



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
Tel: 01761 433686 E-mail: clerk@peasedownstjohnparishcouncil.gov.uk
www.peasedownstjohnparishcouncil.gov.uk

11th July 2018

To Councillors:

Mandy Clarke; Richard Clarke; Tom Clifford; Jo Davis; Audrey Gillard-Sprake; Stephen Goodwin; Edward Jones; Simon Kidd; Andrew Larcombe; Ray Love; Claire Parfitt; Jonathan Rich (Vice-Chair); Kathy Thomas (Chair); David Walker.

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at the Beacon Hall on **Tuesday 17th July 2018 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

To receive information, if any, which ward councillors may wish to bring to the Parish Council's attention on any below-listed agenda items.

****PLEASE ENSURE THAT MOBILE TELEPHONES ARE SET TO 'SILENT' MODE IN THE COUNCIL CHAMBER****

Please be aware that Parish Council meetings may be recorded, subject to the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

C066 – 17/07/2018	Apologies for Absence & Casual Vacancies	2 min
To receive and approve, if necessary, any apologies for absence. To include an update on councillor absenteeism and Casual Vacancies (appendix A).		7.12pm
C067 – 17/07/2018	Declarations of Interest	2 min
To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.		7.14pm

Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	
C068 – 17/07/2018 Minutes i. To consider and approve the minutes of the Full Council meeting held on 19 th June 2018 (appendix B). ii. To review updated list of actions from the last meeting (appendix C).	4 min 7.18pm
C069 – 17/07/2018 Implementation of SharePoint To receive update on the implementation and make any suggestions for further improvements/changes to SharePoint.	2 min 7.20pm
C070 – 17/07/2018 Assets To receive the inventory of land and assets including buildings and office equipment and make decisions regarding disposal of items no longer fit for purpose (appendix D).	10 min 7.30pm
C071 – 17/07/2018 Items for Urgent Report Items which, in the opinion of the Chair, should be reported on as a matter of urgency.	2 min 7.32m
C072 – 17/07/2018 Council Committee Updates To receive updates from the following Committees: i. Burial Sub-Committee (no meeting since the last Full Council). ii. Executive Committee (no meeting since the last Full Council). iii. Finance & Amenities (meeting held on 10 th July 2018 – appendix E). iv. Personnel Committee (meeting held on 26 th June – appendix F). v. Planning & Environment (no meeting since the last Full Council).	2 min 7.34pm
C073 – 17/07/2018 Outside Bodies i. To receive an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting (appendix G). ii. To receive Police updates and consider if any incidents require further discussion as a future agenda item. Next Police Beat Surgery Thursday 16 th August 2018 10.00-11.00am at The Circle Hospital Café (appendix H).	4 min 7.38pm
C074 – 17/07/2018 Invitations and Representations i. To review any invitations requesting representation from the Parish Council and determine attendance (appendix I). ii. To receive a verbal report on any events attended since the last meeting.	2 min 7.40pm
C075 – 17/07/2018 Chair's Report To receive a verbal report from the Chair.	3 min 7.43pm
C076 – 17/07/2018 Memorials at Ashgrove Cemetery To consider requests for new memorials at Ashgrove Cemetery (appendix J).	2 min 7.45pm
C077 – 17/07/2018 Financial Matters i. To review and approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31 st March 2019 (appendix K). ii. To receive update on financial spend against budget for the first quarter of the 2018/19 financial year, in accordance with Standing Order 17c (appendix L). iii. To receive a report on General and Ear Marked Reserves and make any associated decisions (appendix M).	6 min 7.51pm
C078 – 17/07/2018 Training Budget To consider approval of operational budget to fund the Chair's [or any other councillors'] attendance to the NALC AGM, including accommodation (appendix N).	3 min 7.54pm
C079 – 17/07/2018 Planning Related Matters A. To decide on the Parish Council's official response regarding the following planning applications (any feedback on the applications from members of the Planning & Environment Committee Advisory Panel can be found as appendix O). i. Ref. 18/02979/FUL – 6 Pippin Close, Peasedown St John, Bath, BA2 8SP – Erection of a front porch extension – Mr & Mrs Swain.	30 min 8.24pm

<p>ii. Ref. 18/02976/AR – Mercedes Benz of Bath, Bath Business Park, Foxcote Avenue, Peasedown St John, Bath, BA2 8SF – Display of 3 no. internally illuminated "Mercedes Benz" fascia signs, 2 no. internally illuminated "Bath" fascia signs, 3 no. 8m high flag poles, 1 no. wall mounted internally illuminated Mercedes logo sign, 1 no. free standing double sided internally illuminated entry sign, 1 no. double sided internally illuminated Mercedes logo pylon sign, 3 no. free standing non illuminated information signs, 1 no. free standing double sided internally illuminated "Smart" pylon sign and 1 no. wall mounted internally illuminated "Smart" logo sign - Sytner Group Ltd.</p> <p>iii. Ref. 18/02438/FUL – Peasedown St John Primary School, Bath Road, Peasedown St. John, Bath, BA2 8DH – Erection of a two-classroom black (modular building) following demolition of existing temporary classroom block - Mrs Chris Hobbs.</p> <p>B. To receive a report on the following (appendix P):</p> <p>i. Planning decisions issued by B&NES Council.</p> <p>ii. Planning enforcement matters.</p> <p>iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes.</p> <p>C. To receive correspondence from the application regarding planning application: 18/02060/FUL - 3 Home Farm Close, Peasedown St. John, Bath, BA2 8SE - Erection of a two-storey side and rear extension with single storey attached garage following removal of detached double garage - Mr Chris Arbery. To consider a request for the Parish Council to reconsider their comments and make any associated decisions (appendix Q).</p> <p>D. To receive an update and make any associated decisions regarding the draft Housing and Economic Land Availability Assessment (HELAA) site reviews as part of the preparation for the B&NES Council Local Plan (appendix R).</p>	
The meeting will be adjourned for a 10-minute comfort break.	
<p>C080 – 17/07/2018 Football Facilities on the Recreation Ground</p> <p>To receive update regarding the football facilities on the Recreation Ground, including the planning application for a new Club House building, scout storage and car park. To make any associated decisions, including the replacement of goal posts if deemed necessary (appendix S).</p>	<p>5 min 8.39pm</p>
<p>C081 – 17/07/2018 Persimmon Land Transfer Advisory Panel</p> <p>To receive update from the Persimmon Land Transfer Advisory Panel regarding progress on possible land transfer, to include consideration of any proposals received as part of the negotiation meeting (appendix T).</p>	<p>20 min 8.59pm</p>
<p>C082 – 17/07/2018 Future of Peasedown St John Youth Hub</p> <p>To receive an update regarding the current consultation run by B&NES Council's Youth Connect Team regarding the future of the Youth Hub. To include consideration of a request for the Chair to provide a reference for St. John's Church as part of their application to take on the building (appendix U).</p>	<p>3 min 9.02pm</p>
<p>C083 – 17/07/2018 Greenlands Road Car Park</p> <p>To receive update and make any associated decisions regarding the proposal from B&NES Council to grant a leasehold interest to the Parish Council for Greenlands Road Car Park (appendix V).</p>	<p>3 min 9.05pm</p>
<p>C084 – 17/07/2018 General Data Protection Regulation</p> <p>To receive update on the implementation of GDPR and to review any relevant policies for adoption and make any associated decisions (appendix W).</p>	<p>5 min 9.10pm</p>
<p>C085 – 17/07/2018 Street Light Upgrade to LEDs</p> <p>To receive an update regarding the upgrade of the Parish Council street lights to LEDs (appendix X).</p>	<p>1 min 9.11pm</p>

C086 – 17/07/2018	Beacon Hall Car Boot Sale To consider request to hold a car boot sale at Beacon Hall car park and make associated decisions (appendix Y).	4 min 9.15pm
C087 – 17/07/2018	Future Projects Opportunity to provide ideas and suggestions for items to be considered for projects for the next financial year and beyond. All suggestions will be reviewed in September.	5 min 9.20pm
C088 – 17/07/2018	Correspondence, Complaints & Issues To receive a report from the Clerk regarding receipt of significant correspondence, complaints and issues received since the last meeting that should be brought to the Council's attention for information (appendix Z).	2 min 9.22pm
C089 – 17/07/2018	Projects and Priorities To receive update from the Clerk regarding actions since the last meeting and items to be focused on over the next few weeks (appendix AA).	2 min 9.24pm
C090 – 17/07/2018	Standing Orders To receive the final a draft of the amended Standing Orders (appendix AB).	2 min 9.26pm
C091 – 17/07/2018	Future Agenda Items & Cllr Questions Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.	2 min 9.28pm
C092 – 17/07/2018	Review of New Actions To review that any actions generated from the meeting have been correctly captured on the Actions Register.	1 min 9.29pm
C093 – 17/07/2018	Date and Time of Next Meeting The next Full Council meeting is scheduled to be held on Tuesday 14 th August 2018 at 7pm at the Beacon Hall.	1 min 9.30pm