



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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14th March 2018

To Councillors:

Rod Bridges; Mandy Clarke; Richard Clarke; Tom Clifford; Jo Davis; Audrey Gillard-Sprake; Stephen Goodwin; Nathan Hartley; Edward Jones; Simon Kidd; Andrew Larcombe; Ray Love; Claire Parfitt; Jonathan Rich (Vice-Chair); Kathy Thomas (Chair); David Walker; Karen Walker.

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at the Beacon Hall on **Tuesday 20th March 2018 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

To receive information, if any, which ward councillors may wish to bring to the Parish Council's attention on any below-listed agenda items. The Ward Councillors' report is circulated to all councillors as their 'Village Voice' publication.

****PLEASE ENSURE THAT MOBILE TELEPHONES ARE SET TO 'SILENT' MODE IN THE COUNCIL CHAMBER****

Please be aware that Parish Council meetings may be recorded, subject to the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

C249 – 20/03/2018	Apologies for Absence	2 min
To receive and approve, if necessary, any apologies for absence. To include an update on councillor absenteeism (appendix A).		7.12pm
C250 – 20/03/2018	Declarations of Interest	2 min
To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.		7.14pm

Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	
C251 – 20/03/2018 Minutes i. To consider and approve the minutes of the Full Council meeting held on 20 th February 2018 (appendix B). ii. To review updated list of actions from the last meeting (appendix C).	4 min 7.18pm
C252 – 20/03/2018 Implementation of SharePoint To receive update on the implementation and make any suggestions for further improvements/changes to SharePoint.	5 min 7.23pm
C253 – 20/03/2018 Items for Urgent Report Items which, in the opinion of the Chair, should be reported on as a matter of urgency.	3 min 7.26m
C254 – 20/03/2018 Council Committee Updates To receive updates from the following Committees: i. Burial Sub-Committee (no meeting since the last Full Council). ii. Finance & Amenities (meeting held on 6 th March 2018 – appendix D). iii. Personnel Committee (no meeting since the last Full Council). iv. Planning & Environment (no meeting since the last Full Council). v. Policy & Governance (Advisory Panel meeting held on 12 th March 2018 – appendix E).	2 min 7.28pm
C255 – 20/03/2018 Outside Bodies i. To receive an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting (appendix F). ii. To receive Police updates and consider if any incidents require further discussion as a future agenda item. Next Police Beat Surgery Monday 9 th April 2018 10.00-11.00am at The Circle Hospital Café (appendix G).	4 min 7.32pm
C256 – 20/03/2018 Invitations and Representations i. To review any invitations requesting representation from the Parish Council and determine attendance (appendix H). ii. To receive a verbal report on any events attended since the last meeting.	2 min 7.34pm
C257 – 20/03/2018 Chair’s Report To receive a verbal report from the Chair.	3 min 7.37pm
C258 – 20/03/2018 Memorials & Interments at Ashgrove Cemetery To consider requests for new memorials at Ashgrove Cemetery (appendix I).	2 min 7.39pm
C259 – 20/03/2018 Financial Matters i. To review and approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31 st March 2018 (appendix J). ii. To consider subscription payments for various professional supporting bodies (appendix K).	4 min 7.43pm
C260 – 20/03/2018 Winter Support To receive update from the winter support team following the recent snow fall and to consider the quotations for replenishing the salt/grit stocks (appendix L).	4 min 7.47pm
C261 – 20/03/2018 Planning Related Matters A. To decide on the Parish Council’s official response regarding the following planning applications (feedback for discussion from members of the Planning & Environment Committee can be found as appendix M). i. Ref. 18/00843/FUL – 12 Wellow Tynning, Peasedown St. John, Bath, BA2 8LJ – Erection of single storey side extension – Mr & Mrs B. Cox. Weblink to planning documents: http://www.bathnes.gov.uk/planningdocuments=18/00843/FUL	30 min 8.17pm

<p>ii. Ref. 18/00982/CLEU – 46 Hillside View, Peasedown St. John, Bath, BA2 8ET – Use of building (originally the garage to number 46) as a one bed dwelling (Certificate of lawfulness for an Existing Use) – Mr J. Say. Weblink to planning documents: http://www.bathnes.gov.uk/planningdocuments=18/00982/CLEU</p> <p>iii. Ref. 18/00995/FUL – 16 Naishes Avenue, Peasedown St. John, Bath, BA2 8TW – Erection of first-floor front extension – Mr Patrick Scott. Weblink to planning documents: http://www.bathnes.gov.uk/planningdocuments=18/00995/FUL</p> <p>iv. Ref. 18/01021/HPD – 35 Under Knoll, Peasedown St. John, Bath, BA2 8TY – Prior approval request for single storey rear extension that would 1) extend beyond the rear wall of the original house by 4.6 metres, 2) have a maximum height of 3.3 metres and 3) have eaves that are 2.4 metres in height – Mrs Elaine Williams. Weblink to planning documents: http://www.bathnes.gov.uk/planningdocuments=18/01021/HPD</p> <p>v. Ref. 18/01017/FUL – 1 Woodborough Hill Cottages, Woodborough Hill, Peasedown St John, Bath, BA2 8LN – Erection of first floor side extension and front porch – Mrs Sarah Katz. Weblink to planning documents: http://www.bathnes.gov.uk/planningdocuments=18/01017/FUL</p> <p>vi. Ref. 18/01080/FUL – 55 Church Road, Peasedown St. John, Bath, BA2 8AA – Extension and alterations to dwelling to include replacement of the existing integral flat roofed side and extend into the rear garden. Incorporate the garage and side space into the property as a part of the whole, tied into the eaves and raised ridge. Replacement of rear dormer by raising roof, provision of 2no. pitched roof dormers to front. Erection of double gable rear extension. Provision of cantilevered metal framed balcony to rear – Mr & Mrs S. Mills. Weblink to planning documents: http://www.bathnes.gov.uk/planningdocuments=18/01080/FUL</p> <p>B. To receive a report on the following (pre-reading appendix N): i. Planning decisions issued by B&NES Council. ii. Planning enforcement matters. iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes.</p> <p>C. To receive a verbal update regarding recent briefing session attended by the Chair regarding the HELAAS and the Joint Spatial Plan.</p>	
The meeting will be adjourned for a 10-minute comfort break.	
<p>C262 – 20/03/2018 Greenlands Road Car Park To consider proposal from B&NES Council to grant a leasehold interest to the Parish Council for Greenlands Road Car Park (appendix O).</p>	<p>10 min 8.37pm</p>
<p>C263 – 20/03/2018 Community Grants 2018 To receive update on the new Community Grants process for 2018 and to consider recommendation from the Finance & Amenities Committee regarding sponsorship for Party in the Park 10th Anniversary Event (appendix P).</p>	<p>10 min 8.47pm</p>
<p>C264 – 20/03/2018 Annual Village Meeting To receive progress update on format and preparations for the Annual Village Meeting and make any associated decisions (appendix Q).</p>	<p>2 min 8.49pm</p>

C265 – 20/03/2018	Commonwealth Flag Raising Event	2 min
To receive feedback from the Commonwealth Day flag raising event held on 12 th March 2018 (appendix R).		8.51pm
C266 – 20/03/2018	General Data Protection Regulation	6 min
To consider the following motion regarding the implementation of GDPR and the appointment of a Data Protection Officer (appendix S). <i>To appoint IAC Audit & Consultancy Ltd. to undertake a GDPR audit as soon as possible and to act as the Data Protection Officer for the Parish Council all for a value of up to £600+VAT, with this cost to be allocated as an EMR to be spent within the 2018-19 financial year.</i> <i>Proposed by: Cllr. Jonathan Rich</i> <i>Seconded by: Cllr. Simon Kidd</i>		8.57pm
C267 – 20/03/2018	Future of Peasedown St John Youth Hub	3 min
To receive an update regarding the current consultation run by B&NES Council's Youth Connect Team regarding the future of the Youth Hub (appendix T).		9.00pm
C268 – 20/03/2018	Football Club Liaison Advisory Panel	10 min
To receive update regarding the football facilities, including recent match played by Peasedown Albion, also any progress on the revised plans for the proposed football club house building and Scout storage on the Recreation Ground and make any associated decisions (pre-reading appendix U).		9.10pm
C269 – 20/03/2018	Persimmon Land Transfer Advisory Panel	2 min
To receive update from the recent meeting of the Persimmon Land Transfer Advisory Panel held on 13 th March 2018 and to consider any recommendations (appendix V).		9.12pm
C270 – 20/03/2018	Possible Relocation of Village War Memorial	3 min
To receive initial updates regarding the suggestion to relocate the village war memorial from St John's Church to Ashgrove Cemetery (appendix W).		9.15pm
C271 – 20/03/2018	Clerk Updates and Priorities	2 min
To receive update from the Clerk regarding actions since the last meeting and items to be focused on over the next few weeks (appendix X).		9.17pm
C272 – 20/03/2018	Advisory Panel of Chairs & Order Known Business	3 min
To receive a report from the Advisory Panel of Chairs following their meeting on 13 th March and to consider their recommendations for works/project priorities and make associated decisions (appendix Y).		9.20pm
C273 – 20/03/2018	Future Agenda Items & Cllr Questions	1 min
Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.		9.21pm
C274 – 20/03/2018	Review of New Actions	2 min
To review that any actions generated from the meeting have been correctly captured on the Actions Register.		9.23pm
C275 – 20/03/2018	Date and Time of Next Meeting	1 min
The next meeting of the Full Council of the Parish Council is scheduled to be held on Tuesday 24 th April 2018 at 7pm at the Beacon Hall.		9.24pm