



PEASEDOWN ST JOHN PARISH COUNCIL

The Beacon Hall, French Close, Peasedown St John, Bath BA2 8SN
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17th January 2018

To Councillors:

Rod Bridges; Mandy Clarke; Richard Clarke; Tom Clifford; Jo Davis; Audrey Gillard-Sprake; Stephen Goodwin; Nathan Hartley; Edward Jones; Simon Kidd; Andrew Larcombe; Ray Love; Claire Parfitt; Jonathan Rich (Vice-Chair); Kathy Thomas (Chair); David Walker; Karen Walker.

You are hereby summoned to attend the Full Council meeting of Peasedown St John Parish Council at the Beacon Hall on **Tuesday 23rd January 2018 at 7.00pm** for the purpose of transacting the business detailed below.

Tanya West
Parish Clerk

AGENDA

Meeting of the Full Council

7.00pm

Public Session - 10 minutes at which **members of the public can attend to express their view on matters relevant to this agenda or the parish in general.** Please be aware that if matters are raised not related to this agenda they cannot be further discussed by the Council at this meeting but may be considered at a later meeting. Once the meeting has been opened, then only members of the Council may speak, unless officially adjourned for specific reason. Members of the public are welcome to stay and observe the rest of the meeting (apart from those items which state they will be discussed in closed session).

To receive information, if any, which ward councillors may wish to bring to the Parish Council's attention on any below-listed agenda items. The Ward Councillors' report is circulated to all councillors as their 'Village Voice' publication.

****PLEASE ENSURE THAT MOBILE TELEPHONES ARE SET TO 'SILENT' MODE IN THE COUNCIL CHAMBER****

Please be aware that Parish Council meetings may be recorded, subject to the Openness of Local Government Bodies Regulations 2014. We kindly ask that anybody intending to record the meeting please inform the Chair or Clerk beforehand in order that any necessary arrangements can be made.

C194 – 23/01/2018	Apologies for Absence	2 min
To receive and approve, if necessary, any apologies for absence. To include an update on councillor absenteeism (pre-reading appendix A).		7.12pm
C195 – 23/01/2018	Declarations of Interest	2 min
To receive any declarations of Members' Interests in any item on the agenda, which have not already been disclosed to the Monitoring Officer.		7.14pm

Members are reminded of their obligation to declare any interests they may have in any issues arising at the meeting which might conflict with the business of the council and how these interests impact on their involvement with discussions and voting.	
C196 – 23/01/2018 Minutes i. To consider and approve the minutes of the Full Council meeting held on 12 th December 2017 (pre-reading appendix B). ii. To review updated list of actions from the last meeting (pre-reading appendix C).	4 min 7.18pm
C197 – 23/01/2018 Implementation of SharePoint To receive update on the implementation and make any suggestions for further improvements/changes to SharePoint.	5 min 7.23pm
C198 – 23/01/2018 Items for Urgent Report Items which, in the opinion of the Chair, should be reported on as a matter of urgency.	3 min 7.26pm
C199 – 23/01/2018 Council Committee Updates To receive updates from the following Committees: i. Burial Sub-Committee (no meeting since the last Full Council). ii. Finance & Amenities (meeting held on 9 th January 2018 – pre-reading appendix D). iii. Personnel Committee (no meeting since the last Full Council). iv. Planning & Environment (no meeting since the last Full Council). v. Policy & Governance (no meeting since the last Full Council).	2 min 7.28pm
C200 – 23/01/2018 Outside Bodies i. To receive an update on any forthcoming meetings or feedback from meetings attended since the last Full Council meeting (pre-reading appendix E). ii. To receive Police updates and consider if any incidents require further discussion as a future agenda item. Next Police Beat Surgery Thursday 1 st February 2018 10-11am at The Circle Hospital Café (pre-reading appendix F).	4 min 7.32pm
C201 – 23/01/2018 Invitations and Representations i. To review any invitations requesting representation from the Parish Council and determine attendance (pre-reading appendix G). ii. To receive a verbal report on any events attended since the last meeting.	2 min 7.34pm
C202 – 23/01/2018 Chair’s Report To receive a verbal report from the Chair.	3 min 7.37pm
C203 – 23/01/2018 Memorials & Interments at Ashgrove Cemetery To consider requests for new memorials at Ashgrove Cemetery (pre-reading appendix H).	2 min 7.39pm
C204 – 23/01/2018 Financial Matters i. To review and approve the schedule of payments and ratify those already made in relation to the accounts for year ending 31 st March 2018 (appendix I). ii. To receive update on financial spend against budget for the third quarter of the 2017/18 financial year, in accordance with Standing Order 17c (appendix J). iii. To receive update on Community Empowerment Fund (pre-reading appendix K). iv. To review the Ear Marked Reserves and formally resolve the use of Reserves for: a. Releasing of EMR for January Staff Salaries due to being billed for more than 12 months in the same financial year (pre-reading appendix L). b. Releasing of up to £500 from EMR to fund additional tree surveys for remaining pockets of Persimmon land (pre-reading appendix L).	10 min 7.49pm
C205 – 23/01/2018 Possible Transfer of Persimmon Land To receive update from the recent Advisory Panel meeting regarding any possible land transfer from Persimmon and make associated decisions on their recommendations (pre-reading appendix M).	5 min 7.54pm
C206 – 23/01/2018 Street Lighting Upgrade To receive an update, including review of quotation, for the street lighting programme to upgrade parish council street lights to LEDs and make associated decisions (pre-reading appendix N).	10 min 8.04pm

<p>C207 – 23/01/2018 Planning Related Matters</p> <p>A. To decide on the Parish Council’s official response regarding the following planning applications (feedback for discussion from members of the Planning & Environment Committee can be found as appendix O).</p> <p>i. Ref. 17/06257/FUL – 38 Ashgrove, Peasedown St. John, Bath, BA2 8EE - Erection of front porch – Mr Andrew Harris. Weblink to planning documents: http://www.bathnes.gov.uk/planningdocuments=17/06257/FUL</p> <p>B. To receive a report on the following (pre-reading appendix P):</p> <p>i. Planning decisions issued by B&NES Council.</p> <p>ii. Planning enforcement matters.</p> <p>iii. Planning applications not invited to comment / appeals / pending applications / applications from neighbouring parishes.</p>	<p>6 min 8.10pm</p>
<p>The meeting will be adjourned for a 10-minute comfort break.</p>	
<p>C208 – 23/01/2018 Operational Budget for 2018/19</p> <p>To receive presentation by Cllr. Andrew Larcombe on works undertaken by the Finance & Amenities Committee regarding the operational budget for the forthcoming financial year. To discuss and ratify recommendations.</p>	<p>10 min 8.30pm</p>
<p>C209 – 23/01/2018 Project Budget Setting and Ear Marked Reserves</p> <p>To review the expenditure of the projects budgets undertaken during the financial year 2017-18. Also, to consider the likelihood of rolling forward any of these earmarked budgets to the new financial year.</p> <p>To review the potential projects list for the 2018/19 financial year budget and beyond.</p> <p>To consider recommendations for these projects and associated earmarked reserves.</p> <p>Cllr. Andrew Larcombe to lead discussion.</p>	<p>10 min 8.40pm</p>
<p>C210 – 23/01/2018 Precept for 2018/19</p> <p>To receive update regarding Local Council Tax Support Scheme and associated B&NES Council Grant (Cllr. Andrew Larcombe to present). After discussions under the previous agenda items on budget and finance related items, to consider the following motion recommended by the Finance & Amenities Committee:</p> <p><i>To resolve that the annual Parish Council precept requirement for the 2018/19 financial year is £174,845.</i></p> <p><i>Proposed by: Cllr. Andrew Larcombe</i></p> <p><i>Seconded by: Kathy Thomas</i></p>	<p>10 min 8.50pm</p>
<p>C211 – 23/01/2018 Precept Demand Leaflet</p> <p>To review and modify/accept draft leaflet prepared in anticipation of precept demand; for eventual distribution by B&NES Council and in the Parish Council newsletter (pre-reading appendix Q).</p>	<p>5 min 8.55pm</p>
<p>C212 – 23/01/2018 Christmas Lights Display 2018</p> <p>To consider recommendation from the Christmas Lights Advisory Panel to renew the Christmas lights for 2018 with the same format as 2017 (pre-reading appendix R).</p>	<p>4 min 8.59pm</p>
<p>C213 – 23/01/2018 B&NES Council Stamp Around Project</p> <p>To consider request from B&NES Council’s Active Lifestyles Team to install a punch stamp at the Recreation Ground and Beacon Field for people to stamp an attendance card to help encourage families to make good use of parks and to be out and active (pre-reading appendix S). Further details can be found via the following link: http://www.bathnes.gov.uk/services/sport-leisure-and-parks/play-areas-and-playgrounds/playful-parks/stamp-around</p>	<p>4 min 9.03pm</p>

<p>C214 – 23/01/2018 Contracts for Supported Bus Services</p> <p>To receive update from B&NES Council regarding the supported bus services under contracts that are due to end during 2018. To consider the information supplied and to determine whether to submit any official comment from the Parish Council. Further details can be found via the following link: http://www.bathnes.gov.uk/consultations/public-consultation-contracts-supported-bus-services</p> <p>Consultation response deadline is 31st January 2018 (pre-reading appendix T).</p>	<p>5 min 9.08pm</p>
<p>C215 – 23/01/2018 Future of Peasedown St John Youth Hub</p> <p>To receive an update regarding the current consultation run by B&NES Council’s Youth Connect Team regarding the future of the Youth Hub, also of the meeting held between the interested organisations within the village (pre-reading appendix U).</p>	<p>4 min 9.12pm</p>
<p>C216 – 23/01/2018 Recreation Ground Play Equipment Advisory Panel</p> <p>To consider including the upgrade of the MUGA on Beacon Field as a task for the previously appointed Recreation Ground Play Equipment Advisory Panel and to change the name to Play Equipment Upgrade Advisory Panel (pre-reading appendix V).</p>	<p>4 min 9.16pm</p>
<p>C217 – 23/01/2018 Football Club Liaison Advisory Panel</p> <p>To receive update, from the recent Advisory Panel meeting, where the report from the PREAPP for the proposed football club house building and Scout storage on the Recreation Ground was reviewed. To consider recommendations and make associated decisions (pre-reading appendix W).</p>	<p>4 min 9.20pm</p>
<p>C218 – 23/01/2018 Clerk Updates and Priorities</p> <p>To receive update from the Clerk regarding actions since the last meeting and items to be focused on over the next few weeks (pre-reading appendix X).</p>	<p>3 min 9.23pm</p>
<p>C219 – 23/01/2018 Advisory Panel of Chairs & Order Known Business</p> <p>To receive a report from the Advisory Panel of Chairs and to consider their recommendations for works/project priorities and make associated decisions (pre-reading appendix Y).</p>	<p>3 min 9.26pm</p>
<p>C220 – 23/01/2018 Future Agenda Items & Cllr Questions</p> <p>Opportunity to provide the Clerk with requests for possible future agenda items and to raise questions on items not otherwise covered on the agenda.</p>	<p>1 min 9.27pm</p>
<p>C221 – 23/01/2018 Review of New Actions</p> <p>To review that any actions generated from the meeting have been correctly captured on the Actions Register.</p>	<p>2 min 9.29pm</p>
<p>C222 – 23/01/2018 Date and Time of Next Meeting</p> <p>The next meeting of the Full Council of the Parish Council is scheduled to be held on Tuesday 20th February 2018 at 7pm at the Beacon Hall.</p>	<p>1 min 9.30pm</p>