 18/02/2020 Persimmon Land Transfer</p> <p>To receive update regarding the Persimmon land transfer to the Parish Council and to make any associated decisions.</p>	<p>5 min 9.16pm</p>
<p>C290 – 18/02/2020 General Power of Competence</p> <p>To receive update and to determine whether to work towards being able to exercise the General Power of Competence in the future.</p>	<p>5 min 9.21pm</p>
<p>C291 – 18/02/2020 Correspondence, Complaints & Issues</p> <p>To review, on Planner, items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information and possible future action. To include:</p> <ul style="list-style-type: none"> ➤ To receive update on the news of the removal of the mobile library within Peasedown St John and to determine whether any official response be sent to B&NES Council Library Service from the Parish Council. 	<p>5 min 9.26pm</p>
<p>C292 – 18/02/2020 Future Agenda Items & Cllr Questions</p> <p>Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.</p>	<p>1 min 9.27pm</p>

C293 – 18/02/2020	Review of New Actions	1 min
To review that any actions generated from the meeting have been correctly captured on the Actions Register.		9.28pm
C294 – 18/02/2020	Resolution Relating to Confidential Nature	1 min
To pass a resolution that in accordance with Standing Order 3c in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw.		9.29pm
C295 – 18/02/2020	Update - Staffing Matters	10 min
To receive update on staffing matters, if required.		9.39pm
C296 – 18/02/2020	Resolution to Revert to Public Session	1 min
To pass a resolution that the meeting is put back into public session.		9.40pm
C297 – 18/02/2020	Date and Time of Next Meeting	1 min
The next meeting of the Full Council is scheduled to be held on Tuesday 17 th March 2020 at 7pm at Beacon Hall.		9.41pm