



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
Tel: 01761 433686 E-mail: clerk@peasedownstjohnparishcouncil.gov.uk
www.peasedownstjohnparishcouncil.gov.uk

17th July 2019

To Councillors:

Barbara Bailey; John Bailey; Mandy Clarke; Richard Clarke; Jo Davis; Audrey Gillard-Sprake; Gemma Gotts; Gavin Heathcote; Samantha Heathcote; Simon Kidd; Andrew Larcombe; Ray Love; Conor Ogilvie-Davidson; Claire Parfitt; Jonathan Rich (Vice-Chair); Les Sprake; Kathy Thomas (Chair).

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at the Beacon Hall on **Tuesday 23rd July 2019 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

To receive information, if any, which ward councillors may wish to bring to the Parish Council's attention on any below-listed agenda items.

****PLEASE ENSURE THAT MOBILE TELEPHONES ARE SET TO 'SILENT' MODE IN THE COUNCIL CHAMBER****

Please be aware that Parish Council meetings may be recorded, subject to the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

C065 – 23/07/2019	Apologies for Absence	2 min
To receive and approve, if necessary, any apologies for absence. To include an update on councillor absenteeism.		7.12pm
C066 – 23/07/2019	Declarations of Interest	2 min
To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.		7.14pm

Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	
C067 – 23/07/2019 Minutes i. To consider and approve the minutes of the Full Council meeting held on 18 th June 2019. ii. To consider and approve the minutes of the Annual Village Meeting held on 2 nd April 2019.	4 min 7.18pm
C068 – 23/07/2019 Update on Planner To receive update and review the Actions Register saved on Microsoft Planner. To be undertaken directly by councillors accessing online via electronic devices.	10 min 7.28pm
C069 – 23/07/2019 Items for Urgent Report Items which, in the opinion of the Chair, should be reported on as a matter of urgency.	2 min 7.30pm
C070 – 23/07/2019 Councillor Training To receive update on forthcoming training sessions to include; 'Effective Chairing'; 'Planning in Plain English'; GDPR; Defibrillator; Dementia Awareness.	2 min 7.32pm
C071 – 23/07/2019 Chair's Report To receive a verbal report from the Chair.	2 min 7.34pm
C072 – 23/07/2019 Outside Bodies i. To receive an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting. ii. To receive Police updates and consider if any incidents require further discussion as a future agenda item. The date of the next Police Beat Surgery is Wednesday 27 th July 2019 from 12.15pm to 13.00pm at the Meeting Place, 16a Bath Road, Peasedown St John.	4 min 7.38pm
C073 – 23/07/2019 Invitations and Representations i. To review any invitations requesting representation from the Parish Council and determine attendance. ii. To receive a verbal report on any events attended since the last meeting.	2 min 7.40pm
C074 – 23/07/2019 Memorials at Ashgrove Cemetery To consider requests for new/amended memorials at Ashgrove Cemetery.	2 min 7.42pm
C075 – 23/07/2019 Advisory Panel Updates To receive updates and consider recommendations from the following Advisory Panels which have met since the last Full Council meeting: i. Executive Committee Advisory Panel – Meeting held on 16 th July 2019. ii. Football Club Liaison Advisory Panel – Meeting held on 16 th July 2019.	6 min 7.48pm
C076 – 23/07/2019 Community Grants & Village Events To receive update regarding the Parish Council's Community Grant Scheme awards.	2 min 7.50pm
C077 – 23/07/2019 Financial Matters i. To review and approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31 st March 2020. ii. To receive update on financial spend against budget for the first quarter of the 2019/20 financial year, in accordance with Standing Order 17c. To include report on the budget monitoring report for the current financial year. iii. To receive a report on General and Ear Marked Reserves and Committed Expenditure and make any associated decisions. iv. To consider, if necessary, the carrying forward/allocation of budgets from the 2018/19 to the 2019/20 financial year for specific activities.	10 min 8.00pm
C078 – 23/07/2019 Order of Known Business Document To review progress on the Order of Known Business for the 2019-20 council year and to receive reminder on future projects in readiness for review at the August Full	10 min 8.10pm

Council meeting (to be reviewed at the meeting online via Planner). To include template for future project reporting.	
C079 – 23/07/2019 Recreation Ground Football Facilities & Scout To receive update regarding the Recreation Ground Planning permission for a new Club House and Scout Storage and to consider recommendation from the Finance & Amenities Committee of a letter to be sent to Miners' Welfare Football Club regarding the above (draft letter circulated as pre-reading).	5 min 8.15pm
The meeting will be adjourned for a 10-minute comfort break.	
C080 – 23/07/2019 Planning Related Matters A. To decide on the Parish Council's official response regarding the following planning applications (to include consideration of any feedback on the applications from members): i. Ref. 19/03043/FUL – 19 Naishes Avenue, Peasedown St. John, Bath, BA2 8TF - Erection of 2 metre fence adjacent to highway, boundary with Orchard Way (retrospective) - Mr Andrew Carpenter. ii. Ref. 19/02864/REG03 – Peasedown St. John Primary School, Peasedown St. John, Bath, BA2 8DH – Demolition of an existing modular building and construction of a stand-alone teaching building to provide 4no. classrooms and small hall, with ancillary accommodation. New landscaping with MUGA pitch and fencing – Bath & North East Somerset Council. B. To receive a report on the following: i. Planning decisions issued by B&NES Council. ii. Planning enforcement matters. iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes. iv. Housing and Economic Land Availability Assessment (HELAA) for Peasedown St John and a meeting in July with B&NES Council regarding the Local Plan. C. To receive update regarding the designation of the Old Quarry site as LCR5 (Safeguarded existing sport and recreational facilities) in the adopted Placemaking Plan and to consider request from a local land owner for the Parish Council to support his request that this designation be removed as it is considered it was initially applied in error.	20 min 8.45pm
C081 – 23/07/2019 Resolution Relating to Six Month Rule To pass a resolution that in accordance with Standing Order 10a.xv, Standing Order 7a and 7b (six-month rule) is temporarily suspended, to allow the following items to be discussed:	1 min 8.46pm
C082 – 23/07/2019 Claiming of Councillor Election Expenses To receive a report on submission of councillor's election expenses and implications on decisions made at the last Full Council meeting.	5 min 8.51pm
C083 – 23/07/2019 School Crossing Patrol Service To receive an update on the School Crossing Patrol service and to ratify decision made to extend the temporary contract until 31 st December 2019 and to revisit the decision made at the last Full Council meeting (minute C045 – 18/06/2019 refers).	10 min 9.01pm
C084 – 23/07/2019 Risk Register To receive update regarding the Risk Register and to consider the following motion raised at the Finance & Amenities Committee: <i>To resolve to purchase the Risk Assessment software package as recommended by the Internal Auditor.</i> <i>Proposed by: Cllr. Jonathan Rich and Seconded by: Cllr. Kathy Thomas</i>	5 min 9.06pm
C085 – 23/07/2019 Resolution to Reinstate Six Month Rule To pass a resolution to reinstate Standing Order 7a and 7b.	1 min 9.07pm

<p>C086 – 23/07/2019 Persimmon Land Transfer Advisory Panel To receive update regarding the Persimmon land transfer to the Parish Council and make any necessary associated decisions.</p>	<p>2 min 9.09pm</p>
<p>C087 – 23/07/2019 Policies & Strategic Documentation To affirm the Council's policies through receiving the Council's Policy and Strategic Document Register.</p>	<p>2 min 9.11pm</p>
<p>C088 – 23/07/2019 Correspondence, Complaints & Issues To review, on Planner, items of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information and possible future action. To include:</p> <ul style="list-style-type: none"> ➤ a letter from a resident requesting the Parish Council's support for suggestions to help alleviate problems with climate change and the environment; ➤ invitation for the Parish Council to participate in the VE day 75-year anniversary on 8th May 2020. ➤ To consider a response to consultation on the 5-year plan of the Bath and North East Somerset Clinical Commissioning Group (CCG). ➤ Replacement bench seat at Wellow Lane/Mercedes roundabout. 	<p>10 min 9.21pm</p>
<p>C089 – 23/07/2019 Future Agenda Items & Cllr Questions Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.</p> <ul style="list-style-type: none"> ➤ General Power of Competence; ➤ Operation London Bridge 	<p>1 min 9.22pm</p>
<p>C090 – 23/07/2019 Review of New Actions To review that any actions generated from the meeting have been correctly captured on the Actions Register.</p>	<p>1 min 9.23pm</p>
<p>C091 – 23/07/2019 Date and Time of Next Meeting The next meeting of the Full Council is scheduled to be held on Tuesday 13th August 2019 at 7pm at the Beacon Hall.</p>	<p>1 min 9.24pm</p>