



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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14th February 2018

To Councillors:

Rod Bridges; Mandy Clarke; Richard Clarke; Tom Clifford; Jo Davis; Audrey Gillard-Sprake; Stephen Goodwin; Nathan Hartley; Edward Jones; Simon Kidd; Andrew Larcombe; Ray Love; Claire Parfitt; Jonathan Rich (Vice-Chair); Kathy Thomas (Chair); David Walker; Karen Walker.

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at the Beacon Hall on **Tuesday 20th February 2018 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

To receive information, if any, which ward councillors may wish to bring to the Parish Council's attention on any below-listed agenda items. The Ward Councillors' report is circulated to all councillors as their 'Village Voice' publication.

****PLEASE ENSURE THAT MOBILE TELEPHONES ARE SET TO 'SILENT' MODE IN THE COUNCIL CHAMBER****

Please be aware that Parish Council meetings may be recorded, subject to the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

C223 – 20/02/2018	Apologies for Absence	2 min
To receive and approve, if necessary, any apologies for absence. To include an update on councillor absenteeism (pre-reading appendix A).		7.12pm
C224 – 20/02/2018	Declarations of Interest	2 min
To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.		7.14pm

Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	
C225 – 20/02/2018 Minutes i. To consider and approve the minutes of the Full Council meeting held on 23 rd January 2018 (pre-reading appendix B). ii. To review updated list of actions from the last meeting (pre-reading appendix C).	4 min 7.18pm
C226 – 20/02/2018 Information Governance To receive a presentation on Information Governance, to cover transparency and freedom of information, by Andy Marshall from Audit West.	30 min 7.48pm
C227 – 20/02/2018 Implementation of SharePoint To receive update on the implementation and make any suggestions for further improvements/changes to SharePoint.	5 min 7.53pm
C228 – 20/02/2018 Items for Urgent Report Items which, in the opinion of the Chair, should be reported on as a matter of urgency.	3 min 7.56pm
C229 – 20/02/2018 Council Committee Updates To receive updates from the following Committees: i. Burial Sub-Committee (no meeting since the last Full Council). ii. Finance & Amenities (no meeting since the last Full Council). iii. Personnel Committee (meeting held on 6 th Feb. 2018 – pre-reading appendix D). iv. Planning & Environment (no meeting since the last Full Council). v. Policy & Governance (Advisory Panel meeting held on 30 th Jan. 2018 – pre-reading appendix E).	2 min 7.58pm
C230 – 20/02/2018 Outside Bodies i. To receive an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting (pre-reading appendix F). ii. To receive Police updates and consider if any incidents require further discussion as a future agenda item. Next Police Beat Surgery Wednesday 7 th March 2018 10.30am at The Circle Hospital Café (pre-reading appendix G).	4 min 8.02pm
C231 – 20/02/2018 Invitations and Representations i. To review any invitations requesting representation from the Parish Council and determine attendance (pre-reading appendix H). ii. To receive a verbal report on any events attended since the last meeting.	2 min 8.04pm
C232 – 20/02/2018 Chair's Report To receive a verbal report from the Chair.	3 min 8.07pm
C233 – 20/02/2018 Memorials & Interments at Ashgrove Cemetery To consider requests for new memorials at Ashgrove Cemetery (pre-reading appendix I).	2 min 8.09pm
C234 – 20/02/2018 Financial Matters i. To review and approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31 st March 2018 (appendix J). ii. To consider set up of direct debit payments for computer support and water services in accordance with Financial Regulations (pre-reading appendix K).	4 min 8.13pm
The meeting will be adjourned for a 10-minute comfort break which will be followed for a short <u>Public Session</u> in which members of the public can express their views on the below listed planning applications.	
C235 – 20/02/2018 Planning Related Matters A. To decide on the Parish Council's official response regarding the following planning applications (feedback for discussion from members of the Planning & Environment Committee can be found as appendix L). i. Ref. 17/05978/FUL - Firgrove House, Firgrove Lane, Peasedown St. John, Bath, BA2 8AH - Demolition of existing garage and erection of timber framed double car	10 min 8.43pm

<p>port and lockable garden store. Installation of a sedum living green roof over the whole structure - Mrs Christine Moorshead. Weblink to planning documents: http://www.bathnes.gov.uk/planningdocuments=17/05978/FUL</p> <p>ii. Ref. 16/03829/RES – Land between Hillside View and Bath Road, Greenlands Road, Peasedown St John, Bath – Revised plans/information relating to approval of reserved matters with regard to outline application 12/05477/OUT allowed on appeal 3rd June 2014 for the erection of 89 dwellings (72 houses, 17 flats); provision of public open space and landscaping; 1 vehicular access from Greenlands Road; undergrounding of overhead lines – Curo Enterprises Ltd. Weblink to planning documents: http://www.bathnes.gov.uk/planningdocuments=16/03829/RES</p> <p>B. To receive a report on the following (pre-reading appendix M):</p> <p>i. Planning decisions issued by B&NES Council.</p> <p>ii. Planning enforcement matters.</p> <p>iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes.</p>	
<p>C236 – 20/02/2018 Football Club Liaison Advisory Panel & Grass Cutting To receive update following a site meeting held on 14th February regarding revised plans for the proposed football club house building and Scout storage on the Recreation Ground and make any associated decisions (pre-reading appendix N).</p> <p>To consider request from Peasedown Albion Football Club to utilise the Recreation Ground for a football tournament in April (pre-reading appendix O).</p> <p>To consider contracts for grass cutting of the Recreation Ground including the Football Pitch (pre-reading appendix P).</p>	<p>6 min 8.49pm</p>
<p>C237 – 20/02/2018 Persimmon Land Transfer Advisory Panel To receive update from the recent meeting of the Persimmon Land Transfer Advisory Panel held on 13th February 2018 and to consider their recommendations regarding the processing of this work (pre-reading appendix Q).</p>	<p>2 min 8.51pm</p>
<p>C238 – 20/02/2018 Equality Act Compliant Gates To consider options and recommendations regarding the installation of Equality Act compliant gates to all areas of Parish Council maintained areas of open space and to make associated decisions (pre-reading appendix R).</p>	<p>10 min 9.01pm</p>
<p>C239 – 20/02/2018 Commonwealth Flag Raising Day To receive progress update on Commonwealth Flag raising event to be held on Monday 12th March 2018 and make any associated decisions (pre-reading appendix S).</p>	<p>4 min 9.05pm</p>
<p>C240 – 20/02/2018 Annual Village Meeting To receive progress update on format and preparations for the Annual Village Meeting and make any associated decisions (pre-reading appendix T).</p>	<p>4 min 9.09pm</p>
<p>C241 – 20/02/2018 Requests from Party in the Park To consider requests from Party in the Park to use Beacon Hall free of charge for an evening event from 8pm to 11.30pm, with proceeds to charity, also an invitation for Councillors to join in with lighting the Beacon and the flying of a Party in the Park flag (pre-reading appendix U).</p>	<p>5 min 9.14pm</p>
<p>C242 – 20/02/2018 Future of Peasedown St John Youth Hub To receive an update regarding the current consultation run by B&NES Council's Youth Connect Team regarding the future of the Youth Hub, also of the meeting held between the interested organisations within the village (pre-reading appendix V).</p>	<p>2 min 9.16pm</p>

C243 – 20/02/2018	Play Equipment Upgrade Advisory Panel	2 min
To receive an update following the recent meeting of the Play Equipment Upgrade Advisory Panel (pre-reading appendix W).		9.18pm
C244 – 20/02/2018	Clerk Updates and Priorities	2 min
To receive update from the Clerk regarding actions since the last meeting and items to be focused on over the next few weeks (pre-reading appendix X).		9.20pm
C245 – 20/02/2018	Advisory Panel of Chairs & Order Known Business	3 min
To receive a report from the Advisory Panel of Chairs following their meeting on 13 th February and to consider their recommendations for works/project priorities and make associated decisions (pre-reading appendix Y).		9.23pm
C246 – 20/02/2018	Future Agenda Items & Cllr Questions	1 min
Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.		9.24pm
C247 – 20/02/2018	Review of New Actions	2 min
To review that any actions generated from the meeting have been correctly captured on the Actions Register.		9.26pm
C248 – 20/02/2018	Date and Time of Next Meeting	1 min
The next meeting of the Full Council of the Parish Council is scheduled to be held on Tuesday 20 th March 2018 at 7pm at the Beacon Hall.		9.27pm