



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
Tel: 01761 433686 E-mail: clerk@peasedownstjohnparishcouncil.gov.uk
www.peasedownstjohnparishcouncil.gov.uk

7th November 2018

To Councillors:

Mandy Clarke; Richard Clarke; Tom Clifford; Jo Davis; Audrey Gillard-Sprake; Stephen Goodwin; April James; Simon Kidd; Andrew Larcombe; Ray Love; Linda Morgan; Claire Parfitt; Jonathan Rich (Vice-Chair); Kathy Thomas (Chair).

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at the Beacon Hall on **Tuesday 13th November 2018 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

To receive information, if any, which ward councillors may wish to bring to the Parish Council's attention on any below-listed agenda items.

****PLEASE ENSURE THAT MOBILE TELEPHONES ARE SET TO 'SILENT' MODE IN THE COUNCIL CHAMBER****

Please be aware that Parish Council meetings may be recorded, subject to the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

C188 – 13/11/2018	Apologies for Absence & Casual Vacancies	2 min
To receive and approve, if necessary, any apologies for absence. To include an update on councillor absenteeism and Casual Vacancies and Good Councillor training sessions.		7.12pm

<p>C189 – 13/11/2018 Declarations of Interest To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.</p>	<p>1 min 7.13pm</p>
<p>C190 – 13/11/2018 Minutes To consider and approve the minutes of the Full Council meeting held on 16th October 2018.</p>	<p>1 min 7.14pm</p>
<p>C191 – 13/11/2018 SharePoint and Actions Register i. To receive update on SharePoint and consider any suggestions for improvements. ii. To review updated list of actions and agree to close those that are no longer applicable.</p>	<p>5 min 7.19pm</p>
<p>C192 – 13/11/2018 Items for Urgent Report Items which, in the opinion of the Chair, should be reported on as a matter of urgency.</p>	<p>2 min 7.21m</p>
<p>C193 – 13/11/2018 Council Committee Updates To receive updates from the following Committees which have met since the last Full Council meeting: i. Executive Committee (to consider recommendations from the Advisory Panel meeting held on 30th October 2018). ii. Finance & Amenities Committee (meeting held on 6th November 2018).</p>	<p>4 min 7.25pm</p>
<p>C194 – 13/11/2018 Outside Bodies i. To receive an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting. ii. To receive Police updates and consider if any incidents require further discussion as a future agenda item. Next Police Beat Surgery Wednesday 21st November 2018 10.00-11.00am at The Circle Hospital Café.</p>	<p>2 min 7.27pm</p>
<p>C195 – 13/11/2018 Invitations and Representations i. To review any invitations requesting representation from the Parish Council and determine attendance. ii. To receive a verbal report on any events attended since the last meeting.</p>	<p>2 min 7.29pm</p>
<p>C196 – 13/11/2018 Chair's Report To receive a verbal report from the Chair.</p>	<p>2 min 7.31pm</p>
<p>C197 – 13/11/2018 Ashgrove Cemetery i. To consider any requests for new memorials at Ashgrove Cemetery. ii. To ratify changes to the Burial Fees and Policy for interments at Ashgrove Cemetery as determined by the Finance & Amenities Committee. iii. To consider recommendation from the Finance & Amenities Committee that an appeals process is established so those applicants, for both interments and memorials, who feel they should qualify, by exception, for residents' rates can apply to the Parish Office and their applications will be reviewed by Council.</p>	<p>5 min 7.36pm</p>
<p>C198 – 13/11/2018 Financial Matters i. To review and approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31st March 2019. ii. To receive update on financial spend against budget for the second quarter of the 2018/19 financial year, in accordance with Standing Order 17c. iii. To receive a report on General and Ear Marked Reserves and make any associated decisions. iv. To vote on the following motion: a. To resolve to transfer £11,490.00 currently allocated to nominal code 3100 'General Reserve' to 3113 'EMR – Rec Grnd Youth Shelter & Basket Swing'. Proposed by: Cllr. Jonathan Rich Seconded by: Cllr. Andy Larcombe</p>	<p>6 min 7.42pm</p>

v. To receive an update regarding the 2017/18 externally audited accounts and to acknowledge the Conclusion of Audit.	
<p>C199 – 13/11/2018 Planning Related Matters</p> <p>A. To decide on the Parish Council's official response regarding the following planning applications (to include consideration of any feedback on the applications from members).</p> <p>i. Ref. 18/04364/FUL – 28 Wellow Lane, Peasedown St. John, Bath, BA2 8JS - Erection of a front porch – Mr & Mrs Durnford. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/04364/FUL%27&history=7952abe2713a4934a0cb0a042daa92cf&SearchLayer=DCApplications</p> <p>ii. Ref. 18/04788/FUL – Football Ground Recreation Ground, Church Road, Peasedown St John, Bath, BA2 8AA – Erection of football club house and storage buildings with associated car parking and vehicular access (resubmission) – Peasedown St John Parish Council. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/04788/FUL%27&history=7952abe2713a4934a0cb0a042daa92cf&SearchLayer=DCApplications</p> <p>B. To receive a report on the following:</p> <p>i. Planning decisions issued by B&NES Council.</p> <p>ii. Planning enforcement matters.</p> <p>iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes.</p> <p>C. To consider the draft site reviews of the Housing and Economic Land Availability Assessment (HELAA) for Peasedown St John as the formal response to B&NES Council for inclusion as part of the Local Plan.</p>	<p>18 min 8.00pm</p>
<p>C200 – 13/11/2018 Parking Issues on Bath Road and Arleen Coaches</p> <p>To consider a request from Arleen Coaches regarding parking on Bath Road outside of their premises. To include details on the issues raised and any feedback received from B&NES Council Highways Department and local police. To determine if the Parish Council sends a letter of support/comments regarding this matter.</p>	<p>10 min 8.10pm</p>
<p>The meeting will be adjourned for a 10-minute comfort break.</p>	
<p>C201 – 13/11/2018 Play Equipment Upgrade Advisory Panel</p> <p>To receive update from the Play Equipment Upgrade Advisory Panel regarding the upgrade of play equipment on the Recreation Ground and MUGA on Beacon Field. To hopefully include summary on tender responses and consideration of any available recommendations for awarding of contracts.</p> <p>Please note there is a requirement to call an additional Full Council meeting to finalise the design and budgets for this project.</p>	<p>10 min 8.30pm</p>
<p>C202 – 13/11/2018 Proposals for a Charging Clean Air Zone for Bath</p> <p>To receive update on B&NES Council's plans for A Charging Clean Air Zone for Bath and to determine a formal response from Peasedown St John Parish Council regarding this consultation.</p>	<p>10 min 8.40pm</p>
<p>C203 – 13/11/2018 Snow Warden Scheme</p> <p>To receive update on funding reductions resulting in B&NES Council no longer being able to support the Snow Warden Scheme and to consider whether the Parish Council takes on responsibility for this scheme going forward.</p>	<p>5 min 8.45pm</p>
<p>C204 – 13/11/2018 Broadband Provision for Peasedown St John</p> <p>i. To receive update on broadband roll out for Peasedown St John to include a report from TrueSpeed and, if available, Gigaclear, regarding their proposals for the parish and surrounding area.</p>	<p>8 min 8.53pm</p>

ii. To consider supporting a request for the installation of a TrueSpeed cabinet on Wellow Mead.	
iii. To also consider the offer of free lifetime broadband supply to Beacon Hall from TrueSpeed.	
C205 – 13/11/2018 Defibrillators To receive an update on the defibrillator at Beacon Hall and to consider recommendations from the Executive Committee Advisory Panel regarding a request from the Rotary Club of Somer Valley for the Parish Council to take on the insurance of the defibrillator located at Peasedown Co-op.	4 min 8.57pm
C206 – 13/11/2018 Resolution Relating to Six Month Rule To pass a resolution that in accordance with Standing Order 10a.xv, Standing Order 7a (six-month rule) is temporarily suspended, to allow the following items to be discussed:	1 min 8.58pm
C207 – 13/11/2018 Changes to Meeting Dates To consider changing the date of the Executive Committee Advisory Panel Meeting from 27 th November back to 4 th December 2018. To also consider additional meetings on 27 th November of Full Council and Finance Advisory Panel meeting to review budget and projects for 2019/20.	2 min 9.00pm
C208 – 13/11/2018 Resolution to Reinstate Six Month Rule To pass a resolution to reinstate Standing Order 7a.	1 min 9.01pm
C209 – 13/11/2018 General Data Protection Regulation To receive update on the implementation of GDPR and to review any relevant policies for adoption and make any associated decisions.	8 min 9.09pm
C210 – 13/11/2018 Centenary Armistice Beacon Lighting Event To review and consider feedback from the Centenary Armistice Beacon lighting event held on 11th November 2018 at Beacon Hall.	3 min 9.12pm
C211 – 13/11/2018 Persimmon Land Transfer Advisory Panel To receive update (if available) from the Persimmon Land Transfer Advisory Panel regarding progress on possible land transfer. To also consider proposed letter requesting progressing this matter and suggested options for some of the pockets of land.	10 min 9.22pm
C212 – 13/11/2018 Christmas Tea Party for Senior Residents To receive update on preparations for the 2018 Christmas Tea Party for Senior Residents and to make any associated decisions.	2 min 9.24pm
C213 – 13/11/2018 Future Projects To review and remind councillors for the deadline for the list of ideas and suggestions for future projects to be considered for the next financial year and beyond.	1 min 9.25pm
C214 – 13/11/2018 Correspondence, Complaints & Issues To receive a report from the Clerk regarding receipt of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information.	1 min 9.26pm
C215 – 13/11/2018 Projects and Priorities and Business Continuity To receive update from the Clerk regarding actions since the last meeting and items to be focused on over the next few weeks.	1 min 9.27pm
C216 – 13/11/2018 Future Agenda Items & Cllr Questions Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.	1 min 9.28pm
C217 – 13/11/2018 Review of New Actions To review that any actions generated from the meeting have been correctly captured on the Actions Register.	1 min 9.29pm
C218 – 13/11/2018 Date and Time of Next Meeting The next Full Council meeting is scheduled to be held on Tuesday 11 th December 2018 at 7pm at the Beacon Hall.	1 min 9.30pm