



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
Tel: 01761 433686 E-mail: clerk@peasedownstjohnparishcouncil.gov.uk
www.peasedownstjohnparishcouncil.gov.uk

10th October 2018

To Councillors:

Mandy Clarke; Richard Clarke; Tom Clifford; Jo Davis; Audrey Gillard-Sprake; Stephen Goodwin; Simon Kidd; Andrew Larcombe; Ray Love; Claire Parfitt; Jonathan Rich (Vice-Chair); Kathy Thomas (Chair).

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at the Beacon Hall on **Tuesday 16th October 2018 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

To receive information, if any, which ward councillors may wish to bring to the Parish Council's attention on any below-listed agenda items.

****PLEASE ENSURE THAT MOBILE TELEPHONES ARE SET TO 'SILENT' MODE IN THE COUNCIL CHAMBER****

Please be aware that Parish Council meetings may be recorded, subject to the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

C157 – 16/10/2018	Apologies for Absence & Casual Vacancies	2 min
To receive and approve, if necessary, any apologies for absence. To include an update on councillor absenteeism and Casual Vacancies.		7.12pm
C158 – 16/10/2018	Parish Councillor Vacancies	10 min
i. To receive update and clarification on the process for co-option (individual dialogue sessions and copies of candidates' personal profiles already circulated to councillors).		7.22pm

ii. To undertake co-option voting for the four current casual vacancies.	
iii. To receive update and make decisions regarding Good Councillor training sessions.	
C159 – 16/10/2018 Declarations of Interest To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer. Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	2 min 7.24pm
C160 – 16/10/2018 Minutes To consider and approve the minutes of the Full Council meeting held on 11 th September 2018.	2 min 7.26pm
C161 – 16/10/2018 Implementation of SharePoint i. To receive update on the implementation and make any suggestions for further improvements/changes to SharePoint. ii. To review updated list of actions from the last meeting.	6 min 7.32pm
C162 – 16/10/2018 Items for Urgent Report Items which, in the opinion of the Chair, should be reported on as a matter of urgency.	2 min 7.34m
C163 – 16/10/2018 Council Committee Updates To receive updates from the following Committees: i. Burial Sub-Committee (no meeting since the last Full Council). ii. Executive Committee (To consider any recommendations following Advisory Panel meeting held on 2 nd October 2018). iii. Finance & Amenities (meeting held on 25 th September 2018). iv. Personnel Committee (two meetings of the Personnel Sub-Committee held on 2 nd October and 8 th October 2018). v. Planning & Environment (no meeting since the last Full Council).	2 min 7.36pm
C164 – 16/10/2018 Outside Bodies i. To receive an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting. ii. To receive Police updates and consider if any incidents require further discussion as a future agenda item. Next Police Beat Surgery Thursday 11 th October 2018 10.00-11.00am at The Circle Hospital Café.	2 min 7.38pm
C165 – 16/10/2018 Invitations and Representations i. To review any invitations requesting representation from the Parish Council and determine attendance. ii. To receive a verbal report on any events attended since the last meeting.	2 min 7.40pm
C166 – 16/10/2018 Chair's Report To receive a verbal report from the Chair.	2 min 7.42pm
C167 – 16/10/2018 Ashgrove Cemetery i. To consider any requests for new memorials at Ashgrove Cemetery. ii. To ratify changes to the Burial Fees and Policy for interments at Ashgrove Cemetery as determined by the Finance & Amenities Committee.	4 min 7.46pm
C168 – 16/10/2018 Financial Matters i. To review and approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31 st March 2019. ii. To receive update on financial spend against budget for the second quarter of the 2018/19 financial year, in accordance with Standing Order 17c. iii. To receive a report on General and Ear Marked Reserves and make any associated decisions. iv. To receive an update, and if available, a copy of the 2017/18 externally audited accounts and to acknowledge the Conclusion of Audit.	8 min 7.54pm

C169 – 16/10/2018	Planning Related Matters	26 min 8.20pm
<p>A. To decide on the Parish Council’s official response regarding the following planning applications (to include consideration of any feedback on the applications from members).</p> <p>i. Ref. 18/03836/OUT - 15 Greenlands Road, Peasedown St. John, Bath, BA2 8EZ - Erection of 3 no. dwellings (Outline application with access to be determined and all other matters reserved) - Mr Ash Ghali. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/03836/OUT%27&history=9b8ccfb0402b401d9efb9ccf537637dc&SearchLayer=DCApplications</p> <p>ii. Ref. 18/04012/SRCOU - Mandy's Discount Store, 16 Bath Road, Peasedown St. John, Bath, BA2 8DH - Prior approval request for a change of use from retail (Use Class A1) to a coffee shop (Use Class A3) - Mr Andrew Day. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/04012/SRCOU%27&history=9b8ccfb0402b401d9efb9ccf537637dc&SearchLayer=DCApplications</p> <p>iii. Ref. 18/04023/FUL - Holly Tree Cottage, White Ox Mead Lane, Peasedown St. John, Bath, BA2 8PJ - Erection of a detached double garage following demolish of existing detached single garage – Mr A. Norris. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/04023/FUL%27&history=9b8ccfb0402b401d9efb9ccf537637dc&SearchLayer=DCApplications</p> <p>iv. Ref. 18/04052/FUL - 35 Laxton Way, Peasedown St. John, Bath, BA2 8TA - Erection of replacement fence and hedge following removal of existing – Mr Jack McConnell. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/04052/FUL%27&history=9b8ccfb0402b401d9efb9ccf537637dc&SearchLayer=DCApplications</p> <p>v. Ref. 18/04075/FUL - Cleeves Cottage, Gassons, Peasedown St. John, Bath, BA2 8LW - Erection of single storey side extension following removal of existing - Mrs Louise Walter. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/04075/FUL%27&history=9b8ccfb0402b401d9efb9ccf537637dc&SearchLayer=DCApplications</p> <p>vi. Ref. 18/04257/FUL - 6 Bramley Close, Peasedown St. John, Bath, BA2 8SJ - Erection of single story side extension - Miss Joan Hookins. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/04257/FUL%27&history=9b8ccfb0402b401d9efb9ccf537637dc&SearchLayer=DCApplications</p> <p>vii. Ref. 18/04309/FUL - 55 Church Road, Peasedown St. John, Bath, BA2 8AA - Erection of replacement dwelling - Mr & Mrs S Mills. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/04309/FUL%27&history=9b8ccfb0402b401d9efb9ccf537637dc&SearchLayer=DCApplications</p> <p>viii. Ref. 18/04398/FUL - 1 Wellow Lane, Peasedown St. John, Bath, BA2 8JQ - Erect single storey front porch extension and widen existing garage – Mr P Keating. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/04398/FUL%27&history=9b8ccfb0402b401d9efb9ccf537637dc&SearchLayer=DCApplications</p> <p>ix. Ref. 18/04445/FUL - 65 Church Road, Peasedown St. John, Bath, BA2 8AB - Erection of a detached dormer bungalow - Mr & Mrs S Mills.</p>		

https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/04445/FUL%27&history=9b8ccfb0402b401d9efb9ccf537637dc&SearchLayer=DCApplications		
<p>B. To receive a report on the following:</p> <ul style="list-style-type: none"> i. Planning decisions issued by B&NES Council. ii. Planning enforcement matters. iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes. <p>C. To receive an update regarding preparations for the next meeting due to be held on Tuesday 23rd October 2018 at 7pm at Beacon Hall to consider the draft Housing and Economic Land Availability Assessment (HELAA) site reviews as part of the preparation for the B&NES Council Local Plan. To also determine delegation of comment submission by 31st October 2018.</p> <p>D. To receive update on the revised National Planning Policy Framework training session hosted by B&NES Council and attended by the Chair.</p>		
The meeting will be adjourned for a 10-minute comfort break.		
C170 – 16/10/2018	New Community Library Proposals To review proposals for a new community library to be established in Peasedown St John and to make a decision on whether to submit any formal comments from the Parish Council.	10 min 8.40pm
C171 – 16/10/2018	Snow Warden Scheme To receive update on funding reductions resulting in B&NES Council no longer being able to support the Snow Warden Scheme and to consider whether the Parish Council takes on responsibility for this scheme going forward.	10 min 8.50pm
C172 – 16/10/2018	Polling Stations Consultation To receive update on proposals from B&NES Council regarding changes to the polling stations in Peasedown St John and to determine on any formal comments to be submitted by the Parish Council.	10 min 9.00pm
C173 – 19/06/2018	Resolution Relating to Six Month Rule To pass a resolution that in accordance with Standing Order 10a.xv, Standing Order 7a (six-month rule) is temporarily suspended, to allow the following items to be discussed:	1 min 9.01pm
C174 – 16/10/2018	Standing Orders Following discussion at the last meeting, to receive update on legislation and to ratify necessary changes to the Standing Orders.	3 min 9.04pm
C175 – 14/08/2018	Annual Village Meeting Date To consider change to the date of the Annual Village Meeting for 2019 due to purdah restrictions.	3 min 9.07pm
C176 – 19/06/2018	Resolution to Reinstate Six Month Rule To pass a resolution to reinstate Standing Order 7a.	1 min 9.08pm
C177 – 16/10/2018	General Data Protection Regulation To receive update on the implementation of GDPR and to review any relevant policies for adoption and make any associated decisions.	5 min 9.13pm
C178 – 16/10/2018	Defibrillators To receive an update on the defibrillator at Beacon Hall and to consider a request from the Rotary Club of Somer Valley for the Parish Council to take on the insurance of the defibrillator located at Peasedown Co-op.	5 min 9.18pm
C179 – 16/10/2018	Play Equipment Upgrade Advisory Panel To receive update from the Play Equipment Upgrade Advisory Panel regarding the upgrade of play equipment on the Recreation Ground and MUGA on Beacon Field.	3 min 9.21pm

C180 – 16/10/2018	Football Facilities on the Recreation Ground	2 min
To receive update and make any associated decisions regarding the football facilities on the Recreation Ground, including the issuing of User Agreements and keys, the planning application for a new Club House building, scout storage and car park, also goal posts and inspections.		9.23pm
C181 – 16/10/2018	Persimmon Land Transfer Advisory Panel	1 min
To receive update (if available) from the Persimmon Land Transfer Advisory Panel regarding progress on possible land transfer.		9.24pm
C182 – 16/10/2018	Future Projects	1 min
To review and remind councillors for the deadline for the list of ideas and suggestions for future projects to be considered for the next financial year and beyond.		9.25pm
C183 – 16/10/2018	Correspondence, Complaints & Issues	1 min
To receive a report from the Clerk regarding receipt of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information.		9.26pm
C184 – 16/10/2018	Projects and Priorities and Business Continuity	1 min
To receive update from the Clerk regarding actions since the last meeting and items to be focused on over the next few weeks.		9.27pm
C185 – 16/10/2018	Future Agenda Items & Cllr Questions	1 min
Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.		9.28pm
C186 – 16/10/2018	Review of New Actions	1 min
To review that any actions generated from the meeting have been correctly captured on the Actions Register.		9.29pm
C187 – 16/10/2018	Date and Time of Next Meeting	1 min
The next Full Council meeting is scheduled to be held on Tuesday 13 th November 2018 at 7pm at the Beacon Hall.		9.30pm