



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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26th July 2019

To Councillors:

Barbara Bailey; Simon Kidd (Chair); Ray Love; Conor Ogilvie-Davidson (Vice-Chair); Claire Parfitt; Jonathan Rich; Les Sprake; Kathy Thomas

You are hereby summoned to attend a meeting of the Personnel Sub-Committee of Peasedown St John Parish Council at the Beacon Hall on **Tuesday 30th July 2019 at 6.30pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Personnel Sub-Committee

6.30pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

****PLEASE ENSURE THAT MOBILE TELEPHONES ARE SET TO 'SILENT' MODE IN THE COUNCIL CHAMBER****

Please be aware that Parish Council meetings may be recorded, subject to the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

PC022 – 30/07/2019

Apologies for Absence

To receive and approve, if necessary, any apologies for absence.

PC023 – 30/07/2019

Declarations of Interest

To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.

Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.

PC024 – 30/07/2019

Items for Urgent Report

Items which, in the opinion of the Chair, should be reported on as a matter of urgency.

PC025 – 30/07/2019

Resolution Relating to Confidential Nature

To pass a resolution that in accordance with Standing Order 3c in view of the special or confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded and they are instructed to withdraw.

PC026 – 30/07/2019

Staff & Councillor Training

To receive update on staff and councillor training, including budgets and actual and planned expenditure. Also, to consider councillor attendance at the NALC Annual Conference in Milton Keynes on 28th & 29th October 2019 and to make associated decisions.

PC027 – 30/07/2019

Parish Councillor Expenses

To receive update on expenses associated with councillor attendance at the NALC Annual Conference (see previous agenda item) and to relate this to the [Parish Councillors' Expenses Policy](#) and make any necessary decisions.

PC028 – 30/07/2019

Resolution to Revert to Public Session

To pass a resolution that the meeting is put back into public session.

PC029 – 30/07/2019

Review of New Actions

To review that any actions generated from the meeting have been correctly captured on the Actions Register.

PC030 – 30/07/2019

Date and Time of Next Meeting

The date of the next Personnel Committee is scheduled to be held on Tuesday 17th September 2019 at 7pm at Beacon Hall.