



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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16th January 2019

To Councillors:

Barbara Bailey; Mandy Clarke; Richard Clarke; Tom Clifford; Jo Davis; Audrey Gillard-Sprake; Stephen Goodwin; April James; Simon Kidd; Andrew Larcombe; Ray Love; Linda Morgan; Conor Ogilvie-Davidson; Claire Parfitt; Jonathan Rich (Vice-Chair); Kathy Thomas (Chair).

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at the Beacon Hall on **Tuesday 22nd January 2019 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

To receive information, if any, which ward councillors may wish to bring to the Parish Council's attention on any below-listed agenda items.

****PLEASE ENSURE THAT MOBILE TELEPHONES ARE SET TO 'SILENT' MODE IN THE COUNCIL CHAMBER****

Please be aware that Parish Council meetings may be recorded, subject to the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

C257 – 22/01/2019	Apologies for Absence	2 min
To receive and approve, if necessary, any apologies for absence. To include an update on councillor absenteeism and 'Good Councillor' training sessions.		7.12pm
C258 – 22/01/2019	Declarations of Interest	1 min
To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.		7.13pm

Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	
C259 – 22/01/2019 Minutes To consider and approve the minutes of the Full Council meeting held on 11 th December 2018.	2 min 7.15pm
C260 – 22/01/2019 SharePoint and Actions Register i. To receive update on SharePoint and consider any suggestions for improvements. ii. To review list of actions for those items not expected to meet their target completion date. iii. To report on outstanding Committee-related actions that are not expected to meet their target completion dates and consider amending them if applicable.	4 min 7.19pm
C261 – 22/01/2019 Items for Urgent Report Items which, in the opinion of the Chair, should be reported on as a matter of urgency.	2 min 7.21m
C262 – 22/01/2019 Council Committee Updates To receive updates from the following Committees which have met since the last Full Council meeting: i. Finance & Amenities Committee (meeting held on 8 th January 2019). ii. Executive Committee (to consider recommendations from the Advisory Panel meeting held on 15 th January 2019).	6 min 7.27pm
C263 – 22/01/2019 Outside Bodies i. To receive an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting. ii. To receive Police updates and consider if any incidents require further discussion as a future agenda item. The date of the next Police Beat Surgery is to be determined.	2 min 7.29pm
C264 – 22/01/2019 Invitations and Representations i. To review any invitations requesting representation from the Parish Council and determine attendance. ii. To receive a verbal report on any events attended since the last meeting.	2 min 7.31pm
C265 – 22/01/2019 Chair's Report To receive a verbal report from the Chair.	2 min 7.33pm
C266 – 22/01/2019 Ashgrove Cemetery i. To consider any requests for new memorials at Ashgrove Cemetery. ii. To receive an update on recent activity at Ashgrove Cemetery.	2 min 7.35pm
C267 – 22/01/2019 Financial Matters i. To review and approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31 st March 2019. ii. To receive a report on General and Ear Marked Reserves and make any associated decisions. iii. To receive update on financial spend against budget for the third quarter of the 2018/19 financial year, in accordance with Standing Order 17c. iv. To receive update on the report generated from the interim internal audit for the 2018/19 financial year. v. To consider the Parish Council's response to Avon Pension Fund's consultation on the proposed changes to Committee membership.	6 min 7.41pm
C268 – 22/01/2019 School Crossing Patrol Service To receive an update on the School Crossing Patrol service and to consider the Contract for Services for the agreement with B&NES Council.	5 min 7.46pm
C269 – 22/01/2019 Operational Budget for 2019/20 To receive presentation by Cllr. Andrew Larcombe on works undertaken by the Finance & Amenities Committee regarding the operational budget for the forthcoming financial year. To discuss and ratify recommendations.	10 min 7.56pm

<p>C270 – 22/01/2019 Project Budget Setting and Ear Marked Reserves</p> <p>To review the expenditure of the projects budgets undertaken during the financial year 2018-19. Also, to consider any possible requirement to roll forward some of these earmarked budgets to the new financial year.</p> <p>To review the potential projects list for the 2019/20 financial year budget and beyond. To consider recommendations for these projects and associated earmarked reserves. Cllr. Andrew Larcombe to lead discussion.</p>	<p>10 min 8.06pm</p>
<p>C271 – 22/01/2019 Precept for 2019/20</p> <p>To receive update regarding Local Council Tax Support Scheme and associated B&NES Council Grant (Cllr. Andrew Larcombe to present). After discussions under the previous agenda items on budget and finance related items, to consider the following motion raised at the Finance & Amenities Committee:</p> <p><i>To resolve that the precept for 2019/20 is set at £247,736.00 to take into account the increase required in the operational budget, the increase to Contingency Reserves and some Ear-Marked Reserves for a number of planned projects.</i></p> <p><i>Proposed by: Cllr. Kathy Thomas and Seconded by: Cllr. Simon Kidd</i></p>	<p>10 min 8.16pm</p>
<p>C272 – 22/01/2019 Precept Demand Leaflet</p> <p>To review and modify/accept draft leaflet prepared in anticipation of precept demand; for eventual distribution by B&NES Council and in the Parish Council newsletter. To also review drafted press release.</p>	<p>5 min 8.21pm</p>
<p>C273 – 22/01/2019 Christmas Lights Display 2019</p> <p>To consider renewing the Christmas lights for 2019 with the same format as for 2018.</p>	<p>4 min 8.25pm</p>
<p>The meeting will be adjourned for a 10-minute comfort break.</p>	
<p>C274 – 22/01/2019 Planning Related Matters</p> <p>A. To decide on the Parish Council's official response regarding the following planning applications (to include consideration of any feedback on the applications from members).</p> <p>i. Ref. 18/05645/HPD – 54 Westbury View, Peasedown St John, Bath, BA2 8TZ – Prior approval request for single storey rear extension that would 1) extend beyond the rear wall of the original house by 4 metres, 2) have a maximum height of 3.3 metres and 3) have eaves that are 2.1 metres in height – Lisa Swift. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/05645/HPD%27&history=5ebcf1bd7f7b45999c58e907429449ad&SearchLayer=DCApplications</p> <p>ii. Ref. 19/00091/FUL – 24 Old England Way, Peasedown St John, Bath, BA2 8TL – Erection of lean-to garage extension – Mr Alex Hussey. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2719/00091/FUL%27&history=1264fd35a9ab47b5b30fb9fe39afed56&SearchLayer=DCApplications</p> <p>iii. Ref. 19/00130/TPO - Woodridge, Bath Road, Peasedown St. John, Bath, BA2 8LG - Horse Chestnut (T5679) - Fell. Sycamore (T5680) - Remove dead wood. Crown reduction of 2-3m on north and south sides to balance crown Horse chestnut (T5681) - Remove crossing branches. 20% crown thin. Sycamore (T5682) - Up to 3m crown reduction on south side to balance crown. Horse chestnut (T5683) - fell. Sycamore (T5685) - Remove dead wood to reduce risk of dead wood falling Sycamore (T5686) - Fell Sycamore (T5690) - Up to 3m crown reduction on east side to balance crown. Sycamore (T5691) - Up to 3m crown reduction on east side to balance crown. Sycamore (T5692) - Up to 4m reduction on east side of lower crown to balance crown. Sycamore (T5693) - Up to 3m crown reduction on west side over road to balance crown. Remove dead wood. Sycamore (T5694) - Remove crossing branches in upper canopy. Remove dead wood. 2-3m crown reduction on south and east sides to balance crown – Mr & Mrs Wells. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2719/00130/TPO%27&history=967374fdde8a46d7ac665497ef792e14&SearchLayer=DCApplications</p>	<p>20 min 8.55pm</p>

<p>B. To receive a report on the following:</p> <ul style="list-style-type: none"> i. Planning decisions issued by B&NES Council. ii. Planning enforcement matters – estate agent boards; front garden conversions to parking areas; temporary buildings; non-adherence to planning permissions. iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes. <p>C. To ratify the site reviews of the Housing and Economic Land Availability Assessment (HELAA) for Peasedown St John as the formal response to B&NES Council for inclusion as part of the Local Plan.</p>	
<p>C275 – 22/01/2019 Play Equipment Upgrade To receive update regarding the upgrade of play equipment on the Recreation Ground and MUGA on Beacon Field.</p>	<p>2 min 8.57pm</p>
<p>C276 – 22/01/2019 Street Lighting Upgrade To receive update regarding the upgrading of Parish Council street lighting to LED.</p>	<p>2 min 8.59pm</p>
<p>C277 – 22/01/2019 Youth Hub & Youth Work Provision To receive update regarding the work undertaken by St John’s Church regarding the Youth Hub and to provide youth work provision in the village.</p>	<p>2 min 9.01pm</p>
<p>C278 – 22/01/2019 Community Asset Transfer – Greenlands Road Car Park To receive update and make any associated decisions regarding the proposal from B&NES Council to grant a leasehold interest to the Parish Council for Greenlands Road Car Park.</p>	<p>10 min 9.11pm</p>
<p>C279 – 22/01/2019 Persimmon Land Transfer Advisory Panel To receive update (if available) from the Persimmon Land Transfer Advisory Panel regarding progress on possible land transfer and make any associated decisions.</p>	<p>2 min 9.13pm</p>
<p>C280 – 22/01/2019 Commonwealth Flag Raising Day To consider suggestions for a Commonwealth Flag raising event to be held on Monday 11th March 2019 and make any associated decisions.</p>	<p>2 min 9.15pm</p>
<p>C281 – 22/01/2019 Annual Village Meeting Opportunity to raise suggestions for the format of the Annual Village Meeting and make any associated decisions.</p>	<p>2 min 9.17pm</p>
<p>C282 – 22/01/2019 General Data Protection Regulation To receive update on the implementation of GDPR and to review any relevant policies for adoption and make any associated decisions.</p>	<p>2 min 9.19pm</p>
<p>C283 – 22/01/2019 Correspondence, Complaints & Issues To receive a report from the Clerk regarding receipt of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council’s attention for information.</p>	<p>2 min 9.21pm</p>
<p>C284 – 22/01/2019 Business Continuity To receive update from the Business Continuity Meeting held on 10th January 2019.</p>	<p>2 min 9.22pm</p>
<p>C285 – 22/01/2019 Future Agenda Items & Cllr Questions Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.</p>	<p>1 min 9.23pm</p>
<p>C286 – 22/01/2019 Review of New Actions To review that any actions generated from the meeting have been correctly captured on the Actions Register.</p>	<p>1 min 9.24pm</p>
<p>C287 – 22/01/2019 Date and Time of Next Meeting The next Full Council meeting is scheduled to be held on Tuesday 19th February 2019 at 7pm at the Beacon Hall.</p>	<p>1 min 9.25pm</p>