



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
Tel: 01761 433686 E-mail: clerk@peasedownstjohnparishcouncil.gov.uk
www.peasedownstjohnparishcouncil.gov.uk

5th September 2018

To Councillors:

Mandy Clarke; Richard Clarke; Tom Clifford; Jo Davis; Audrey Gillard-Sprake; Stephen Goodwin; Edward Jones; Simon Kidd; Andrew Larcombe; Ray Love; Claire Parfitt; Jonathan Rich (Vice-Chair); Kathy Thomas (Chair).

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at the Beacon Hall on **Tuesday 11th September 2018 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

To receive information, if any, which ward councillors may wish to bring to the Parish Council's attention on any below-listed agenda items.

****PLEASE ENSURE THAT MOBILE TELEPHONES ARE SET TO 'SILENT' MODE IN THE COUNCIL CHAMBER****

Please be aware that Parish Council meetings may be recorded, subject to the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

C128 – 11/09/2018	Apologies for Absence & Casual Vacancies	2 min
To receive and approve, if necessary, any apologies for absence. To include an update on councillor absenteeism and Casual Vacancies (appendix A).		7.12pm
C129 – 11/09/2018	Declarations of Interest	2 min
To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.		7.14pm

Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	
C130 – 11/09/2018 Minutes i. To consider and approve the minutes of the Full Council meeting held on 14 th August 2018 (appendix B). ii. To review updated list of actions from the last meeting (appendix C).	4 min 7.18pm
C131 – 11/09/2018 Report from B&NES Highways A367 Feasibility Study To receive a presentation from B&NES Council Group Manager for Highways & Traffic, Kelvin Packer, regarding updates to the 2016 feasibility study for the Bath Road junction with the A367.	30 min 7.48pm
C132 – 11/09/2018 Report on Peasedown Youth Hub To receive a presentation from Joy Fraser regarding St John's Church proposals for the future of the Youth Hub in Peasedown St John.	15 min 8.03pm
C133 – 11/09/2018 Implementation of SharePoint To receive update on the implementation and make any suggestions for further improvements/changes to SharePoint.	2 min 8.05pm
C134 – 11/09/2018 Assets & Insurance i. To receive the inventory of land and assets including buildings and office equipment and make associated decisions regarding any assets no longer required (appendix D). ii. To receive update on insurance policy and schedule and make decisions regarding the renewal for 2018-19 (appendix E).	10 min 8.15pm
C135 – 11/09/2018 Items for Urgent Report Items which, in the opinion of the Chair, should be reported on as a matter of urgency.	2 min 8.17m
C136 – 11/09/2018 Council Committee Updates To receive updates from the following Committees: i. Burial Sub-Committee (no meeting since the last Full Council). ii. Executive Committee (To consider recommendations regarding personnel and Beacon Lighting WWI centenary event following Advisory Panel meeting held on 28 th August 2018 – appendix F. Agenda item C151 – will cover recommendations relating to future projects). iii. Finance & Amenities (no meeting since the last Full Council). iv. Personnel Committee (no meeting since the last Full Council). v. Planning & Environment (no meeting since the last Full Council).	2 min 8.19pm
C137 – 11/09/2018 Outside Bodies i. To receive an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting (appendix G). ii. To receive Police updates and consider if any incidents require further discussion as a future agenda item. Next Police Beat Surgery Thursday 6 th September 2018 10.30-11.30am at The Circle Hospital Café (appendix H).	2 min 8.21pm
C138 – 11/09/2018 Invitations and Representations i. To review any invitations requesting representation from the Parish Council and determine attendance (appendix I). ii. To receive a verbal report on any events attended since the last meeting.	2 min 8.23pm
C139 – 11/09/2018 Chair's Report To receive a verbal report from the Chair.	2 min 8.25pm
C140 – 11/09/2018 Memorials at Ashgrove Cemetery To consider any requests for new memorials at Ashgrove Cemetery (appendix J).	2 min 8.27pm
C141 – 11/09/2018 Financial Matters i. To review and approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31 st March 2019 (appendix K).	4 min 8.31pm

<p>ii. To receive a report on General and Ear Marked Reserves and make any associated decisions (appendix L).</p> <p>iii. To consider quotation for writing of financial reports from Sage (appendix M).</p>	
<p>C142 – 11/09/2018 Planning Related Matters</p> <p>A. To decide on the Parish Council’s official response regarding the following planning applications (any feedback on the applications from members of the Planning & Environment Committee Advisory Panel can be found as appendix N).</p> <p>i. Ref. 18/03915/AR - The Office Village, 8 Roman Way, Peasedown St John, Bath, BA2 8SG – Display of 1no. Non-illuminated fascia sign - Mr Ashley Windebank-Brooks. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/03915/AR%27&history=cb4eff253b694d4ca87ff2357a3d3b77&SearchLayer=DCApplications</p> <p>ii. Ref. 18/03973/REM – Knoll Farm, White Ox Mead Lane, Peasedown St John, Bath, BA2 8PL – Removal of condition 6 of application 1552 (Erection of a bungalow, with services, on land adjoining White Ox, Mead Lane, Peasedown St John, and the use of an existing vehicular access thereto) – The Executors of the estate of Mrs A.E.M. Pulsford. https://isharemaps.bathnes.gov.uk/data.aspx?requesttype=parsetemplate&template=DevelopmentControlApplication.templt&basepage=data.aspx&Filter=^refval^=%2718/03973/REM%27&history=a74522c3cf9645e388f23d3d9cfe974b&SearchLayer=DCApplications</p> <p>B. To receive a report on the following (appendix O):</p> <p>i. Planning decisions issued by B&NES Council.</p> <p>ii. Planning enforcement matters.</p> <p>iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes.</p> <p>C. To receive an update regarding preparations for the next meeting due to be held on Tuesday 9th October 2018 at 7pm at Beacon Hall to consider the draft Housing and Economic Land Availability Assessment (HELAA) site reviews as part of the preparation for the B&NES Council Local Plan (appendix P).</p>	<p>6 min 8.37pm</p>
The meeting will be adjourned for a 10-minute comfort break.	
<p>C143 – 11/09/2018 Christmas Tea Party for Senior Residents</p> <p>To receive update on preparations for the 2018 Christmas Tea Party for Senior Residents and to make any associated decisions (pre-reading appendix Q).</p>	<p>2 min 8.49pm</p>
<p>C144 – 11/09/2018 Standing Orders</p> <p>To receive the final a draft of the amended Standing Orders (appendix R).</p>	<p>5 min 8.54pm</p>
<p>C145 – 11/09/2018 General Data Protection Regulation</p> <p>To receive update on the implementation of GDPR and to review any relevant policies for adoption and make any associated decisions (appendix S).</p>	<p>5 min 8.59pm</p>
<p>C146 – 11/09/2018 Street Light Upgrade to LEDs</p> <p>To receive an update regarding the upgrade of the Parish Council street lights to LEDs (appendix T).</p>	<p>1 min 9.00pm</p>
<p>C147 – 11/09/2018 Defibrillators</p> <p>To receive an update on the defibrillator at Beacon Hall and consider invoice for monitoring service. To also consider a request from the Rotary Club of Somer Valley for the Parish Council to take on the insurance of the defibrillator located at Peasedown Co-op (appendix U).</p>	<p>5 min 9.05pm</p>
<p>C148 – 11/09/2018 Play Equipment Upgrade Advisory Panel</p> <p>To receive update from the Play Equipment Upgrade Advisory Panel regarding the upgrade of play equipment on the Recreation Ground and MUGA on Beacon Field and to ratify the tender specification document (appendix V).</p>	<p>5 min 9.10pm</p>

C149 – 11/09/2018	Football Facilities on the Recreation Ground	3 min 9.13pm
To receive update and make any associated decisions regarding the football facilities on the Recreation Ground, including the issuing of User Agreements and keys, the planning application for a new Club House building, scout storage and car park, also goal posts and inspections (appendix W).		
C150 – 11/09/2018	Persimmon Land Transfer Advisory Panel	2 min 9.15pm
To receive update (if available) from the Persimmon Land Transfer Advisory Panel regarding progress on possible land transfer.		
C151 – 11/09/2018	Future Projects	3 min 9.18pm
To review the list of ideas and suggestions for future projects and to agree a deadline for councillors to submit any further ideas for projects to be considered for the next financial year and beyond (appendix X).		
C152 – 11/09/2018	Correspondence, Complaints & Issues	5 min 9.23pm
To receive a report from the Clerk regarding receipt of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information (appendix Y).		
C153 – 11/09/2018	Projects and Priorities and Business Continuity	2 min 9.25pm
To receive update from the Clerk regarding actions since the last meeting and items to be focused on over the next few weeks (appendix Z).		
C154 – 11/09/2018	Future Agenda Items & Cllr Questions	2 min 9.27pm
Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.		
C155 – 11/09/2018	Review of New Actions	1 min 9.28pm
To review that any actions generated from the meeting have been correctly captured on the Actions Register.		
C156 – 11/09/2018	Date and Time of Next Meeting	1 min 9.29pm
The next Full Council meeting is scheduled to be held on Tuesday 16 th October 2018 at 7pm at the Beacon Hall.		