



## PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN  
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10<sup>th</sup> December 2019

### To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Jo Davis; Audrey Gillard-Sprake; Gemma Gotts; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Claire Parfitt; Jonathan Rich (Vice-Chair); Les Sprake; Kathy Thomas (Chair).

You are hereby summoned to attend an Extraordinary Meeting of the Full Council of Peasedown St John Parish Council at Beacon Hall on **Monday 16<sup>th</sup> December 2019 at 7.00pm** for the purpose of transacting the business detailed below.

Cllr Kathy Thomas  
Chair

## AGENDA

### Extraordinary Meeting of the Full Council

7.00pm

**Public Session** - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

**\*\*PLEASE ENSURE THAT MOBILE TELEPHONES ARE SET TO 'SILENT' MODE IN THE COUNCIL CHAMBER\*\***

**Please be aware that Parish Council meetings may be recorded, subject to the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.**

<b>C200 – 16/12/2019</b>	<b>Apologies for Absence</b>	<b>2 min</b>
To receive and approve, if necessary, any apologies for absence. To include an update on councillor absenteeism.		7.12pm
<b>C201 – 16/12/2019</b>	<b>Declarations of Interest</b>	<b>2 min</b>
To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.		7.14pm
<b>Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</b>		

<b>C202 – 16/12/2019</b>	<b>Items for Urgent Report</b>	<b>2 min</b>
Items which, in the opinion of the Chair, should be reported on as a matter of urgency.		7.16pm
<b>C203 – 16/12/2019</b>	<b>Order of Known Business Document</b>	<b>2 min</b>
To review progress on the Order of Known Business for the 2019-20 council year.		7.18pm
<b>C204 – 16/12/2019</b>	<b>Reserves and Committed Expenditure</b>	<b>5 min</b>
To receive a report on:		7.23pm
<ul style="list-style-type: none"> <li>➤ General, Contingency and Ear Marked Reserves.</li> <li>➤ Committed Expenditure.</li> <li>➤ The financial implications for Council Tax payers in the village on any potential increases in the Precept (detailed for Band D properties as incremental increases). [Please note this item is for information only to aid discussion].</li> </ul>		
<b>C205 – 16/12/2019</b>	<b>Future Project List</b>	<b>2 min</b>
To receive a summary overview of the suggested projects list, identifying those projects that involve an element of risk and those which will need to be funded over several years.		7.25pm
<b>C206 – 16/12/2019</b>	<b>Future Projects</b>	<b>24 min</b>
To receive presentations on those suggested future projects which have already been investigated and costed as follows:		7.49pm
<ul style="list-style-type: none"> <li>i. Beacon Hall improvements – Storage long-term and short-term (KT on behalf of councillors investigating this potential project)</li> <li>ii. Beacon Hall improvements – Allocated disabled parking bays on French Close (KT)</li> <li>iii. Beacon Hall improvements – Internal lighting upgrade (KT)</li> <li>iv. Cameras and microphones for live streaming of events and enabling improved communication at meetings (SK)</li> <li>v. Water bottle refill points (SK)</li> <li>vi. Replacement computers/laptop for Parish Office (SK)</li> <li>vii. Accessible allotment plot at Braysdown Allotments (CP)</li> <li>viii. Tree Planting Programme for Peasedown St John (CP)</li> <li>ix. Ashgrove Cemetery next phase of Cremated Remains plots (CP)</li> <li>x. Coal mining cart floral planters (COD)</li> <li>xi. Tablets/Electronic Devices for Councillors (COD)</li> <li>xii. Outdoor Adult Gym on Beacon Field (KT).</li> </ul>		
<b>C207 – 16/12/2019</b>	<b>Resolution to Temporarily Suspend the Meeting</b>	<b>1 min</b>
To pass a resolution that in accordance with Standing Order 10.a.xiv to temporarily suspend the meeting.		7.50pm
<b>The meeting will be adjourned for a 1½ hour open discussion regarding the future project list.</b>		
<b>C208 – 16/12/2019</b>	<b>Resolution to Reconvene the Meeting</b>	<b>1 min</b>
To pass a resolution to reconvene the meeting.		9.21pm
<b>C209 – 16/12/2019</b>	<b>Future Project List</b>	<b>7 min</b>
Taking into consideration the presentations received under item C206 and the comments raised in the open discussion, to review the list of future project suggestions and to determine the following:		9.28pm
<ul style="list-style-type: none"> <li>i. Projects to be included on the Order of Known Business for 2020/21.</li> <li>ii. Project to be removed (if any) from the Future Projects List.</li> <li>iii. Projects for further investigation including the assignment of 'Project Champions'.</li> <li>iv. To undertake feasibility studies for the following suggested projects: <ul style="list-style-type: none"> <li>a. Beacon Hall development</li> <li>b. Ashgrove Cemetery pathways</li> <li>c. Ashgrove Cemetery irrigation</li> <li>d. Recreation Ground car parking area.</li> </ul> </li> </ul>		
<b>C210 – 16/12/2019</b>	<b>Review of New Actions</b>	<b>1 min</b>
To review that any actions generated from the meeting have been correctly captured on the Actions Register.		9.29pm
<b>C211 – 16/12/2019</b>	<b>Date and Time of Next Meeting</b>	<b>1 min</b>
The next meeting of the Full Council is scheduled to be held on Tuesday 17 <sup>th</sup> December 2019 at 7pm at the Beacon Hall.		9.30pm